

	Columbia University Senate By-Laws, Statutes, and Rules	Reviewed: December 4, 2020
		Adopted: December 11, 2020
		Effective: December 11, 2020

The By-Laws, Statutes, and Rules of the Columbia University Senate

As of December 4, 2020

The By-Laws, Statutes, and Rules of
the
Columbia University Senate

Columbia University in the City of New York

OF THE EXECUTIVE COMMITTEE OF THE FACULTY
Relating to the Establishment of By-Laws of the University Senate

WHEREAS, the Trustees of Columbia University in the City of New York, by their Resolution of May 13, 1969, have authorized the Executive Committee of the Faculty “to promulgate such initial By-Laws of the University Senate as shall not contravene the Charter or Statutes of the University and which By-Laws may thereafter be amended as provided in Section 26 of the Statutes of the University;” and

WHEREAS, the substance of the By-Laws was overwhelmingly approved as part of the submission of the entire plan for the establishment of the University Senate in a poll of the University community in April of 1969 by a vote of about nine to one; and

WHEREAS, the University Senate is expected to hold its first meeting before the end of the current academic year;

NOW THEREFORE, the Executive Committee of the Faculty by RESOLUTION duly made, seconded and adopted by the unanimous vote of its members hereby promulgates the following.

BY-LAWS OF THE UNIVERSITY SENATE

SEC. 1: ORGANIZATION AND PROCEDURE.

- a. Rules. Subject to the provision of these By-Laws, the Senate shall establish its own rules of procedure.
- b. Members of the Senate. The Statutes of the University detail the membership of the Senate as well as the members’ appointment or election, recall, and term of office. Members shall be known as Senators. Those who are not appointed are elected according to the University Senate Election Code that has been most recently approved by a majority vote of the Senate. The Elections Commission, defined in the Elections Code, oversees elections, as described in the Elections Code.
- c. Members of Constituencies for Elections of Senators. A person shall be a member of a constituency for the election of a Senator or Senators if and only if they are a member of that constituency for purposes of apportionment under Section 21 of the Statutes of the University subject to the additional requirements in this subsection. All members of a constituency and only members of a constituency are eligible to vote for the Senator or Senators from that constituency, and to serve as a Senator from that constituency.

 - i) Any full-time or part time officer of instruction assigned a seat on a Faculty shall be deemed a member of that Faculty for the purposes of University Senate Elections.

- ii) Tenured faculty includes officers of instruction who have been awarded tenure of title on that Faculty. Non-tenured faculty includes tenure-track and off-track (TTOT) officers of instruction.
 - iii) A student who is simultaneously pursuing two degree programs or degree and certificate programs in separate Faculties shall be considered in each semester a student in the Faculty in which they are registered that semester.
 - iv) Notwithstanding the provisions of this article, no person may be a candidate in more than one constituency simultaneously, nor may a member of the Senate represent more than one constituency. In cases where an individual holds appointments in multiple constituencies, their primary appointment determines the constituency of which they are a member.
 - v) Both degree-seeking and non-degree-seeking students may be members of constituencies.
 - vi) For purposes of Senate representation, the work or study location of a Columbia affiliate does not matter.
- d. Vacancies. Senator vacancies shall be filled according to the procedures described in the University Statutes. Officer and Member vacancies in Senate committees shall be filled according to the procedures described in Section 4 of these By-Laws.
- e. Presiding Officer. The President of the University shall be the presiding officer of the Senate. In their absence, or at their request, the Chair of the Executive Committee shall preside as Speaker pro tempore.
- f. Meetings. The Senate shall hold regular meetings at least once a month during the academic year, and may meet more frequently by decision of a majority of its members present and voting, at the call of the President of the University, at the call of the Executive Committee, or at the call of one-third of all its members. Meetings of the University Senate shall be open to members of the University community, campus press, radio and other campus news media, unless such meetings have been designated closed by the Executive Committee of the Senate and such designation has not been overruled by a majority of the members of the Senate present and voting thereon. When practicable, meetings of the Senate shall be held in person.
- g. Electronic meetings. Electronic meetings of the Senate may be called by the President, by the Chair of the Executive Committee of the University Senate in consultation with the members of the Executive Committee of the University Senate, by the Executive Committee, and by the call of one-third of all the Senate members. Platforms for electronic

