

University Senate

Proposed: October 23, 2020

Adopted: October 23, 2020:

PROPOSED AGENDA

University Senate

Friday, October 23, 2020 at 1:15 p.m.

[Registration required](#)

After registering you will receive a confirmation email with meeting details.

1. Adoption of the agenda
2. Adoption of the minutes of September 25, 2020
3. President's report
4. Executive Committee Chair's report:
 - a. Update on Senate resolutions:
 - i. Resolution to Amend the University Statutes to Strengthen and Modify Appointments for Full-Time-Non-Tenure-Track Faculty across Columbia University.
 - ii. Resolution to Amend the University Statutes to Address Virtual Meetings in Emergencies.
 - b. Testing policy
 - c. Update on Student Affairs Committee Survey
 - d. Nominations to University Senate committees
 - e. Welcome to new senators
5. Old business:
 - a. Resolution to Approve a Program Leading to the Master of Public Administration in Economic Policy Management (SIPA), (Education Committee)
6. New business:
 - a. Resolution to Approve an Advanced Certificate in Food Systems and Public Health (MSPH), (Education Committee)
 - b. Committee annual reports:
 - i. IT Committee Annual Report 2019-20 and update from Gaspare LoDuca, Chief Information Officer and Vice President for Information Technology
 - ii. Alumni Relations Annual Report 2019-20
 - c. Other reports: Annual Officers' Benefits Update 2021

MEETING OF SEPTEMBER 25, 2020

President Lee Bollinger called the Senate to order shortly after 1:15 pm on Zoom. Seventy-seven of 98 senators were present during the meeting.

President's report. The president offered a quick welcome to the group. He said Columbia was now a functioning university with more than 12,000 employees, faculty, and students. He marveled at seeing the institution figure out how to operate in the midst of the current pandemic. He said Columbia had had very few cases of the virus, and had a lot to be grateful for. For the moment, things were going as well as could be expected under the circumstances. He thanked all the people who had spent most of the summer getting the university to this point, committing an enormous amount of intelligence and effort.

He said the university had no choice but to reverse itself on the undergraduate plan, closing down the campus to most undergraduates for the fall semester. That became a foregone conclusion when the quarantining rules reached a certain point of strictness for the pandemic. That outcome was at first unexpected. But with students coming from 31 or 32 countries, then having to quarantine for two weeks, Columbia would have been able to accommodate only a small number of them on campus, and faced the impossible task of putting the rest in hotels and other places around the city. The president added, frankly, that there was also still work to be done in the community—by faculty, students, and staff—to prepare the campus for the fall term.

The president said Columbia now has about 1000 undergraduates on campus, honoring its earlier commitment to account for the special academic and personal needs of some students. He said the University faced enormous challenges in enabling teaching for the fall, as well as research. He said he had witnessed extraordinary creativity in the various efforts to figure out what would work. He himself had one very large, completely online undergraduate class, and one small Law School seminar with some hybrid features that he conducts in person. Every week he was learning something about how to run these very different classes well, aided by accommodating and resourceful students.

He said Columbia would get through this situation, make use of the gains already achieved, and restore the essence of a Columbia education and research community, which depends on close personal interactions. He said technology was now available for that effort, but he stressed that its role was still mainly supportive. It was still too early to know what the next semester would look like. He said the one unmistakable lesson from the past spring and summer was that things can change quickly, within weeks or even days. Planning is underway, with many different options under consideration for the spring.

The president added that the University continues to grow intellectually and to focus on new areas, approaches, buildings and facilities, even though many operations are on pause. The Business School is still being built in Manhattanville; the climate school is still in process; the

task force studying a “fourth purpose” for the University will issue a report in the next few weeks, and Columbia World Projects was actively seeking more opportunities to participate in the outside world. The president said Columbia must focus with renewed purpose on race and racism, as well as other issues. On behalf of the institution, he again thanked everyone who had worked so hard to restore the University, and then left the meeting.

Minutes and agenda. The minutes of May 1 and the agenda were adopted as proposed.

Executive Committee chair’s report. Sen. Jeanine D’Armiento (Ten., VP&S) welcomed senators to their 2020-21 session. She had hoped to be meeting live, but conditions had become unpredictable, and the Senate would have to continue to meet remotely, at least for the rest of 2020. She said the Senate would be live again once everyone else at Columbia was back in live meetings.

Sen. D’Armiento thanked everyone who had worked hard on Senate matters during the summer. The Executive Committee continued to meet, including the three hard-working Student Affairs Committee chairs—Sens. Ramsay Eyre (CC), Conor O’Boyle (Bus.), and Steven Corsello (GSAPP). Structure and Operations Committee co-chairs Sen. Daniel Savin (Research Officers) and Linda Eisner, along with S&O member Sen. Dan O’Flaherty (Ten., A&S/SS) worked hard on issues they would be presenting later in the meeting. The co-chairs of the Diversity Commission, Sen. Heven Haile (Stu., CC) and Prof. Stephanie McCurry, led several meetings over the summer. During the coming year, senators would be working closely with the administration on the development of the climate school. The Task Force on Sustainability, created in the spring, would be led by Sen. Mike Ford (Stu., GSAS/Hum). She urged senators to alert their committees as well as herself to other issues that the Senate should work on now.

a. Commission on the Status of Women and Ruth Bader Ginsburg. Sen. D’Armiento reminded senators that Supreme Court Justice Ruth Bader Ginsburg, who died on Sept. 18, was an early member of the Senate and the Commission on the Status of Women. Sen. D’Armiento said reading about Justice Ginsberg’s work was helpful to her, when she was CSW chair, in preparing pipeline studies and moving issues forward in the Senate.

Sen. Susan Witte (Ten., SW), a co-chair of the current Commission, said Justice Ginsberg was one of Columbia’s most cherished alumni and colleagues. She graduated at the top of the Law School class of 1959, and became the Law School’s first tenured female professor in 1972. She played a central role in aligning the mission of the Senate CSW. In 1975 the group introduced a proposal from three Law School faculty—Ruth Bader Ginsburg, Michael Sovern, and Harriet Rabb—calling for an ad hoc committee to conduct a department-by-department salary review. Four years later, their report called for measures to ensure equity, and introduced what are now called pipeline studies. The current CSW was now carrying on this legacy.

b. Summer powers. Sen. D’Armiento said the Executive Committee addressed two main items of business over the summer:

1. It extended the 2020-21 academic year across three semesters, and
2. It approved an amendment to chapter 2 of the University Statutes to provide for virtual deliberations; Sen. D’Armiento hoped to see a resolution on this subject at the next plenary.

c. *Nominations to Senate committees.* Sen. D’Armiento drew attention to the latest standing committee roster (see page 12), with still more assignments coming in the next few days.

d. *Welcome to new senators.* Dana Neacsu, a member of the Senate Elections Commission, introduced 14 newly elected senators and 18 newly reelected senators by name. When she got to the end of the list, there was applause.

e. *Update on testing: Dr. Donna Lynne, Senior Vice President and Chief Operating Officer, CUIMC.* Dr. Lynne shared her screen and delivered her presentation, “Columbia University Approach to Testing” (see page 19). Dr. Lynne said that, in addition to her regular duties, she had taken on the additional role of University Covid Director at the end of June. Since then her group had adapted facilities to current conditions, procured a great many face coverings, set up two centers for gateway and surveillance testing, and done a lot of planning for the return to Columbia’s campuses in the fall. At the Medical Center, there had been many people on site throughout the Covid crisis. In recent weeks people have been returning in waves, with more than 15,000 people a day now on the two main campuses, and sometimes as many as 20,000. As President Bollinger had said earlier, the focus of these operations was on keeping everyone safe. Planning is under way for upcoming holidays, as well as the spring term. Dr. Lynne said Sen. D’Armiento had been a good partner, along with many others, in helping to think through all the current factors and their impacts.

Dr. Lynne said the first testing site on Morningside was set up in John Jay, when the research ramp-up began in late June. Individuals had to follow a six-step protocol upon returning to campus, including a Covid test. From June 22 to August 17 this small-scale operation was sufficient, testing about 3000 people, mainly faculty and staff, with a very small number of students. Clinical staff and people who were consistently on campus during this period had been exempted from the requirements.

Starting on August 17, the protocol changed. For one thing, it was time to scale up and make sure that the testing efforts had sufficient capacity; it was also essential to make the testing convenient, with rapid results. So responsibility for testing was transferred from Columbia doctors to a vendor, Broad Institute, which was already working with more than 100 other universities. Broad Institute tests are significantly faster and cheaper than the ones from commercial vendors like LabCorp, Quest, and some others. Broad also promised a 24-hour turnaround, which matters for gateway testing.

Dr. Lynne wanted to make sure the message was clear: Anyone on campus could have a gateway test; clinical faculty and staff were no longer exempt, and a gateway test was a pre-employment requirement. All non-clinical faculty and staff, as well as all undergraduate and graduate students, were now required to have a gateway test. There was also follow-up surveillance testing. The random weekly sample was increased from 5 percent of the population to 10 percent. Undergraduate students were now getting weekly surveillance testing, and so were graduate students who were living in dorm-like settings. The symptom attestation form required anyone entering campus daily to attest each day to whether or not they had Covid symptoms, and whether they had tested positive or been exposed to someone who was positive. The gateway

testing, the training and the health compact are all linked to the same app, which turns green only after people have carried out all six steps of the protocol.

Dr. Lynne said it was important to her to maintain transparency. Every week the Covid 19 website discloses, by location, the number of tests and the percentage that are positive. After June 22, Columbia administered more than 20,000 tests, with 11 positives. But the findings from the second period of testing, with many more people back on campus over the past four weeks, were more significant: 0.05 percent positivity.

Dr. Lynne called attention to recent results for New York City, which have also been impressive over the past few months, averaging 1-2 percent positivity.

Columbia has had 11 symptomatic individuals, for whom it has done rapid contact tracing.

In the last week, in response to recent outbreaks on some upstate SUNY campuses, New York governor Andrew Cuomo has required weekly reporting of case numbers on institutional websites, and more recently daily figures.

Dr. Lynne said that if Columbia were to have 100 positive tests in a two-week period, it would have to go to completely remote instruction. Columbia also reports on the number of students who are quarantined., and the number of rooms available for them.

Dr. Lynne closed by reviewing the changes recently made. One was the testing design: Clinical faculty and staff must now get a gateway test, as does anybody who's coming back to campus; the weekly surveillance sample has increased to 10 percent, and there is a monitoring plan tied to positivity. What should next steps be? How can the University tighten restrictions if necessary, without being too disruptive? It is now trying to accommodate a bigger population safely, within the governor's guidelines. But it also doesn't want to find itself one day with 100-200 positive cases, then have to mobilize quickly and disrupt the life of the campus. Dr. Lynne said she regularly looks at data from Presbyterian Hospital, and from around the city and the state.

Another important question under consideration now is how the testing could be expanded. She noted that Presbyterian, with 40,000 people, does not do gateway testing. They also don't have students, but they do have patients. Columbia's public health experts believe that the best line of defense is wearing a mask, maintaining physical distancing. Testing can identify but not prevent an infection. A pilot program of more frequent testing could be in effect as early October. Dr. Lynne said she was aware of calls for more frequent testing, and her team was in the midst of designing such a program now. She offered to take questions.