meetings shall be designated by the Executive Committee. These electronic meetings of the Senate shall be subject to all rules and governing documents of the Senate, which may include reasonable limitations on, and requirements for, participation of Senators and of others. Any such rules adopted by the Senate shall supersede any conflicting rules of the parliamentary authority, but may not otherwise conflict with or alter any rule of the Rules of Procedure of the University Senate.

When the Senate is meeting electronically pursuant to Section 1(g), a Senator shall be considered present for purposes of a quorum pursuant to Section 1(h) if they have entered the meeting and not yet left it, even if they have turned off their video.

- h. Quorum. One-half of the membership of the Senate shall constitute a quorum for the conduct of the Senate's business. Only those senators who are physically present for an in-person meeting or are logged in using the approved medium for an electronic meeting shall be counted for the purpose of a quorum.
- i. Agenda. The Senate shall prepare its own agenda, and the Executive Committee of the Senate shall serve as the agenda committee. The Senate's agenda shall include all matters referred to the Senate by its various standing and special committees, and all matters within its jurisdiction that may be referred to it by the President, the Trustees, or the Executive Committee itself. A majority of the members of the Senate may place an item on the agenda at any time.
- j. Introduction of Proposals. Any senator may introduce proposals, including measures and resolutions, from the floor of the Senate. Such proposals shall be referred to the appropriate committee to be dealt with in accordance with Senate rules.
- k. Floor Privileges. The Dean or Director of any Faculty, School, or Administrative Board, or their designee, whether or not they are a senator, shall have the right to speak and participate in debate whenever any matter that is of special concern to their particular Faculty or School is before the Senate.

The student body of Union Theological Seminary may elect one student observer. They shall be entitled to sit with the University Senate but shall not vote or otherwise participate in its deliberations, unless particular questions relevant to student interests in affiliated institutions are the subject of Senate action, in which case, with the approval of the Chair, they shall have a voice but not a vote.

When the Senate considers the report of any standing committee of the Senate, or of any committee, commission, or other group appointed by the Senate or by the Senate Executive Committee, members of that standing committee, and members of such committees, commissions, or groups, who are not members of the Senate may sit with the Senate and have a voice but not a vote in the deliberations of the Senate on that report.

When the Senate is meeting electronically pursuant to Section 1(g), floor privileges shall be governed by the Rules for Electronic Meetings

- l. Committee Reports: Discharge of Committees. The majority of the members of any committee of the Senate may report on any matter before the committee. A majority of the members of the Senate present and voting may require a committee to report at the next regular meeting of the Senate, and one-third of the members of the Senate present and voting may require the committee to report no later than the second regular meeting of the Senate next following.
- m. Petitions for Senate Action. Any matter may be placed on the agenda of any appropriate committee of the Senate as determined by the Executive Committee by petition signed physically or electronically by 150 members of the University community who are entitled to vote for members of the Senate. Any Committee on Instruction may place a matter on the agenda of an appropriate committee of the Senate. Any matter so placed on the agenda of a standing committee shall be disposed of by the committee at the earliest time with due regard to other prior agenda items, and the disposition shall be reported to the full University Senate.
- n. Confidentiality. In general, the records of plenary meetings of the University Senate are public in order to involve the largest number of University Community members and further self-government; and discussions and records of Senate committees are confidential in order to most fruitfully advance the work of these committees. For this purpose, the Senate shall maintain Guidelines on Confidentiality and Release of Information by Senate Committees. These Guidelines may include penalties for violations of confidentiality, including disbarment from serving on any or all committees and expulsion from the Senate. The Guidelines shall provide for due process for committee members accused of violating the Guidelines.
- o. Minutes of the Senate shall be widely disseminated, and shall be made available to the campus and other news media. The Minutes shall be posted on the Senate website.