Sen. Nachum Sicherman (Ten., Bus.) said he was involved in hybrid teaching, and was concerned about the lack of frequent testing of his students. He said he has 60 students in his classes, one third of whom sit physically with them, while the other two thirds are on Zoom or in other nearby classrooms. During breaks, he is surrounded by a large group of MBA students in the hallways who may not have been tested. He said he and some colleagues are talking about refusing to teach like this anymore, without more frequent testing for people in hybrid classes.

He asked why Columbia had not adopted the testing regime (used by a number of peer institutions) called pool testing.

Dr. Lynne said pool testing involves testing a cluster of samples, and then moving on to another area if there are no positives, or, if there are positives, revisiting the area of the cluster more thoroughly. But Columbia is doing something better than pool testing by testing every single sample, instead of a cluster. She said she was pleased with the 24-hour turnaround that the current vendor provides. The University's priority is to provide protection from exposure by various measures, particularly enforcing the wearing of masks. That's the number one preventive measure, she said—not testing. But her team was still considering options for expanding testing for students and faculty. She repeated that current positivity rates are extremely low.

Sen. Robert Pollack (Ten., A&S/Natural Sciences) said the testing rate is admirable. But what is the point of detecting a positive unless you can then do serious tracking and quarantining of contacts? And does the University have the facilities to quarantine the contacts of a positive person on all of the different campuses? He understood President Bollinger to say that there was considerable dormitory space now, with only 1000 of about 8000 undergraduates on campus. But he hadn't heard anything about the infrastructure needed to quarantine the contacts of a positive person.

Dr. Lynne distinguished quarantining from isolating. Columbia quarantined more than 300 students leading up to the opening of campus who came from states deemed hotspots. These students were not positive, but they were put in separate dorms, Columbia still had the capacity to do that. Another important step would be to prohibit travel. People who go to Texas and then return to Columbia would not be allowed back in the dorms. Isolation, by contrast, is for people who have tested positive. They go into an isolation dorm, which has been identified. Columbia has a very small number of students in isolation. The contract tracers then begin tracing their contacts. They advise these contacts to monitor themselves, and be prepared for quarantine. Some of them don't live in dorms, but in their own apartments. If people say they cannot quarantine themselves in their current apartments, they are offered University options.

Sen. D'Armiento passed on a question from the chat about whether Union Theological Seminary was eligible for testing as an affiliated institution. Dr. Lynne thought it was not, but asked the questioner to email her.

Dr. Lynne said there was also some confusion between frequent and mandatory testing. Some people seemed to want mandatory testing, which would amount in the present setting to random testing of 10 percent of a population every week. But that's not very frequent. She hoped that testing would be expanded very soon. To Sen. Sicherman's question, in situations where there is more exposure, there should be a way to reassure both faculty and staff with additional testing. She said the undergraduates on campus are tested weekly. She did not believe there was a reason to test them more often.

Sen. Sicherman noted that only undergraduates on campus are tested every week. He asked if there could be another category of people eligible for frequent testing—those who are in close physical proximity to students in hybrid classes.

Sen. Conor O’Boyle (Stu., Bus.), a co-chair of the Student Affairs Committee, said students are also eager to get voluntary testing, to make them feel safer, but also to help their professors feel safe enough to continue teaching in person. Many students have specifically requested voluntary testing after having a good previous experience with gateway testing. Such testing is quick, with fast results, particularly for this fall when there is additional capacity, since many undergraduates never got to campus. Sen. O’Boyle hoped to hear good news from Dr. Lynne on this point.

Sen. Eli Noam (Ten., Bus.) asked if there was any follow-up from the administration from a statement from the External Relations at the May 1 plenary calling on the administration to waive any barriers to access to Covid-19 vaccines that may be developed by university scientists.

Dr. Lynne said she hadn’t seen the letter.

Sen. D’Armiento asked if undergraduates are tested weekly, but not graduate students.

Sen. Ramsay Eyre (Stu. CC) replied that undergraduates get the initial gateway test, and a random 10 percent sample of the group gets a test in each of the following weeks.

Sen. Steven Corsello (Stu., GSAPP), a graduate student and vice chair of SAC, said classmates had asked the Architecture School for more testing after their gateway tests. The school refused. This is a concern not only for those students, but also for the faculty they interact with in hybrid classes. He said many students have asked to participate in required weekly follow-up testing.

Sen. D’Armiento said there were many questions; she would ask the staff to prepare a summary of them for Dr. Lynne.

Dr. Lynne said she was happy to follow up.

She noted that her team was also doing wastewater testing in the dorms. Some universities think of that as an early warning system, but it's not early enough, because once there's positivity in the wastewater, there's already a problem. Wastewater testing is just another way to capture an increased incidence on campus.

Sen. Jonathan Susman (NT, VP&S) asked how Columbia’s program for testing faculty at the Medical Center compares with those of sister institutions. His impression from colleagues at other institutions was that Columbia medical faculty were not being tested as frequently. He asked why that might be, and whether Columbia planned to increase the frequency, particularly given the areas of smoldering infection that New York was seeing now.

Dr. Lynne said this issue had been a subject of debate since the start of the crisis. Her position, and Columbia’s, was one of real concern about scarcity. There were periods during the crisis when there were only two or three days’ supply of swabs and pipettes. The sense was that before bringing more patients into the hospital, it was necessary to make sure those patients were being tested. Patients had to come in for other reasons besides just COVID. In comparing Columbia other institutions, she had looked at the university overall, and had not focused on its medical

center. But Columbia had now started offering a test to formerly exempted clinical faculty and staff, although it was not technically the gateway test, because those people had been here all along.

Sen. Susman asked Dr. Lynne if she was encouraging him to get tested.

Dr. Lynne said medical faculty were encouraged to get tested, and to get flu shots. She urged Sen. Susman to send her an email, and she would arrange to get him into one of the testing sites at the Medical Center.

Sen. D'Armiento said, in response to another question on the chat, that CUIMC students were only getting gateway tests, not weekly tests. Now the Senate was hearing that some faculty at the Medical Center want weekly tests.

Sen. Andrew Marks (Ten., VP&S) thanked Dr. Lynne for her work, and said it was easy to sit on the sidelines and criticize. But he mentioned the experience of Northeastern University, which has tested 147,000 people, pointing to the need for increased frequency of testing. He said professors who worry about exposure to students should not take comfort in a gateway testing policy, which provides only a limited snapshot. He said Dr. Lynne's numbers—20,000 tests over the last two months—come out to about 300 a day. With the current positivity rate in New York, that level of testing would not capture very much. He said the bottom line is that there's ample experience worldwide that the only way to really be safe is to do much more frequent testing. Even once a week is probably inadequate based on modeling. He recognized the logistical problems involved, and said he was not being critical. But he said the data indicate a need for at least two to three tests per week. Returning to an earlier discussion, he said pooling is a workable approach, providing samples from a particular area—a floor of a dorm, a classroom—that can indicate whether or not more comprehensive testing is needed in that area. Pooling makes it possible to test more people more rapidly. As for the issue of whether testing is more important than personal protective equipment, Sen. Marks said both measures are extremely important. But testing is the way to address the problem of superspreader events, which have infected thousands of students at the University of Alabama and some other schools. He said that a professor in a classroom would want to know that all the students had tested negative.

Dr. Lynne pointed out that Columbia had built its testing capacity from a very small number during the summer up to 17,000 in one month, with a 24-hour turnaround for each test. This was no easy task.

Sen. D'Armiento said she appreciated that work. She repeated that the Senate would assemble a summary of student and faculty questions. She said some recent news articles had focused on universities that were conducting 30,000 tests a week. She said some senators believe that that expanded testing is the way to restore a fully functioning university by the spring semester.

New Business

Committee Annual Reports

Research Officers Committee Sen. Manuela Buonanno, an Associate Research Scientist and vice chair of the ROC, shared her screen to present her report, closely paraphrasing the text (see page 27).

Sen. D'Armiento thanked Sen. Buonanno for the report. There were no questions.

Committee reports and updates.

Structure and Operations Committee: Proposed Senate changes. Sen. Daniel Savin, co-chair of Structure and Operations, shared his screen to present his the report, which was based on work he had done over the summer with his co-chair Linda Mischel Eisner, as well as Sen. Brendah O'Flaherty (Ten., A&S/Social Sciences), whom he praised for doing the lion's share of the work, by providing first drafts of all the documents that the group was then able to edit.

Sen. Savin said a number of challenges arose in 2019-20 that prompted a rethinking of key Senate procedures and documents. These included a contested election for Executive Committee chair, the Senate's quinquennial reapportionment report, and the arrival of Covid-19 in March, which forced the Senate to abandon in-person meetings and to manage on Zoom. He then summarized revisions to the University Statutes, the Senate Elections Code, the Senate By-laws—the defining Senate documents—that Structure and Operations was proposing in response to these and other developments (see page29).

At the end of the report, Sen. Mike Ford (Stu., GSAS/Hum) raised two issues. One concerned the decision to include only full-time students, which he said put schools with executive programs (like Business) or with higher part-time enrollments (like Professional Studies, and General Studies) at a disadvantage.

Sen. Savin addressed the first issue. He said the restriction to full-time students was already explicit in the language of the Statutes, but only in a few places. His group decided to make additional explicit references to this requirement in the text of the Statutes.

Sen. Letty Moss-Salentijn (Ten., CDM) asked for the rationale for excluding part-time degree students from the constituency, while allowing full-time non-degree students.

Sen. Savin said this issue and others should be put in writing and presented to Structure and Operations. He said the logic his group followed was that the Statutes recognize full-time students, and some non-degree students are full-time, and should therefore be included. If senators believe that part-time students should also be included, Structure and Operations would consider that idea.

Sen. Ford's second question was about dual degree students. In the Bylaws, section 1(c) (iii), (page XX of the binder), dual degree students are said to be in two constituencies, but then 1 (c) (iv) says people can only be in one constituency. How to explain this inconsistency?

Sen. Savin said dual degree students can be registered in two constituencies but they have to choose one to participate in the Senate.

Sen. Herman (Ten., SEAS) asked whether, when the Senate resumes in-person meetings, people might be allowed to continue to attend and vote on Zoom. Such a provision might help to solve the chronic problem of assembling the super-majority needed for certain votes.

Sen. D'Armiento, a member of Structure and Operation, said questions like this had come up in committee meetings, but they should be deferred while the Senate deliberated on the changes currently under discussion.

Sen. Savin said the technological challenges involved in putting on hybrid Senate meetings remained unsolved, at least for the time being. But Sen. Herman's question could be revisited.

Sen. D'Armiento urged senators to read the S&O proposals and make comments.

Sen. Savin said these revisions in the proposal were meant to strengthen the University Senate and the Columbia community. He encouraged comments of all kinds, positive and negative.

Sen. D'Armiento noted another comment in the chat supporting Sen. Herman's idea.

Student Affairs: Voting and civic engagement, with Tricia Shimamura, Director, Government Relations, Office of Government and Community Affairs.

The Senate voted to allow Ms. Shimamura, a non-senator, to speak.

Sen. Eyre said that in the midst of a global pandemic and other crises, it was possible to forget that a national election was due in about 40 days. He said it was critical for everyone at Columbia who was eligible to vote to vote—a necessary if not sufficient condition of participation in a democracy. He said it was also crucial for Columbia, as a major American university, to commit institutional resources to fight voter suppression and support voter education. He recalled the successful Senate resolution from the Student Affairs and External Relations committees a year earlier to reaffirm Columbia's commitment to civic engagement as an institutional value, and to voting as an element of civic engagement. Since then, there had been an outpouring of valuable work by students, faculty, and staff across the university, particularly in conjunction with the Office of Government Relations and Community Affairs.

Ms. Shimamura gave a brief presentation, showing the multi-faceted approach her office was taking to get people to register and vote. A recent joint email from EVPs Suzanne Goldberg (University Life) and Shailagh Murray (Public Affairs) reinforced this effort. For the first time, Ms. Shimamura's office was sending out targeted emails to students from each state, reviewing their particular registration requirements, deadlines, and procedures for mail-in ballots. Her office also had a robust plan for social media outreach, with graphics created by an in-house team. This campaign was highly visible on university platforms, including columbia.edu, where the first page now prominently displayed voting imagery. There was also a departmental toolkit for Columbia units, providing access to the graphics and promoting the use of common hashtags to make sure everyone gets the same messaging. She was happy to share these graphics with any

interested Columbia groups. She was also partnering with student groups, particularly Columbia Votes, meeting weekly to work on the present initiative. She stressed the importance of the upcoming election to everyone at Columbia—faculty, students, and staff.

Ross Frommer, former Vice President for Government and Community Affairs at CUIMC, added that significant events on voting were taking place at the Medical Center. Electronic bulletin boards all over CUIMC were urging people to register and vote. Students and residents had set up tables at Haven Plaza, and would stay out there through October.

Sen. Eyre stressed the option of mail-in voting for people who are reluctant to vote in person because of the pandemic. He urged such people to make a plan right away to get the ballot, and he said help was available in Ms. Shimamura's office.

Sen. D'Armiento thanked the presenters. She adjourned the meeting at around 2:45 pm.

Respectfully submitted,

Tom Mathewson, Senate staff

COLUMBIA UNIVERSITY APPROACH TO TESTING

September 25, 2020

Current Columbia Protocol

REQUIRED PROTOCOL FOR RETURNING TO CAMPUS

Coming to campus at any point this fall?
These rules—and [related policies and guidelines](#)—apply to you.



1. Read the Enhanced University Health and Safety Policy

This policy has been established to help protect individuals in the Columbia community and our neighbors.



2. Read and Sign the Health Compact

Everyone who returns to campus must sign the University Health Compact, which can be found in the required online safety training.



3. Take Safety Training

If you are returning to campus, you must take the COVID-19 safety course *before you return to campus*.



4. Self-quarantine, If Required

International students and those traveling to campus from certain states or territories must [self-quarantine as required by New York State](#) .



5. Get Tested

To provide an additional layer of safety, Columbia will require an initial single COVID-19 PCR diagnostic test of all faculty, staff, and students returning to campus.



6. Complete the Daily Symptom Self-check

All faculty, staff, and students must complete a daily symptom self-check before entering campus.

<https://covid19.columbia.edu/>

Requirements for On-Campus Activities/Participation

	Columbia Covid-19 PCR Gateway Testing Required?	Follow Up Testing?	Daily Attestation Required?
Clinical Faculty & Staff	Yes, if returning to campus after 6/22 and now part of pre-employment requirements	Yes, 10% sample	Yes, for card accessibility throughout campus
Non-Clinical Faculty & Staff	Yes. Negative result received prior to campus return	Yes, 10% sample	Yes, for card accessibility throughout campus
Undergrad Students; Living On/Off Campus	Yes. Required to test <u>before</u> move-in.	Yes, weekly	Yes, for card accessibility throughout campus
Grad Students; Living On/Off Campus	Yes. Required to test <u>before</u> move-in.	Yes, 10% sample unless living in dormitory style housing, then weekly	Yes, for card accessibility throughout campus

Columbia Testing By the Numbers

COLUMBIA SURVEILLANCE TESTING

	Morningside, Manhattanville, Lamont	Morningside, Manhattanville, Lamont	CUIMC	CUIMC
	Tests Conducted	Tests Positive/ % Positive	Tests Conducted	Tests Positive/ % Positive
Sep 14 - Sep 20	2,684	1/(0.04)	512	0/(0.0)
Sep 7 - Sep 13	3,184	0/(0.0)	395	0/(0.0)
Aug 31 - Sep 6	4,378	5/(0.11)	561	1/(0.18)
Aug 24 - Aug 30	3,059	1/(0.03)	522	0/(0.0)
Cumulative	17,432	9/(0.05)	3,063	2/(0.07)

Surveillance testing began June 22 

CUMULATIVE COLUMBIA SURVEILLANCE TESTING RESULTS

Total Positive Tests*	Total Tests Conducted**	Columbia Positivity Rate
11	20,495	0.05%

Columbia Testing By the Numbers

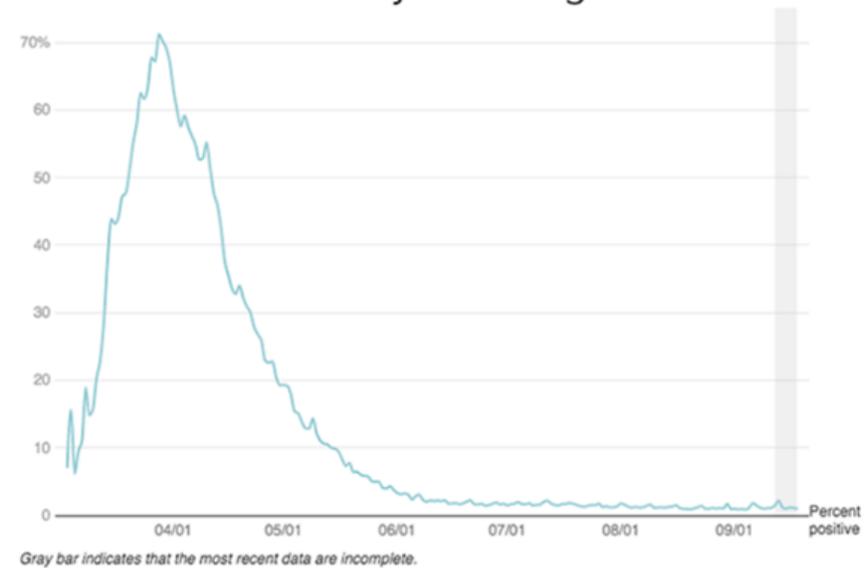
CAMPUS TESTING DATA

Campus Results Week of September 14

- Tests Performed: 3,196
- Tests Positive: 1
- Tests Negative: 3,195



New York City Testing Results



Columbia Testing By the Numbers

TESTING DATA NOT FROM COLUMBIA SURVEILLANCE TESTING PROGRAM*

Cumulative Outside
Positive Tests

11

Outside Positive Tests
Since 09/14/2020

3

Number of Contacts

24

% Reached Within 72
Hours

100%

*Columbia affiliates are encouraged to notify the University if they test positive outside of the [Columbia Test and Trace Program](#). The data below reflect positive test notifications since August 17, 2020, and include positive tests for symptomatic cases through on-campus health services and the contact tracing efforts for these cases.

Columbia Testing By the Numbers – NYS DOH School Report Card

CAMPUS ADMINISTERED TESTING

Data does not include tests where students, faculty, or staff were tested off campus by a private provider or the state or local health department.

Positive Tests		
Total Positives to Date	New Positive Tests Yesterday (09/22)	New Positives Past 7 Days (From 09/21 - 09/27)
12	0	0

Campus Administered Tests To Date by Type		Positive Tests from Campus Administered Testing by Type	
Total	18,934	Total	12
PCR Tests	18,917	PCR Tests	11
Point of Care Tests	17	Point of Care Tests	1
Pool/Batch Tests	0	Pool/Batch Tests	0
Other Tests (on Campus)	0	Other Tests (on Campus)	0

<https://schoolcovidreportcard.health.ny.gov/#/home>

Changes in Testing Design

- **All newly hired clinical faculty and staff must get gateway test**
- **5% surveillance sample increased to 10%**
- **Monitoring plan has metrics when testing frequency changes**
- **Voluntary pilot program under consideration; effective October**

September 25, 2020

SENATE RESEARCH OFFICERS COMMITTEE (ROC)

2019-2020 ACADEMIC YEAR FINAL REPORT

Here we provide brief summaries for a few of the highest-priority issues that the ROC addressed during the past year.

Research Professor Titles. Professional Research Officers (PROs) serving as Principal Investigators (PIs) bring in about 10% of all external support to Columbia University. These contributions to the University should be recognized by granting PRO PIs the title of Research Professor. Similar titles have already been created for PROs at Lamont-Doherty Earth Observatory (LDEO). Particular noteworthy is that the PRO PIs generate at a comparable funding rate per capita as officers of instruction. We have met with various members of the University Administration to advocate for extending the Research Professor title outside of LDEO. One of the benefits of this, as seen at LDEO, would be to enable Columbia to recruit more soft-money researchers and to retain those already at Columbia.

Reclassification of Staff Research Officers (SRO). It has been known for over a decade now that there are a number of statistically significant differentials in pay by gender and race/ethnicity in the SRO ranks. This might have been because previously this extremely heterogeneous population was categorized into only two titles. To address this issue, the University Administration, in consultation with ROC, designed a new classification scheme for SROs, with six titles that better represent their levels of responsibility and expertise. The reclassification has now been completed on the Morningside/Lamont campuses. It is expected to be implemented at CUIMC by the end of 2020. Upon the completion of the reclassification, the Administration will carry out a new salary equity study in order to determine if there are any remaining pay differentials, after levels of responsibility and expertise have been taken into account.

Unionization. This past year saw intense negotiations between the University and the Columbia Postdoctoral Workers union, which represents postdoctoral research scientists, scholars, and fellows, along with associate research scientists and scholars. On 16 July 2020, the postdocs and associate researchers (PARS) overwhelmingly ratified the recently negotiated contract. Throughout this process, ROC members were a source of information to the University Administration about the many issues of concern to PARS and to the CPW about potential unintended consequences of some of their negotiation proposals, as well as issues that were being overlooked in their negotiations with the University.

Meetings with university administrators and others

- Troy Eggers, Executive Vice Provost; David Greenberg, Executive Vice President for Facilities; Ericka Peterson, Director, Office of Postdoctoral Affairs; and Sen. William Duggan (NT, Bus.), a member and former co-chair of the Senate Housing Policy Committee (19 May 2019).

- Amador Centeno, Senior Vice President Facilities Management, Operations, and Planning, and Vice Dean for Student Services (16 July 2019).
- Patricia Catapano, Deputy General Counsel; Dan Driscoll, Vice President and Chief Human Resources Officer (20 August 2019).
- Latha Venkataraman, Vice Provost for Faculty Affairs; Pearl Spiro, Associate Provost (10 September 2019, 12 November 2019, 10 December 2019, and 05 May 2020).
- Gaspare LoDuca, Chief Information Officer and Vice President for Information Technology (15 October 2019).
- Marilyn Molina, Assistant University Ombuds Officer (14 January 2020).
- Ericka Peterson, Director, Office of Postdoctoral Affairs (17 March 2020).
- Alex Halliday, Director, Earth Institute (EI); Alison Miller, Director for Management, EI; Christopher Taylor, Executive Director of Human Resources, EI; and Edith Miller, Assistant Director, Finance, and Administration, LDEO (14 April 2020).
- Rudina Odeh-Ramadan, Vice President for Research Administration (16 June 2020).
- Hana Bloch, Assistant Director, Leave Management (14 July 2020).

Some issues for the coming year

- SARS-CoV-2 impact on research officers.
- Research Professor titles.
- Completion of title reclassification for staff research officers.
- Salary equity study for staff officers of research.
- Housing for postdocs.
- Email forwarding for former research officers.