SEC. 2: FINALITY OF SENATE ACTION; CONCURRENCE BY TRUSTEES; AMENDMENT OF BY-LAWS.

- a. Action of the Senate shall become final on first passage unless Trustee concurrence is necessary pursuant to Section 25 of the Statutes of the University.
- b. Notwithstanding the provisions of sub-section (a), the President of the University may convene a special meeting of the Senate within 15 class days of any Senate action, and may request it to reconsider such action.

- c. The provisions of these By-Laws shall not be subject to amendment except by a three-fifths vote of all incumbent members of the Senate.

SEC. 3: ELECTORAL CAUCUSES

- a. Establishment. There shall be the following Electoral Caucuses: Tenured Faculty Caucus, TTOT Faculty Caucus, and Student Caucus.
- b. Nothing in Section 3 of these By-Laws shall preclude the establishment of other Senate entities that use the word “Caucus” in their name.
- c. The composition and jurisdiction of the several electoral caucuses shall be as follows:
 - i) Tenured Faculty Caucus. The Tenured Faculty Caucus shall consist of all members of the Senate elected pursuant to Section 20.b.1 of the Statutes of the University. The Tenured Faculty Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate
 - ii) TTOT Faculty Caucus. The TTOT Faculty Caucus shall consist of all members of the Senate elected pursuant to Section 20(b)(2) of the Statutes of the University. The TTOT Faculty Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate.
 - iii) Student Caucus. The Student Caucus shall consist of all members of the Senate elected pursuant to Section 20(c) of the Statutes of the University. The Student Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate.

SEC. 4: COMMITTEES.

- a. Establishment. There shall be the following standing committees:
 - i) Executive Committee
 - ii) Committee on Alumni Relations
 - iii) Committee on Budget Review
 - iv) Committee on Campus Planning and Physical Development of the University
 - v) Committee on Education
 - vi) Committee on External Relations and Research Policy

- vii) Committee on Faculty Affairs, Academic Freedom and Tenure
- viii) Committee on Honors and Prizes
- ix) Committee on Housing Policy
- x) Committee on Libraries and Digital Resources
- xi) Committee on Rules of University Conduct
- xii) Committee on Senate Structure and Operations
- xiii) Committee on Student Affairs
- xiv) Research Officers Committee
- xv) Committee on Information and Communication Technology.

b. Additional Committees. Such additional standing and special committees may be established from time to time as deemed necessary. Special committees include ad hoc committees, commissions, task forces, or other bodies created by the Senate or by standing committees, directly or indirectly, to assist in the work of the Senate. These additional committees must adhere to this Section of the By-Laws.

c. Periodic Reorganization of the Senate. The regular organization of the Executive Committee and other standing committees of the Senate and elections of committee Chair shall take place biennially, in odd calendar years, following the spring election.

All outgoing Senate committees which consider that they have continuing business to be conducted in the summer interim may so advise the Executive Committee and request it, under the Senate's delegation of summer powers, to appoint interim committees as necessary to conduct this business until the new committees are constituted, and include in their membership such members of the outgoing committees as are available for service.

d. Responsibility. Every committee of the Senate shall operate within the area of its jurisdiction as an arm of the Senate and, except where expressly indicated otherwise in these By-Laws, committees shall be responsible to the Senate and shall report recommendations for consideration and action by the Senate as a whole.

e. Committee Membership. Except as otherwise expressly provided in this section, persons who are not members of the Senate may serve as members of Senate committees. At least a majority of every committee shall, however, be senators. The membership of several committees, other than the Executive Committee, shall be elected as follows: each member of the Senate shall submit to the Executive Committee the first three choices for committee

service in the order of their preference; the Executive Committee shall then nominate the membership of each committee so that, to the fullest extent possible, no member of the Senate is nominated to a committee that is not among their first three choices; after the Executive Committee has made its nomination, nominations from the floor shall be in order, and the Senate as a whole shall elect the members of each committee by majority vote. Each committee member who is a senator shall serve a term that ends at the first plenary meeting of the Senate in the second September after their election to the committee, or until their successor is elected. Each committee member who is not a senator shall serve a term that ends at the first plenary meeting of the Senate in the first September after their election to the committee, or until their successor is elected.