Respectfully,

University Senate Research Officers Committee 2019-2020

DANIEL WOLF SAVIN, Chair, *Senior Research Scientist*, Astrophysics Laboratory

ADRIAN BRÜGGER, *Associate Research Scientist*, Civil Engineering and Engineering Mechanics

MANUELA BUONANNO, *Associate Research Scientist*, Center for Radiological Research

JAMES HANBIN DAN, *Associate Research Scientist*, Systems Biology

OLAYA FERNANDEZ GOYAL, *Postdoctoral Research Scientist*, Pediatrics

WILLIAM HUNNICUTT, *Staff Associate*, Civil Engineering and Engineering Mechanics

NANCY LOIACONO, *Associate Research Scientist*, Environmental Health Sciences

REGINA MARTUSCELLO, *Associate Research Scientist*, Pathology and Cell Biology

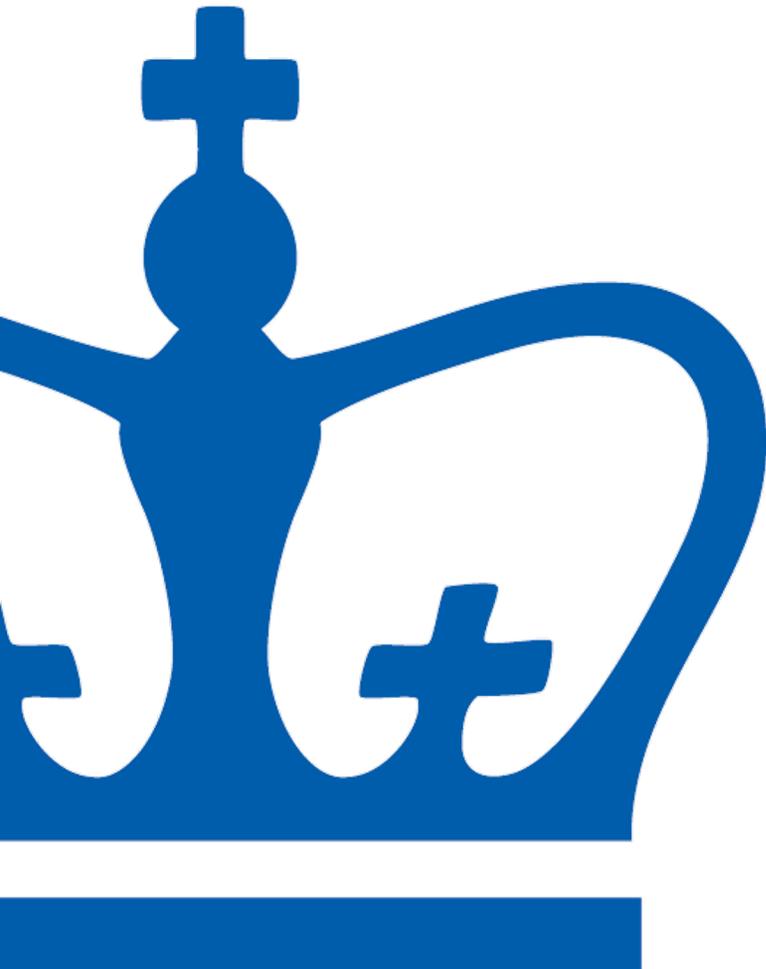
CAROLYN Z. MUTTER, *Senior Staff Associate*, Center for Climate Systems Research

BENJAMIN RUDSHTEYN, *Postdoctoral Research Scientist*, Chemistry

SYLVIA TRZASKA, *Associate Research Scientist*, Center for International Earth Science
Information Network

STEFAN VAN LIEFFERINGE, *Associate Research Scholar*, Department of Art History and
Archeology

Structure and Operations (S&O) Proposed Senate Changes



Daniel Wolf Savin, Co-Chair
Linda Mischel Eisner Co-Chair
Dan O'Flaherty, S&O member

September 25, 2020



Overview

- Executive Committee
- Elections Code
- Reapportionment
- Virtual Meetings
- Statutes Updating
- By-Laws Updating

Overview

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- By-Laws Updating

Executive Committee

- Election of Chair practice did not match By-Laws until 2019
- Proposed changes
 - Chair continues to be elected by Senate
 - 5 tenured faculty elected by Tenured Faculty Caucus
 - 2 non-tenured elected by Non-tenured Caucus
 - 3 students elected by Student Caucus
 - Election requirements, terms, vacancies, etc. clarified
- By-Laws and Elections Code updated accordingly

Overview

- Executive Committee
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Elections Code

- Code did not reflect the various types of elections required
- Proposed changes
 - Clarified establishment
 - Clarified provisions relating to all elections
 - Clarified elections to the University Senate
 - Clarified elections within Senate Bodies
- By-Laws and Elections Code updated accordingly

Overview

- Executive Committee
- Elections Code
- Reapportionment
- Virtual Meetings
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- By-Laws Updating

Reapportionment

- Numerous issues had been left unresolved for over 10 years
- Proposed changes
 - Only full-time students included in constituencies
 - Degree- and non-degree-seeking students included
 - Programs of Study updated to reflect current practice
 - CUIMC Ph.D. students are part of P&S constituency
- Statutes, By-Laws, and Elections Code updated accordingly

Overview

- Executive Committee
- Elections Code
- Reapportionment
- Virtual Meetings
- Statutes Updating
- By-Laws Updating

Virtual (i.e., Electronic) Meetings

- COVID-19 pandemic necessitated electronic Senate Plenaries
- Actions taken
 - Drafted changes to Statutes to allow for virtual meetings
 - Sent it to Executive Committee who sent it to Trustees
 - Rules for Electronic Meetings drawn up
- Statutes, By-Laws, Rules for Electronic Meetings updated

Overview

- Executive Committee
- Elections Code
- Reapportionment
- Virtual Meetings
- Statutes Updating
- By-Laws Updating

Statutes Updating

- Additional clarifications needed to Statutes of the University
- Proposed changes
 - Library staff membership clarified
 - Research Officers membership clarified
 - Definition of Officers of Instruction clarified
 - Student membership clarified
 - Updated to reflect current A&S and CUIMC structures
 - Additional minor clarifications, corrections, etc.
- Statutes updated accordingly

Overview

- Executive Committee
- Elections Code
- Reapportionment
- Virtual Meetings
- Statutes Updating
- By-Laws Updating

By-Laws Updating

- Additional clarifications needed to By-Laws of the Senate
- Proposed changes
 - Membership, constituencies, vacancies, & quorum clarified
 - Qualifications for office clarified
 - Confidentiality policy added
 - Collective bargaining added to SAC and ROC mandates
 - Additional minor clarifications, corrections, etc.
- By-Laws updated accordingly

Questions

Thank you for your attention.

II

THE UNIVERSITY SENATE

§20. Membership The University Senate shall be a unicameral body whose membership shall be composed of representatives from the following categories:

a. *Administration members*

1. The President
2. The Provost (or if there is more than one Provost, the Provost designated by the President)
3. The dean of the Faculty of the Graduate School of Arts and Sciences
4. The dean of Columbia College
5. Five members, who shall be appointed by the President, from among officers of administration who are part of the central administration and administrators of Faculties

b. *Faculty members*

1. Forty-two officers of instruction having an appointment without stated term as professor or associate professor as defined in Sections 60 and 61, to be elected from and by such officers of instruction, subject to the provisions of Section 21
2. Sixteen officers of instruction having an appointment for a stated term as defined in Sections 60 and 61 to be elected from and by such officers of instruction, subject to the provisions of Section 21

c. *Student members*

Twenty-two students as defined in Section 381 to be elected from and by such students as provided in Section 21, one student from Barnard College to be elected from and by the students of Barnard College as provided in Section 21, and one student from Teachers College to be elected from and by the students of Teachers College as provided in Section 21

d. *Affiliated institution members*

1. Two representatives of the faculty of Barnard College
2. Subject to renegotiation of the existing affiliation agreement with Teachers College, two representatives of the faculty of Teachers College
3. Subject to renegotiation of the existing affiliation agreement with the Union Theological Seminary, one representative of the faculty of the Union Theological Seminary

e. Professional library staff members

Two members who shall be elected from and by those persons either holding a trustee or presidential full-time appointment to the professional library service or holding a full-time appointment as an officer of administration within the libraries

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f. Research members

Six members who shall be elected from and by those full-time research officers designated as senior research scientist or senior research scholar, Lamont research professor, research scientist or research scholar, Lamont associate research professor, associate research scientist or associate research scholar, Lamont assistant research professor, postdoctoral research scientist, postdoctoral research scholar, or postdoctoral research fellow, senior staff associate and staff associate, as defined in Section 62 of these Statutes, and who are not entitled to vote as officers of instruction

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g. Administrative staff members

Two members who shall be elected from and by those persons having an appointment from the President or the Secretary of the University, or who are in Grade VII or above of the University Personnel Classification System for officers of administration and supporting staff and who are not entitled to vote in any other category for members of the University Senate

Commented [d1]: More research is need into the various titles at Morningside and CUIMC to clearly lay out the membership. This is too complicated an issue to resolve at this time. S&O will take it up during the coming academic year. Note that Nurse Practitioners are part of the administrative staff.

h. Alumni members

Two alumni members who shall be chosen by the Columbia Alumni Association

Deleted: Council of the Alumni Federation of the University

§21. Elections, eligibility, recall, and term of office

a. Election of faculty members

1. The forty-two memberships for officers of instruction having an appointment without stated term as professor or associate professor as defined in Sections 60 or 61 shall be apportioned by the University Senate every five years among the Faculties of the Columbia Corporation in proportion to the number of such officers of instruction. Each Faculty shall be entitled to elect at least one member, except for the Faculties of Columbia College, General Studies, the Graduate School of Arts and Sciences, and Health Sciences, which shall not be entitled to elect any members. For the purposes of this paragraph (1), for the apportionment and election of members from the Faculty of Arts and Sciences, each division of the Faculty of Arts and Sciences, namely the Social Sciences, Humanities, and Natural Sciences, as specified in Section 153 of the Statutes, shall be treated as a separate Faculty.

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2. The sixteen memberships for officers of instruction with stated term shall be apportioned by the University Senate every five years among the Faculties of the Columbia Corporation other than the Faculties of Columbia College, General Studies, the Graduate School of Arts and

Sciences, and Health Sciences. All such officers of instruction having an appointment as preceptor, associate, lecturer, instructor, and assistant professor, regardless of whether all such officers are full time or part time, shall be entitled to vote. Officers of instruction having an appointment with a stated term above that of assistant professor also shall be entitled to vote in this category. For the purposes of this paragraph (2), apportionment and election of members from the Faculties of Arts and Sciences, each division of the Faculty of Arts and Sciences, namely the Social Sciences, Humanities, and Natural Sciences, as specified in Section 153 of the Statutes, shall be treated as a separate faculty.

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b. *Election of student members*

The twenty-four memberships for full-time students shall be apportioned by the University Senate every five years as follows: twenty-two among the Faculties of the Columbia Corporation; provided, however, that at least one student member shall be elected from each Faculty other than the Faculties of Arts and Sciences and Health Sciences; two additional student members shall be elected from the Faculty with the largest number of full-time students; one additional student member shall be elected from each of the Faculties with the next largest number of full-time students; until the limit of twenty-two student seats for the Columbia Corporation is reached; one full-time student member shall be elected from Barnard College; and one full-time student member shall be elected from Teachers College. For the purposes of this subsection (b), the Faculty of the Graduate School of Arts and Sciences shall be treated as consisting of three separate Faculties, comprised of the disciplines of the Social Sciences, Humanities, and Natural Sciences, respectively, as specified in Section 153 of the Statutes. Students here are defined to include all those seeking degrees and all those non-degree-seeking student who have been designated as members of constituencies by the Senate By-Laws.