- f. Committee Chairs. Each committee, other than the Executive Committee, shall elect its chair from among its members. No person shall serve as chair of more than two standing committees, it being understood that serving as a co-chair constitutes serving as one chair. Each committee chair shall serve a term that ends at the first plenary meeting of the Senate in the second September after their election as chair, and until their successor is chosen. However, no person shall serve as a committee chair who is not a member of the committee
- g. Absences. If a member has more than two consecutive unexcused absences from committee meetings scheduled at least one week in advance, the seat shall be deemed vacant. Each committee shall determine the grounds for absence from its meetings. When a member shall have accumulated two consecutive unexcused absences, the Chair of the committee shall notify the member and the Executive Committee. The Executive Committee may recommend to the Senate that the member be continued on the committee, or it may nominate a new member. The Senate as a whole shall reappoint the member or elect a new member by a majority vote.
- h. Quorum. The quorum for any committee shall be a majority of its current membership.
- i. Qualification requirement. To be eligible for any Senate committee office, an individual is not required to have been elected or appointed to a Senate term that includes the entire term of that office. If a person who holds an office, for which a particular qualification is required, ceases to hold that qualification for any reason, then that office shall be declared vacant.
- j. Vacancies. For committees other than the Executive Committee, vacancies shall be filled in the same manner that the original incumbent was selected, and replacements shall serve for the unexpired term. Procedures for vacancies on the Executive Committee, including chair, are described in Section 4(k)(i).
- k. The composition and jurisdiction of the several standing committees shall be as follows:

- i) Executive Committee: The Executive Committee shall consist of 13 members apportioned as follows: 1 tenured faculty member who shall be Chair, 5 additional tenured faculty, 2 non-tenured faculty, 2 administrators, and 3 students. All shall be members of the Senate. The two administration representatives shall be the President and another officer of administration of their choice. Elected members of the Executive Committee, except for the Chair, shall be chosen by the appropriate electoral caucuses established in Section 3 of these By-Laws.

In the spring of each odd-numbered year, the Senate shall nominate and elect the Chair of the Committee, who shall take office fourteen days before the day of Commencement. A candidate for Chair must be a member of the Tenured Caucus at the time of their nomination, and he or she must have qualified to be a member of the Senate at the time he or she would take office. In addition, he or she must have served on the Senate at least two years in the immediately preceding four years. Nomination shall require a petition signed by at least six current members of the Senate, at least 3 of whom shall be members of the Tenured Caucus and at least 2 of whom shall not be members of the Tenured Caucus. The Elections Commission shall prescribe the format and timing of the nominations. The current members of the Senate shall elect the Chair by confidential electronic ballot as prescribed and supervised by the Elections Commission. The ballot shall include an option to abstain.

The Executive Committee shall be the Senate's agenda committee and its committee on committees. It may authorize standing committees without regular and recurring duties, if they request to be put on a stand-by basis, to meet once a semester and otherwise be on the call of the Senate or the Executive Committee or of a majority of the Committee concerned as the need for the activity of such committees may arise. The Executive Committee shall have the power to call the Senate into extraordinary session, and shall have such powers, functions and duties as the Senate may delegate to it during periods when the Senate is not in session. The Executive Committee shall serve as a continuing liaison between the University Senate and the central administration. The Executive Committee may create subcommittees and may delegate any of its powers, functions, and duties. The Executive Committee shall participate pursuant to the Statutes of the University and the By-Laws of the Trustees, in the selection of University Professors, the President of the University, the Provost or Provosts, and six Trustees. In performing these functions, the Executive Committee or the appropriate subcommittee thereof shall act in executive session and in a confidential manner and shall not be required to report its deliberations or actions to the Senate as a whole.