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c. *Election of members from professional library staff and administrative staff*

Two members shall be elected from and by the professional library staff and administrative staff.

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d. *Election of members of officers of research*

The six memberships for officers of research shall be elected as follows: four shall be elected from officers of research members designated as senior research scientist or senior research scholar, Lamont research professor, research scientist or research scholar, Lamont associate research professor, associate research scientist or associate research scholar, and Lamont assistant research professor; one additional research officer member shall be elected from those persons designated as postdoctoral research scientist, postdoctoral research scholar, or postdoctoral research fellow; and one additional research officer member shall be elected from those persons designated senior staff associate or staff associate.

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e. *Representatives from affiliated institutions*

Each of the affiliated institutions shall choose representatives from among their respective Faculties to serve as members in such manner as each of them may determine.

f. Direct and indirect elections

All members elected under subsections (a), (b), and (c) shall be chosen by direct election, except that student members may be chosen by indirect election as hereinafter provided. If the indirect election method is chosen, then the student member of the University Senate shall be elected by the elected student governing body of the Faculty from which the student member of the University Senate is being chosen. Such choice shall be exercised only by a referendum of the students within such Faculty and shall stand unless and until reversed by a succeeding referendum. If there is no elected student governing body of the Faculty which is authorized to hold indirect elections, and if either a seat assigned to a student member has remained vacant for six months or longer, or elections have failed to fill such a seat, then a member may be elected from one or more departments within that Faculty in rotation, as may be prescribed by the body designated of the University Senate, to administer University Senate elections.

g. Time of election and term of office

There shall be two regular election periods each year, one in the spring and one in the fall. The regular term of office for each member shall be as follows:

1. For each member elected in the spring elections, the term of office shall begin fourteen days before the day of Commencement next following his or her election and shall be for two years; provided that a member elected to a vacant seat shall assume office immediately; and provided further that if the spring elections are not completed by the date set for the beginning of his or her term, the member shall assume office immediately upon the completion of the elections.
2. For each member elected in the fall elections, the term of office shall commence immediately upon election and shall expire fourteen days before the day of the second Commencement next following his or her election.
3. For each appointed member, the term of office shall commence immediately upon appointment and shall expire fourteen days before the day of the second Commencement next following his or her appointment.

It shall be the responsibility of each member to advise the commission supervising elections of members to the University Senate, as early as possible, if he or she will be unable to serve his or her full term. When such commission is so advised, provision will be made to vote, at the next election, for a member to fill the anticipated vacancy. The term of such member shall be the same as that of all other members elected in the same election period, except that if the seat is occupied at the time of election, the term shall commence upon the effective date of resignation of the retiring member. Except as provided in subsection (f), any vacancy occurring between election periods shall be filled in the same manner in which the original member was chosen, and the term of office for each member so elected shall commence immediately upon election and shall expire fourteen days before the day of the second Commencement next following the election. The Executive Committee of the University Senate may designate a date for the expiration of terms and beginnings of new terms different from the date set herein, if such a redesignation is necessary to allow for an orderly transition of the work of the University Senate

from one session to the next. No person shall be disqualified from election because he or she will be a member of the category from which he or she is elected for less than two years. However, his or her membership shall terminate when he or she is no longer a member of the category from which he or she was elected.

h. *Recall*

Every elected member shall be subject to recall. Upon petition signed by one-fourth of the number of members of the category from which the member was elected, a recall election shall be held. A majority of votes cast for recall shall cause the recall of the member and his or her membership shall thereupon become vacant. The provisions of subsection (f) shall also apply to recall elections.

§22. Duties It shall be the duty of the University Senate

- a. to report to the Trustees its opinion as to any exercise of power proposed by a Faculty under Section 35;
- b. to submit such proposals to the Trustees or to the President or to the several Faculties as in its judgment may serve to increase the efficiency of University work;
- c. to consider any question that may arise as to the conduct or efficiency of any officer of administration or instruction, and to report thereon to the Trustees through the President.

§23. General policies Subject to the reserve power of the Trustees and the provisions of Section 25, 293, and 333, the University Senate shall be a policy-making body which may consider all matters of University-wide concern, all matters affecting more than one Faculty or school, and all matters pertaining to the implementation and execution of agreements with the other educational institutions that are now or may hereafter become affiliated with the University. Without limitation by enumeration the University Senate shall

- a. develop and review plans and policies to strengthen the educational system of the University;
- b. work on the long-range master plan for the physical development of the University; recommend ways in which it can be improved; and keep the same under continuing review;
- c. work for the advancement of academic freedom and the protection of faculty interests;
- d. work for the promotion of student welfare and the enhancement of student life;
- e. initiate and review policies to govern the University's relations with outside agencies for research, instruction, and related purposes;
- f. foster policies for cooperative and mutually beneficial relations with the neighboring community;

- g. review by broad categories the annual budget of the University after its adoption and advise the Trustees as to its general conformity with the goals of the University;
- h. consider and recommend policies relating to the awarding of University prizes and honors, and assist the Trustees in the selection of recipients of such prizes and honors;
- i. promulgate a code of conduct for faculty, students, and staff and provide for its enforcement;
- j. initiate proposed changes in Chapter II of these Statutes which have been passed by a vote of at least three-fifths of all incumbent members of the University Senate.

§24. Powers The University Senate, subject to the reserve power of the Trustees and the provisions of Section 25, shall have power, and it shall be its duty:

a. *Academic correlation*: to secure the correlation of courses offered by the several Faculties and Administrative Boards; to adjust all questions involving more than one Faculty or Administrative Board, except those matters reserved to the Faculty of Arts and Sciences under Section 293 of these Statutes and to the Faculty of Health Sciences under Section 333 of these Statutes;

b. *Degrees*: to prescribe, by concurrent action with the appropriate Faculty or Administrative Board, the conditions upon which the following degrees shall be conferred and to recommend candidates for such degrees:

Doctor of Philosophy (Ph.D.)—Faculty of the Graduate School of Arts and Sciences and Administrative Board of the Graduate School of Arts and Sciences

Doctor of the Science of Law (J.S.D.)—Faculty of Law

Juris Doctor (J.D.)—Faculty of Law

Doctor of Medical Science (Med.Sc.D.)—Faculties of Medicine and Dental Medicine

Doctor of Medicine (M.D.)—Faculty of Medicine

Doctor of Dental Surgery (D.D.S.)—Faculty of Dental Medicine

Doctor of Occupational Therapy (O.T.D.)—Faculty of Medicine

Doctor of Physical Therapy (D.P.T.)—Faculty of Medicine

Doctor of Nursing Practice (Dr.N.P.)—Faculty of Nursing

Doctor of Public Health (Dr.P.H.)—Faculty of Public Health

Doctor of Education (Ed.D.)—Faculty of Teachers College

Doctor of Engineering Science (Eng.Sc.D.)—Faculty of Engineering and Applied Science

Doctor of Musical Arts (D.M.A.)—Faculty of the Graduate School of Arts and Sciences

Master of Philosophy (M.Phil.)—Faculty of the Graduate School of Arts and Sciences and Administrative Board of the Graduate School of Arts and Sciences

Master of Architecture (M.Arch.)—Faculty of Architecture, Planning and Preservation

Master of Arts (M.A.)—Faculties of the Graduate School of Arts and Sciences, Faculty of the Arts, Faculty of Journalism, Teachers College, Union Theological Seminary, and Administrative Board of the Graduate School of Arts and Sciences

Master of Science (M.S.)—Faculties of Medicine, Engineering and Applied Science, Journalism, Teachers College, Architecture, Planning and Preservation, Journalism, Dental Medicine, Social Work, Business, Nursing, Public Health, and Professional Studies

Master of Business Administration (M.B.A.)—Faculty of Business

Master of Health Administration (M.H.A.)—Faculty of Public Health

Master of Professional Studies (M.P.S.)—Faculty of Professional Studies

Master of International Affairs (M.I.A.)—Faculty of International and Public Affairs

Master of Public Administration (M.P.A.)—Faculty of International and Public Affairs

Master of Laws (LL.M.)—Faculty of Law

Master of Public Health (M.P.H.)—Faculty of Public Health

Master of Fine Arts (M.F.A.)—Faculty of the Arts

Master of Education (Ed.M.)—Faculty of Teachers College

Bachelor of Arts (B.A.)—Faculty of Barnard College

Bachelor of Arts (B.A.)—Faculty of Columbia College

Bachelor of Arts (B.A.)—Faculty of General Studies

Bachelor of Science (B.S.)—Faculty of Engineering and Applied Science,

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Bachelor of Science (B.S.)—Faculty of Nursing

Bachelor of Science (B.S.)—Faculty of General Studies

c. *Certificates*: to prescribe the conditions upon which certificates and such other certificates as the University Senate may from time to time approve, shall be awarded upon recommendation of the several Faculties, Administrative Boards, or committees;

d. *College courses*: to prescribe, by concurrent action with the Faculties of Columbia College, Barnard College, and General Studies, severally, the extent to which courses offered by other Faculties and leading to graduate or professional degrees or diplomas shall be included in the programs of studies under those Faculties, and the conditions upon which such courses may be elected by candidates for a nonprofessional first degree;

e. *Barnard College*: to prescribe the manner in which the degree of bachelor of arts conferred upon graduates of Barnard College shall be maintained at all times as a degree of equal value with the degree of bachelor of arts conferred upon the graduates of Columbia College;

f. *Other institutions*: to adopt regulations, subject to approval by the Trustees, providing for the proper execution, as regards educational matters, of agreements that are now in existence or that may hereafter be made between the University and such other educational institutions as are now or may hereafter become affiliated with the University, and to prescribe what degrees, diplomas, and certificates may be granted by said institutions and the conditions for granting the same;

g. *Summer Session*: to adopt regulations governing the relation of instruction in the Summer Session to the other work of the University;

h. *Fellowships and scholarships*: to determine the conditions upon which fellowships and University scholarships shall be awarded, to appoint all fellows and University scholars, and to make rules for their government, subject to such restrictions as may be prescribed by the Statutes or by the terms upon which the several fellowships and University scholarships are established;

i. *Academic Calendar*: to fix, annually in advance the Academic Calendar, the dates for entrance and final examinations, the date of Commencement, and the order of Commencement exercises;

j. *Research bureaus*: to encourage original research and to authorize the establishment of research bureaus to be conducted by a Faculty or by one or more departments under such terms as the University Senate may prescribe;

k. *Libraries*: to advise in such matters pertaining to the administration of the libraries as may be laid before it by the Provost or Provosts or by the University Librarian;

§25. Limitations of powers

a. Unless Trustee concurrence is required, acts of the University Senate under Sections 22 and 23 shall become final on passage. In all matters involving a change in budgetary appropriations, involving the acquisition or disposition of real property, affecting contractual obligations of the University, or as required by law, such concurrence shall be required. In all other matters, the action of the University Senate will be final unless the President shall advise the University Senate not later than its next regularly scheduled meeting that Trustee concurrence is necessary.