If the position of chair becomes vacant in an odd-numbered year at any point starting fourteen days before the day of Commencement and extending to fifteen days before

the day of Commencement of the next odd-numbered year, then the remaining members of executive committee, voting as a whole, shall select an interim chair who shall serve until a new chair can be elected by the regular election procedure. The election shall be held as soon as possible on a date determined by the Elections Commission. In the event of any other vacancies in the Executive Committee, a new member shall be selected in the same way that the departing member was selected, and shall serve for the unexpired term.

No person shall be elected as chair of the Executive Committee more than three consecutive times. However, a person who has held the office of chair for less than one year of a term to which some other person was elected may be elected to the office of chair four consecutive times (including the election to complete the unexpired term), but no more than four consecutive times. A person who becomes ineligible to be elected as chair, because of the number of consecutive times that they have been elected, shall not be eligible to become chair again until at least one year has elapsed since the completion of their previous term.

To the extent possible, officers of instruction may be allowed a reduction in their teaching loads and students may be granted appropriate credit for serving as members of the Executive Committee.

- ii) Committee on Education: The Committee on Education shall consist of 19 members apportioned as follows: 8 tenured faculty, 3 non-tenured faculty, 4 students at least one of whom will be a graduate student, 2 administrators, 1 alumnus or alumna and 1 library staff. The Committee on Education shall review, and may from time to time recommend, plans and policies relating to the educational system of the University. The Committee shall receive ideas, recommendations, and plans for educational innovations from members of the faculty and others. The Committee shall inform itself of conditions in the several schools, faculties and departments, and propose measures needed to make the most effective use of the resources of the University for educational purposes.

The Committee shall examine new online/ distance-learning and multimedia learning applications to understand their broad academic implications and to recommend policy, procedures, and monitoring in consultation with the committees on Libraries and Digital Resources and on Information and Communications Technology. It will evaluate the extent to which these enterprises enhance the core mission of the University.

- iii) Committee on Budget Review: The Committee on Budget Review shall consist of 12 members, all of whom shall be members of the Senate. The membership of the Committee shall consist of 5 tenured faculty, 2 non-tenured faculty, 2 student

representatives, 1 alumnus or alumna, 1 officer of research, and the Chair of the Executive Committee or their designee serving ex officio. The Budget Review Committee shall review the annual budget of the University after its adoption to assure its general conformity with short-range and long-range priorities of the University and expressions of policy by the Senate. The Chair of the Budget Review Committee or their designee may sit with the appropriate committee of the administration when it formulates its budget policy guidelines for the coming year and when categories of the budget are discussed or adopted. The Budget Review Committee shall report its activities to the Senate and shall bring to its attention any instance of non-compliance of the budget with the existing priorities or policies and any other allocations which, in the Committee's opinion, are not in the best interests of the University.

- iv) Committee on Campus Planning and Physical Development of the University: The Committee on Campus Planning and Physical Development of the University shall consist of 16 members apportioned as follows: 5 tenured faculty, 2 non-tenured faculty, 2 administrators, 3 students, 1 alumnus or alumna, 1 library staff, 1 officer of research, and 1 administrative staff. The primary mandate of the Campus Planning and Physical Development Committee is to review and comment upon the processes for planning, reviewing, assigning priorities and implementing the University's physical development assess how they impact the academic mission of the University. This shall include plans and projects to change space available for specific schools and departments as well as space for the well-being of the University community. The Committee will report to the Senate, President and Trustees whether major projects have been properly reviewed and serve the best interests of the University. In addition, the Committee will work with the administration and appropriate committees of the Trustees in reviewing, with respect to the University's academic goals, the long-term physical development plans of the University, for the campus and for off-campus properties, and the effects of those plans on the community. The Committee shall meet periodically with the appropriate vice president and their designates to discuss the status of planned and ongoing major capital improvements for the University. In addition, the Committee shall regularly receive reports from pertinent departments and committees charged with academically relevant aspects of physical development. The Committee may also advise the administration and the Trustees on faculty, student and staff concerns, priorities and particular projects related to campus planning and physical development. The Committee shall work closely with the Committees on Education, Budget Review, and Libraries and Digital Media so that developmental plans may bear close relationship to the fulfillment of educational policies and purposes. The Committee shall also work closely with the Committee on External Relations and Research Policy to minimize areas of conflict and maximize areas of cooperation with the community. On behalf of the Senate, the Committee shall also

serve as a forum for reviewing reports of exceptional difficulties experienced with the academic physical plant, buildings, grounds and maintenance.