Acts of the University Senate under Sections 22 and 23 shall be concurred in or not concurred in by the Trustees by the second stated meeting of the Trustees following the submission of the University Senate's action to the Trustees, except when the Trustees shall advise the University Senate of their need for a longer specified period of time to consider such actions. Whenever the Trustees do not concur in an act of the University Senate under Sections 22 and 23, they shall return the measure to the University Senate with an explanation of the reason for their action.

b. No exercise of the powers conferred on the University Senate by Section 24 that involves a change in the educational policy of the University in respect to the requirements of admission or the conditions of graduation shall take effect until the same shall have been submitted to the Trustees at one meeting and another meeting of the Trustees shall have been held.

c. Notwithstanding the provisions of subsections (a) and (b), the President may convene a special meeting of the University Senate within fifteen class days of any University Senate action, and may request it to reconsider such action.

§26. By-Laws and committees The University Senate shall have the power to organize itself and to make all such By-Laws and regulations for its own proceedings as shall not contravene the Charter of the University or these Statutes. Such By-Laws shall be amended only by a three-fifths vote of all incumbent members of the University Senate. Any such By-Laws and regulations may provide for such committees as may be necessary or desirable. Such committees shall include an Executive Committee. The Trustees shall work with the Executive Committee of the University Senate in the nomination of six Trustees as provided in the By-Laws of the Trustees. The Trustees shall work with the Executive Committee of the University Senate in the selection of a President of the University as provided in the By-Laws of the Trustees. The President shall work with the Executive Committee of the University Senate in the selection of the Provost or Provosts as provided in Section 50. The Executive Committee of the University Senate shall participate in the appointment of University Professors as provided in Section 61.

§27. Meetings The University Senate shall meet regularly as provided in its By-Laws. Special meetings shall be held on the call of the President and in accordance with its By-Laws. When practicable, meetings of the Senate shall be conducted in person. Virtual meetings of the Senate may be called by the President, by the chair of the Executive Committee of the University Senate in consultation with the members of the Executive Committee of the University Senate, and in accordance with other methods specified in its By-Laws. The President shall be the presiding officer of the University Senate. In the absence of the President, the chair of the Executive Committee of the University Senate shall preside.

§28. Staff The University shall furnish, to the extent provided for in the University's budget, assistance to the University Senate as a whole and to its committees in connection with its official business, as may be authorized by the Executive Committee of the University Senate.

§153. Programs of study The programs of study shall include advanced instruction and research in

a. The disciplines of the social sciences, humanities, and ~~natural~~ sciences, as offered by the following departments ~~or programs~~:

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1. *Social sciences*. African American and African Diaspora Studies, Anthropology, Economics, History, Political Science, and Sociology

2. *Humanities*. Art History and Archaeology, ~~Classical Studies~~, Classics, East Asian Languages and Cultures, English and Comparative Literature, French and Romance Philology, Germanic Languages, Italian, Latin American and Iberian Cultures, Middle Eastern, South Asian and African Studies, Music, Philosophy, Religion, ~~Slavic Languages~~, ~~and Theatre~~

~~Deleted:~~ and

3. *Natural sciences*. ~~Astronomy~~, ~~Biological Sciences~~, ~~Chemical Physics~~, ~~Chemistry~~, ~~Earth and Environmental Sciences~~, ~~Ecology~~, ~~Evolution and Environmental Biology~~, ~~Mathematics~~, ~~Physics~~, ~~Psychology~~, ~~and Statistics~~,

~~Deleted:~~ Pure

~~Deleted:~~ Applied Physics and Applied Mathematics,

~~Deleted:~~ Biochemistry and Molecular Biophysics,

~~Deleted:~~ Biomedical Engineering, Biomedical Informatics, Chemical Engineering,

~~Deleted:~~ Civil Engineering and Engineering Mechanics, Computer Science, Earth and Environmental Engineering,

~~Deleted:~~ Electrical Engineering, Genetics and Development, Industrial Engineering and Operations Research,

~~Deleted:~~ Mechanical Engineering, Microbiology and Immunology, Molecular Pharmacology and Therapeutics, Neuroscience, Pathology and Cell Biology,

~~Deleted:~~ Physiology and Cellular Biophysics,

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b. All other programs of study as may, from time to time, be provided for under Section 152b.

The By-Laws, Statutes, and Rules of the Columbia University Senate

As of ~~TBD~~

Deleted: April 2, 2010

The By-Laws, Statutes, and Rules of
the
Columbia University Senate

Columbia University in the City of New York

OF THE EXECUTIVE COMMITTEE OF THE FACULTY

Relating to the Establishment of By-Laws of the University Senate

WHEREAS, the Trustees of Columbia University in the City of New York, by their Resolution of May 13, 1969, have authorized the Executive Committee of the Faculty “to promulgate such initial By-Laws of the University Senate as shall not contravene the Charter or Statutes of the University and which By-Laws may thereafter be amended as provided in Section 26 of the Statutes of the University;” and

WHEREAS, the substance of the By-Laws was overwhelmingly approved as part of the submission of the entire plan for the establishment of the University Senate in a poll of the University community in April of 1969 by a vote of about nine to one; and

WHEREAS, the University Senate is expected to hold its first meeting before the end of the current academic year;

NOW THEREFORE, the Executive Committee of the Faculty by RESOLUTION duly made, seconded and adopted by the unanimous vote of its members hereby promulgates the following.

BY-LAWS OF THE UNIVERSITY SENATE

SEC. 1: ORGANIZATION AND PROCEDURE.

- a. Rules. Subject to the provision of these By-Laws, the Senate shall establish its own rules of procedure.
- b. Members of the Senate. The Statues of the University detail the membership of the Senate as well as the members’ appointment or election, recall, and term of office. Members shall be known as Senators. Those who are not appointed are elected according to the University Senate Election Code that has been most recently approved by a majority vote of the Senate. The Elections Commission, defined in the Elections Code, oversees elections, as described in the Elections Code.
- c. Members of Constituencies for Elections of Senators. A person shall be a member of a constituency for the election of a Senator or Senators if and only if they are a member of that constituency for purposes of apportionment under Section 21 of the Statutes of the University subject to the additional requirements in this subsection. All members of a constituency and only members of a constituency are eligible to vote for the Senator or Senators from that constituency, and to serve as a Senator from that constituency.
 - i) Any full-time or part-time officer of instruction assigned a seat on a Faculty shall be deemed a member of that faculty for the purposes of University Senate Elections.
 - ii) Tenured faculty includes officers of instruction who have been awarded tenure of title on that Faculty. Nontenured faculty includes tenure-track and non-tenure-track officer of instruction.

iii) A student who is simultaneously pursuing two degree programs or degree and certificate programs in separate Faculties shall be considered to be a student in each Faculty.

iv) Notwithstanding the provisions of this article, no person may be a candidate in more than one constituency simultaneously, nor may a member of the Senate represent more than one constituency. In cases where an individual holds appointments in multiple constituencies, their primary appointment determines the constituency of which they are a member.

v) Both degree-seeking and non-degree-seeking students may be members of constituencies.

vi) For purposes of Senate representation, the work or study location of a Columbia affiliate does not matter.

d. Vacancies. Senator vacancies shall be filled according to the procedures described in the University Statutes. Officer and Member vacancies in Senate committees shall be filled according to the procedures described in Section 4 of these By-Laws.

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e. Presiding Officer. The President of the University shall be the presiding officer of the Senate. In their absence, or at their request, the Chair of the Executive Committee shall preside as Speaker pro tempore.

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f. Meetings. The Senate shall hold regular meetings at least once a month during the academic year, and may meet more frequently by decision of a majority of its members present and voting, at the call of the President of the University, at the call of the Executive Committee, or at the call of one-third of all its members. Meetings of the University Senate shall be open to members of the University community, campus press, radio and other campus news media, unless such meetings have been designated closed by the Executive Committee of the Senate and such designation has not been overruled by a majority of the members of the Senate present and voting thereon. When practicable, meetings of the Senate shall be held in person.

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g. Virtual meetings. Virtual (i.e., electronic) meetings of the Senate may be called by the President, by the Chair of the Executive Committee of the University Senate in consultation with the members of the Executive Committee of the University Senate, by the Executive Committee, and by the call of one-third of all its members. Platforms for electronic meetings shall be designated by the Executive Committee. These electronic meetings of the Senate shall be subject to all rules and governing documents of the Senate, which may include reasonable limitations on, and requirements for, participation of Senators and of others. Any such rules adopted by the Senate shall supersede any

conflicting rules of the parliamentary authority, but may not otherwise conflict with or alter any rule of the Rules of Procedure of the University Senate.

When the Senate is meeting electronically pursuant to Section 1(g), a Senator shall be considered present for purposes of a quorum pursuant to Section 1(h) if they have entered the meeting and not yet left it, even if they have turned off their video.

h. Quorum. One-half of the membership of the Senate shall constitute a quorum for the conduct of the Senate's business. Only those senators who are physically present for an in-person meeting or are logged in using the approved medium for an electronic meeting shall be counted for the purpose of a quorum.

i. Agenda. The Senate shall prepare its own agenda, and the Executive Committee of the Senate shall serve as the agenda committee. The Senate's agenda shall include all matters referred to the Senate by its various standing and special committees, and all matters within its jurisdiction that may be referred to it by the President, the Trustees, or the Executive Committee itself. A majority of the members of the Senate may place an item on the agenda at any time.

j. Introduction of Proposals. Any senator may introduce proposals, including measures and resolutions, from the floor of the Senate. Such proposals shall be referred to the appropriate committee to be dealt with in accordance with Senate rules.

k. Floor Privileges. The Dean or Director of any Faculty, School, or Administrative Board, or their designee, whether or not they are, a senator, shall have the right to speak and participate in debate whenever any matter that is of special concern to their particular Faculty or School is before the Senate.

The student body of Union Theological Seminary, may elect one student observer: Union Theological Seminary. They shall be entitled to sit with the University Senate but shall not vote or otherwise participate in its deliberations, unless particular questions relevant to student interests in affiliated institutions are the subject of Senate action, in which case, with the approval of the Chair, they shall have a voice but not a vote.

When the Senate considers the report of any standing committee of the Senate, or of any committee, commission, or other group appointed by the Senate or by the Senate Executive Committee, members of that standing committee, and members of such committees, commissions, or groups, who are not members of the Senate may sit with the Senate and have a voice but not a vote in the deliberations of the Senate on that report.

When the Senate is meeting electronically pursuant to Section 1(g), floor privileges shall be governed by the Rules for Electronic Meetings

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l. Committee Reports: Discharge of Committees. The majority of the members of any committee of the Senate may report on any matter before the committee. A majority of the members of the Senate present and voting may require a committee to report at the next regular meeting of the Senate, and one-third of the members of the Senate present and voting may require the committee to report no later than the second regular meeting of the Senate next following.

m. Petitions for Senate Action. Any matter may be placed on the agenda of any appropriate committee of the Senate as determined by the Executive Committee by petition signed physically or electronically by 150 members of the University community who are entitled to vote for members of the Senate. Any Committee on Instruction may place a matter on the agenda of an appropriate committee of the Senate. Any matter so placed on the agenda of a standing committee shall be disposed of by the committee at the earliest time with due regard to other prior agenda items, and the disposition shall be reported to the full University Senate.

n. Confidentiality. In general, the records of plenary meetings of the University Senate are public in order to involve the largest number of University Community members and further self-government; and discussions and records of Senate committees are confidential in order to most fruitfully advance the work of these committees. For this purpose, the Senate shall maintain Guidelines on Confidentiality and Release of Information by Senate Committees. These Guidelines may include penalties for violations of confidentiality, including disbarment from serving on any or all committees and expulsion from the Senate. The Guidelines shall provide for due process for committee members accused of violating the Guidelines. shall maintain

o. Minutes of the Senate shall be widely disseminated, and shall be made available to the campus and other news media. The Minutes shall be posted on the Senate website.