- v) Committee on Faculty Affairs, Academic Freedom and Tenure: The Committee on Faculty Affairs, Academic Freedom and Tenure shall consist of 17 members, of whom 13 shall be tenured faculty and 4 non-tenured faculty. One of its members shall also be a member of the Committee on Rules of University Conduct. It shall have jurisdiction of all matters relating to terms and conditions of academic employment including, but not limited to, tenure and academic freedom, academic advancement, sabbatical and other leaves, faculty conduct and discipline, retirement, faculty housing and other faculty perquisites. The Committee shall also review and, when appropriate, recommend revision of policies governing the appointment of persons to named chairs.

The Committee on Faculty Affairs, Academic Freedom and Tenure, or one of its subcommittees shall also sit as board of appeal on faculty grievances. When acting in such judicial capacity the Committee, or its subcommittee, shall function in a confidential manner and shall not be required to report its deliberations to the Senate as a whole. With the consent, or at the request of the petitioner, however, the Committee or its subcommittee may make public its recommendations and reasons therefor.

- vi) Committee on Student Affairs: The Committee on Student Affairs shall consist of all 24 student Senators, as well as one non-Senator observer from Union Theological Seminary. One of its members shall also be a member of the Committee on Rules of University Conduct. Its jurisdiction shall cover matters of student life including, but not limited to, student organizations, student housing, extracurricular activities and student concerns in the community. The Committee shall have jurisdiction to consider matters of University-wide student concerns and concerns of students in more than one faculty or school. Where student interests are closely related to the interests of other groups in the University, the Committee shall cooperate with other appropriate committees of the Senate.

- vii) Committee on External Relations and Research Policy: The Committee on External Relations and Research Policy shall consist of 18 members apportioned as follows: 7 tenured faculty, 2 non-tenured faculty, 3 students, 2 administrators, 1 library staff, 1 alumnus or alumna, 2 officers of research. The Committee shall review and recommend policies for the University's external relations involving instruction, research, and public affairs, including community relations. The Committee's purview will include the University's research strategies and its relations with private and public sponsoring agencies, as well as the University's strategies for enhancing its local, national, and international reputation through its connections with other academic institutions, governmental agencies, the media, and the surrounding community. The Committee

shall meet periodically with the Executive Vice President for Public Affairs and their designates.

- viii) **Committee on Rules of University Conduct:** The Committee on Rules of University Conduct shall consist of 16 members apportioned as follows: 4 tenured faculty, 2 non-tenured faculty, 5 students, 2 administrators, 1 library staff, 1 officer of research, and 1 administrative staff. One of its members shall also be a member of the Committee on Faculty Affairs, Academic Freedom and Tenure, and one shall also be a member of the Student Affairs Committee. It shall have jurisdiction to review and recommend revision of rules of University conduct, as well as the means of enforcing those rules. In matters pertaining to rules of conduct and tribunals for faculty, the Rules Committee shall consult with the Faculty Affairs Committee, and in matters pertaining to such rules and tribunals for students, it shall consult with the Student Affairs Committee. In matters pertaining to rules of conduct and tribunals for research officers, the Rules Committee shall consult with the Research Officers Committee. The Committee shall, to the extent appropriate, incorporate its proposals in the form of amendments to the University Statutes and shall submit the same to the University Senate as a whole, to become effective upon adoption by the Senate with the concurrence of the Trustees.
- ix) **Committee on Alumni Relations:** The Committee on Alumni Relations shall consist of seven members apportioned as follows: 1 tenured faculty, 1 non-tenured faculty, 1 student, 1 administrator, 1 officer of research, and 2 who are either an alumnus or alumna. The Committee shall encourage more effective communication with alumni. The Committee shall stimulate alumni loyalty and support for the University and shall serve as liaison between the University Senate and various alumni groups. The Committee shall work with the administration in the furtherance of these purposes.
- x) **Committee on Honors and Prizes:** The Committee on Honors and Prizes shall consist of 15 members apportioned as follows: 6 tenured faculty, 2 non-tenured faculty, 2 students, 2 administrators, 1 library staff, 1 officer of research and 1 alumnus or alumna. The Committee on Honors and Prizes shall recommend policies relating to the award of University prizes and honors to persons who are not members of the University. The Committee shall consider and report to the Senate standards and policies (not inconsistent with such limitations as may legally bind the University under specific endowments or grants) for the award of honorary degrees, the University Medal for Excellence, the various categories of the Pulitzer Prize and other similar evidences of academic recognition. The Committee shall work with the President and the Trustees in the selection of recipients for honorary degrees and prizes. In deliberating on nominations for prizes and honors, the Committee may act in executive session and in confidential manner, and shall not be required to report its deliberations or actions to the Senate as a whole.

- xi) Committee on Libraries and Digital Resources: The Committee on Libraries and Digital Resources shall consist of 17 members apportioned as follows: 6 tenured faculty, 2 non-tenured faculty, 3 students at least one of whom will be a graduate student, 2 administrators, 2 officers of the libraries, 1 officer of research, and 1 alumnus or alumna. The Committee shall review and recommend University policies relating to the University's libraries, information resources, and academic computing programs. The Committee shall attend to all aspects of the University's storage, accessing and retrieval of information whether in analog or in digital form, and to all aspects of information services that support the academic work of the University, in consultation with other Senate committees (e.g., the Education Committee and the Committee on Information and Communications Technology).
- xii) Committee on Senate Structure and Operations: The Committee on Senate Structure and Operations shall consist of 13 members apportioned as follows: 6 tenured faculty, 1 non-tenured faculty, 2 students, 2 administrators, 1 officer of research, and 1 administrative staff. The Committee shall observe and review the operations and effectiveness of the University Senate and make recommendations for the improvement of the structure and operations of the Senate, through statutory amendment and otherwise. The Committee shall be the University Senate's committee on the Senate's rules and procedures.
- xiii) Research Officers Committee: The Research Officers Committee shall consist of 9 members, including all 6 elected senators representing Officers of Research, and 3 other Officers of Research, who shall be nominated by the 6 research senators with a view to achieving balance among the different ranks of officers in the constituency and among the campuses represented, and who shall be approved by the Executive Committee. The Research Officers Committee shall have jurisdiction to consider all matters relating to the terms and conditions of research officers' academic employment, including, but not limited to, promotion, leaves of absence, retirement, academic freedom, academic advancement, benefits, housing, the conduct and discipline of research officers, and other perquisites of research officers.
- xiv) Committee on Housing Policy: The Committee on Housing Policy shall consist of 11 members apportioned as follows: 4 tenured faculty, 2 non-tenured faculty, 2 students, 2 administrators, and 1 research officer. The student members shall be from among those housed by the Columbia Corporation. The Committee on Housing Policy shall review and recommend policies relating to housing provided to University students, faculty and other employees, including those pertaining to rent or occupancy charges, the assignment of housing, and the condition and renovation of Institutional Real Estate and residence buildings and units.

xv) Committee on Information and Communications Technology: The Committee on Information and Communications Technology will consist of 13 members including 5 faculty; 2 students, at least one of whom shall be a graduate student; 1 alumnus or alumna; 1 officer of the libraries; 1 research officer; 1 administrative staff member whose work involves technology management; and 2 administration members at least one of whom works in technology management. One of the faculty members shall be familiar with the University's computing facilities, and one student member shall be a graduate student and frequent user of the University's computer facilities.

The Committee shall review and recommend University policies relating to the University's technology systems and services and network infrastructure. The Committee shall attend to all aspects of the University's administrative computing, telecommunications services, computing facilities, and hardware and software systems that support the work of the University, in consultation with other Senate committees (e.g., the Education Committee and the Libraries and Digital Resources Committee).