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**SEC. 2: FINALITY OF SENATE ACTION; CONCURRENCE BY TRUSTEES;
AMENDMENT OF BY-LAWS.**

a. Action of the Senate shall become final on first passage unless Trustee concurrence is necessary pursuant to Section 25 of the Statutes of the University.

b. Notwithstanding the provisions of sub-section (a), the President of the University may convene a special meeting of the Senate within 15 class days of any Senate action, and may request it to reconsider such action.

c. The provisions of these By-Laws shall not be subject to amendment except by a three-fifths vote of all incumbent members of the Senate.

SEC. 3: ELECTORAL CAUCUSES

- a. Establishment. There shall be the following Electoral Caucuses: Tenured Faculty Caucus, Non-tenured Faculty Caucus, and Student Caucus.
- b. Nothing in Section 3 of these By-Laws shall preclude the establishment of other Senate entities that use the word “Caucus” in their name.
- c. The composition and jurisdiction of the several electoral caucuses shall be as follows:
 - i) Tenured Faculty Caucus. The Tenured Faculty Caucus shall consist of all members of the Senate elected pursuant to Section 20.b.1 of the Statues of the University. The Tenured Faculty Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate
 - ii) Non-tenured Faculty Caucus. The Non-tenured Faculty Caucus shall consist of all members of the Senate elected pursuant to Section 20(b)(2) of the Statues of the University. The Non-tenured Faculty Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate.
 - iii) Student Caucus. The Student Caucus shall consist of all members of the Senate elected pursuant to Section 20(c) of the Statues of the University. The Student Caucus shall select members of the Executive Committee, as specified in Section (4)(i)(1) of these By-Laws, and shall conduct other business as appropriate.

SEC. 4: COMMITTEES.

- a. Establishment. There shall be the following standing committees:
 - i) Executive Committee
 - ii) Committee on Alumni Relations
 - iii) Committee on Budget Review
 - iv) Committee on Campus Planning and Physical Development of the University
 - v) Committee on Education
 - vi) Committee on External Relations and Research Policy
 - vii) Committee on Faculty Affairs, Academic Freedom and Tenure

- viii) Committee on Honors and Prizes
- ix) Committee on Housing Policy
- x) Committee on Libraries and Digital Resources
- xi) Committee on Rules of University Conduct
- xii) Committee on Senate Structure and Operations
- xiii) Committee on Student Affairs
- xiv) Research Officers Committee
- xv) Committee on Information and Communication Technology.

b. Additional Committees. Such additional standing and special committees may be established from time to time as deemed necessary. Special committees include ad hoc committees, commissions, task forces, or other bodies created by the Senate or by standing committees, directly or indirectly, to assist in the work of the Senate. These additional committees must adhere to this Section of the By-Laws.

c. Periodic Reorganization of the Senate. The regular organization of the Executive Committee and other standing committees of the Senate and elections of committee Chair, shall take place biennially, in odd calendar years, following the spring election.

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Each outgoing Senate committee which considers that it has continuing business to be conducted in the summer interim may so advise the Executive Committee and request it, under the Senate's delegation of summer powers, to appoint interim committees as necessary to conduct this business until the new committees are constituted, and include in their membership such members of the outgoing committee as are available for service.

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d. Responsibility. Every committee of the Senate shall operate within the area of its jurisdiction as an arm of the Senate and, except where expressly indicated otherwise in these By-Laws, committees shall be responsible to the Senate and shall report recommendations for consideration and action by the Senate as a whole.

e. Committee Membership. Except as otherwise expressly provided in this section, persons who are not members of the Senate may serve as members of Senate committees. At least a majority of every committee shall, however, be senators. The membership of several committees, other than the Executive Committee, shall be elected as follows: each member of the Senate shall submit to the Executive Committee the first three choices for

committee service in the order of their preference; the Executive Committee shall then nominate the membership of each committee so that, to the fullest extent possible, no member of the Senate is nominated to a committee that is not among their first three choices; after the Executive Committee has made its nomination, nominations from the floor shall be in order, and the Senate as a whole shall elect the members of each committee by majority vote.

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f. Committee Chairs. Each committee, other than the Executive Committee, shall elect its chair from among its members. No person shall serve as chair of more than two standing committees, it being understood that serving as a co-chair constitutes serving as one chair.

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g. Absences. If a member has more than two consecutive unexcused absences from committee meetings scheduled at least one week in advance, the seat shall be deemed vacant. Each committee shall determine the grounds for absence from its meetings. When a member shall have accumulated two consecutive unexcused absences, the Chair of the committee shall notify the member and the Executive Committee. The Executive Committee may recommend to the Senate that the member be continued on the committee, or it may nominate a new member. The Senate as a whole shall reappoint the member or elect a new member by a majority vote.

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h. Quorum. The quorum for any committee shall be a majority of its current membership.

i. Qualification requirement. To be eligible for any Senate committee office, an individual is not required to have been elected or appointed to a Senate term that includes the entire term of that office. If a person who holds an office, for which a particular qualification is required, ceases to hold that qualification for any reason, then that office shall be declared vacant.

j. Vacancies. For committees other than the Executive Committee, vacancies shall be filled in the same manner that the original incumbent was selected, and replacements shall serve for the unexpired term. Procedures for vacancies on the Executive Committee, including chair, are described in Section 4(k)(1).

k. The composition and jurisdiction of the several standing committees shall be as follows:

i) Executive Committee: The Executive Committee shall consist of 13 members apportioned as follows: 1 tenured faculty member who shall be Chair, 5 additional tenured faculty, 2 non-tenured faculty, 2 administrators, and 3 students. All shall be members of the Senate. The two administration representatives shall be the President and another officer of administration of their choice. Elected members of the

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Executive Committee, except for the Chair, shall be chosen by the appropriate electoral caucuses established in Section 3 of these By-Laws.

In the spring of each odd-numbered year, the Senate shall nominate and elect the Chair of the Committee, who shall take office fourteen days before the day of Commencement. A candidate for Chair must be a member of the Tenured Caucus at the time of their nomination, and he or she must have qualified to be a member of the Senate at the time he or she would take office. In addition, he or she must have served on the Senate at least two years in the immediately preceding four years. Nomination shall require a petition signed by at least six current members of the Senate, at least 3 of whom shall be members of the Tenured Caucus and at least 2 of whom shall not be members of the Tenured Caucus. The Elections Commission shall prescribe the format and timing of the nominations. The current members of the Senate shall elect the Chair by confidential electronic ballot as prescribed and supervised by the Elections Commission. The ballot shall include an option to abstain.

The Executive Committee shall be the Senate's agenda committee and its committee on committees. It may authorize standing committees without regular and recurring duties, if they request to be put on a stand-by basis, to meet once a semester and otherwise be on the call of the Senate or the Executive Committee or of a majority of the Committee concerned as the need for the activity of such committees may arise. The Executive Committee shall have the power to call the Senate into extraordinary session, and shall have such powers, functions and duties as the Senate may delegate to it during periods when the Senate is not in session. The Executive Committee shall serve as a continuing liaison between the University Senate and the central administration. The Executive Committee may create subcommittees and may delegate any of its powers, functions, and duties. The Executive Committee shall participate pursuant to the Statutes of the University and the By-Laws of the Trustees, in the selection of University Professors, the President of the University, the Provost or Provosts, and six Trustees. In performing these functions, the Executive Committee or the appropriate subcommittee thereof shall act in executive session and in a confidential manner and shall not be required to report its deliberations or actions to the Senate as a whole.

If the position of chair becomes vacant in an odd-numbered year at any point starting fourteen days before the day of Commencement and extending to fifteen days before the day of Commencement of the next odd-numbered year, then the remaining members of executive committee, voting as a whole, shall select an interim chair who shall serve until a new chair can be elected by the regular election procedure. The election shall be held as soon as possible on a date determined by the Elections Commission. In the event of any other vacancies in the Executive Committee, a new

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member shall be selected in the same way that the departing member was selected, and shall serve for the unexpired term.

No person shall be elected as chair of the Executive Committee more than three consecutive times. However, a person who has held the office of chair for less than one year of a term to which some other person was elected may be elected to the office of chair four consecutive times (including the election to complete the unexpired term), but no more than four consecutive times. A person who becomes ineligible to be elected as chair, because of the number of consecutive times that they have been elected, shall not be eligible to become chair again until at least one year has elapsed since the completion of their previous term.

To the extent possible, officers of instruction may be allowed a reduction in their teaching loads and students may be granted appropriate credit for serving as members of the Executive Committee.

- ii) Committee on Education: The Committee on Education shall consist of 19 members apportioned as follows: 8 tenured faculty, 3 non-tenured faculty, 4 students at least one of whom will be a graduate student, 2 administrators, 1 alumnus and 1 library staff. The Committee on Education shall review, and may from time to time recommend, plans and policies relating to the educational system of the University. The Committee shall receive ideas, recommendations, and plans for educational innovations from members of the faculty and others. The Committee shall inform itself of conditions in the several schools, faculties and departments, and propose measures needed to make the most effective use of the resources of the University for educational purposes.

The Committee shall examine new online/ distance-learning and multimedia learning applications to understand their broad academic implications and to recommend policy, procedures, and monitoring in consultation with the committees on Libraries and Digital Resources and on Information and Communications Technology. It will evaluate the extent to which these enterprises enhance the core mission of the University.

- iii) Committee on Budget Review: The Committee on Budget Review shall consist of 12 members, all of whom shall be members of the Senate. The membership of the Committee shall consist of 5 tenured faculty representatives, 2 non-tenured faculty, 2 student representatives, 1 alumnus, 1 officer of research, and the Chair of the Executive Committee or their designee serving ex officio. The Budget Review Committee shall review the annual budget of the University after its adoption to assure its general conformity with short-range and long-range priorities of the University and expressions of policy by the Senate. The Chair of the Budget Review

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Committee or ~~their~~ designee may sit with the appropriate committee of the administration when it formulates its budget policy guidelines for the coming year and when categories of the budget are discussed or adopted. The Budget Review Committee shall report its activities to the Senate and shall bring to its attention any instance of non-compliance of the budget with the existing priorities or policies and any other allocations which, in the Committee's opinion, are not in the best interests of the University.

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- iv) Committee on Campus Planning and Physical Development of the University: The Committee on Campus Planning and Physical Development of the University shall consist of 16 members apportioned as follows: 5 tenured faculty, 2 non-tenured faculty, 2 administrators, 3 students, 1 alumnus, 1 library staff, 1 officer of research, and 1 administrative staff. The primary mandate of the Campus Planning and Physical Development Committee is to review and comment upon the processes for planning, reviewing, assigning priorities and implementing the University's physical development assess how they impact the academic mission of the University. This shall include plans and projects to change space available for specific schools and departments as well as space for the well-being of the University community. The Committee will report to the Senate, President and Trustees whether major projects have been properly reviewed and serve the best interests of the University. In addition, the Committee will work with the administration and appropriate committees of the Trustees in reviewing, with respect to the University's academic goals, the long-term physical development plans of the University, for the campus and for off-campus properties, and the effects of those plans on the community. The Committee shall meet periodically with the appropriate vice president and ~~their~~ designates to discuss the status of planned and ongoing major capital improvements for the University. In addition, the Committee shall regularly receive reports from pertinent departments and committees charged with academically relevant aspects of physical development. The Committee may also advise the administration and the Trustees on faculty, student and staff concerns, priorities and particular projects related to campus planning and physical development. The Committee shall work closely with the Committees on Education, Budget Review, and Libraries and Digital Media so that developmental plans may bear close relationship to the fulfillment of educational policies and purposes. The Committee shall also work closely with the Committee on External Relations and Research Policy to minimize areas of conflict and maximize areas of cooperation with the community. On behalf of the Senate, the Committee shall also serve as a forum for reviewing reports of exceptional difficulties experienced with the academic physical plant, buildings, grounds and maintenance.

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- v) Committee on Faculty Affairs, Academic Freedom and Tenure: The Committee on Faculty Affairs, Academic Freedom and Tenure shall consist of 17 members, of

whom 13 shall be tenured faculty and 4 non-tenured faculty. One of its members shall also be a member of the Committee on Rules of University Conduct. It shall have jurisdiction of all matters relating to terms and conditions of academic employment including, but not limited to, tenure and academic freedom, academic advancement, sabbatical and other leaves, faculty conduct and discipline, retirement, faculty housing and other faculty perquisites. The Committee shall also review and, when appropriate, recommend revision of policies governing the appointment of persons to named chairs.

The Committee on Faculty Affairs, Academic Freedom and Tenure, or one of its subcommittees shall also sit as board of appeal on faculty grievances. When acting in such judicial capacity the Committee, or its subcommittee, shall function in a confidential manner and shall not be required to report its deliberations to the Senate as a whole. With the consent, or at the request of the petitioner, however, the Committee or its subcommittee may make public its recommendations and reasons therefore.

vi) Committee on Student Affairs: The Committee on Student Affairs shall consist of all 24 student Senators, as well as one non-Senator observer from Union Theological Seminary. One of its members shall also be a member of the Committee on Rules of University Conduct. Its jurisdiction shall cover matters of student life including, but not limited to, student organizations, student housing, extracurricular activities and student concerns in the community. The Committee's jurisdiction, however, is restricted to matters of University-wide student concerns, and to concerns of students in more than one faculty or school and matters not otherwise covered by or subject to a collective bargaining agreement. Where student interests are closely related to the interests of other groups in the University, the Committee shall cooperate with other appropriate committees of the Senate.

vii) Committee on External Relations and Research Policy: The Committee on External Relations and Research Policy shall consist of 18 members apportioned as follows: 7 tenured faculty, 2 non-tenured faculty, 3 students, 2 administrators, 1 library staff, 1 alumnus, 2 officers of research. The Committee shall review and recommend policies for the University's external relations involving instruction, research, and public affairs, including community relations. The Committee's purview will include the University's research strategies and its relations with private and public sponsoring agencies, as well as the University's strategies for enhancing its local, national, and international reputation through its connections with other academic institutions, governmental agencies, the media, and the surrounding community. The Committee shall meet periodically with the Vice President for Public Affairs and ~~their~~ designates.

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- viii) Committee on Rules of University Conduct: The Committee on Rules of University Conduct shall consist of 16 members apportioned as follows: 4 tenured faculty, 2 non-tenured faculty, 5 students, 2 administrators, 1 library staff, 1 officer of research, and 1 administrative staff. One of its members shall also be a member of the Committee on Faculty Affairs, Academic Freedom and Tenure, and one shall also be a member of the Student Affairs Committee. It shall have jurisdiction to review and recommend revision of rules of University conduct, as well as the means of enforcing those rules. In matters pertaining to rules of conduct and tribunals for faculty, the Rules Committee shall consult with the Faculty Affairs Committee, and in matters pertaining to such rules and tribunals for students, it shall consult with the Student Affairs Committee. In matters pertaining to rules of conduct and tribunals for research officers, the Rules Committee shall consult with the Research Officers Committee. The Committee shall, to the extent appropriate, incorporate its proposals in the form of amendments to the University Statutes and shall submit the same to the University Senate as a whole, to become effective upon adoption by the Senate with the concurrence of the Trustees.
- ix) Committee on Alumni Relations: The Committee on Alumni Relations shall consist of seven members apportioned as follows: 1 tenured faculty, 1 non-tenured faculty, 1 student, 1 administrator, 1 officer of research, and 2 alumni. The Committee shall encourage more effective communication with alumni. The Committee shall stimulate alumni loyalty and support for the University and shall serve as liaison between the University Senate and various alumni groups. The Committee shall work with the administration in the furtherance of these purposes.
- x) Committee on Honors and Prizes: The Committee on Honors and Prizes shall consist of 15 members apportioned as follows: 6 tenured faculty, 2 non-tenured faculty, 2 students, 2 administrators, 1 library staff, 1 officer of research and 1 alumnus. The Committee on Honors and Prizes shall recommend policies relating to the award of University prizes and honors to persons who are not members of the University. The Committee shall consider and report to the Senate standards and policies (not inconsistent with such limitations as may legally bind the University under specific endowments or grants) for the award of honorary degrees, the University Medal for Excellence, the various categories of the Pulitzer Prize and other similar evidences of academic recognition. The Committee shall work with the President and the Trustees in the selection of recipients for honorary degrees and prizes. In deliberating on nominations for prizes and honors, the Committee may act in executive session and in confidential manner, and shall not be required to report its deliberations or actions to the Senate as a whole.

- xi) Committee on Libraries and Digital Resources: The Committee on Libraries and Digital Resources shall consist of 17 members apportioned as follows: 6 tenured faculty, 2 non-tenured faculty, 3 students at least one of whom will be a graduate student, 2 administrators, 2 officers of the libraries, 1 officer of research, and 1 alumnus. The Committee shall review and recommend University policies relating to the University's libraries, information resources, and academic computing programs. The Committee shall attend to all aspects of the University's storage, accessing and retrieval of information whether in analog or in digital form, and to all aspects of information services that support the academic work of the University, in consultation with other Senate committees (e.g., the Education Committee and the Committee on Information and Communications Technology).
- xii) Committee on Senate Structure and Operations: The Committee on Senate Structure and Operations shall consist of 13 members apportioned as follows: 6 tenured faculty, 1 non-tenured faculty, 2 students, 2 administrators, 1 officer of research, and 1 administrative staff. The Committee shall observe and review the operations and effectiveness of the University Senate and make recommendations for the improvement of the structure and operations of the Senate, through statutory amendment and otherwise. The Committee shall be the University Senate's committee on the Senate's rules and procedures.
- xiii) Research Officers Committee: The Research Officers Committee shall consist of 9 members, including all 6 elected senators representing Officers of Research, and 3 other Officers of Research, who shall be nominated by the 6 research senators with a view to achieving balance among the different ranks of officers in the constituency and among the campuses represented, and who shall be approved by the Executive Committee. The Research Officers Committee shall have jurisdiction to consider all matters relating to the terms and conditions of research officers' academic employment, including, but not limited to, promotion, leaves of absence, retirement, academic freedom, academic advancement, benefits, housing, the conduct and discipline of research officers, and other perquisites of research officers, unless otherwise covered by or subject to a collective bargaining agreement.
- xiv) Committee on Housing Policy: The Committee on Housing Policy shall consist of 11 members apportioned as follows: 4 tenured faculty, 2 non-tenured faculty, 2 students, 2 administrators, and 1 research officer. The student members shall be from among those housed by the Columbia corporation. The Committee on Housing Policy shall review and recommend policies relating to housing provided to University students, faculty and other employees, including those pertaining to rent or occupancy charges, the assignment of housing, and the condition and renovation of Institutional Real Estate and residence buildings and units.

xv) Committee on Information and Communications Technology: The Committee on Information and Communications Technology will consist of 13 members including 5 faculty; 2 students, at least one of whom shall be a graduate student; 1 alumnus/a; 1 officer of the libraries; 1 research officer; 1 administrative staff member whose work involves technology management; and 2 administration members at least one of whom works in technology management. One of the faculty members shall be familiar with the University's computing facilities, and one student member shall be a graduate student and frequent user of the University's computer facilities.

The Committee shall review and recommend University policies relating to the University's technology systems and services and network infrastructure. The Committee shall attend to all aspects of the University's administrative computing, telecommunications services, computing facilities, and hardware and software systems that support the work of the University, in consultation with other Senate committees (e.g., the Education Committee and the Libraries and Digital Resources Committee).

University Senate Elections Code
Working draft

1. ESTABLISHMENT.

- a. Elections Code. This code shall be known as the Elections Code.
- b. Elections Commission. The University Senate hereby creates an Elections Commission whose primary duty shall be to supervise the conduct of elections to the Senate and all other elective bodies whose power derives from the Senate, and all elections authorized under the Statutes of the University and the By-Laws of the University Senate, except for the election of members of the Elections Commission. The Senate, in plenary session, shall choose the members of the Elections Commission, nominations being made initially by the Executive Committee.
- c. Membership. The Elections Commission shall consist of five members who may or may not be members of the University Senate and who shall be elected as follows: one tenured faculty member, one non-tenured faculty member, one student, one administration member, and one member from among the administrative, library and research staffs. The terms of the tenured faculty member, the non-tenured faculty member and the student shall begin at the first plenary session of the Senate in academic years that begin in even-numbered years, and run to the first plenary session of the academic year two years thence. The terms of the other members shall begin at the first plenary session of the Senate in academic years that begin in odd-numbered years, and run to the first plenary session of the academic year two years thence. The Elections Commission shall elect a chairperson at its first meeting following the first plenary session of the Senate in an academic year that begins in an even-numbered year. The Chairperson shall serve a two-year term as chairperson and until a successor has been chosen by the Elections Commission. The tradition of the Senate has been that the student member be a student at the Law School and that that student be chosen to chair the Elections Commission. In the event of a vacancy in the office of chairperson, the Elections Commission, at one of its next two meetings, shall select a replacement to complete the term. In the event of a member vacancy, the Senate, at one of its next two plenary sessions, shall select a replacement to complete the term.
- d. Purpose and Scope. The purpose of this Elections Code is to provide a comprehensive set of rules and regulations to all parties concerning the conduct of University Senate elections. For such elections, these rules and regulations take precedence over any rules, regulations, policies, or practices adopted or followed by the various Divisional Elections Commissions established under this Code.

- e. Operations. The Elections Commission shall follow the By-Laws of the University Senate regarding the operations of committees.
- f. Additional Rules. The Elections Commission may make such further rules, consistent with this Elections Code, as it deems necessary and appropriate for the conduct of elections, and shall report such further rules to the University Senate, which may overrule or amend them.
- g. Guidance from Previous Elections Commission Rulings. The Elections Commission shall maintain and make available a record of its rulings as guidance for future matters.

2. PROVISIONS RELATING TO ALL ELECTIONS.

- a. Definitions. The word “constituency” is used with the same sense as in Section 1(c) of the By-Laws of the University Senate. The words “electoral caucus” are used with the same sense as in Section 3 of the By-Laws of the University Senate..
- b. Election Dates. The Elections Commission shall declare the dates of all University Senate elections, except as specified in the By-Laws of the University Senate and in this Elections Code. The Elections Commission may from time to time delegate such responsibilities to the Divisional Elections Commissions or the Senate staff, as appropriate.
- c. Divisional Elections Commissions.
 - i. The Elections Commission may request the assistance of a Divisional Elections Commission for any constituency or electoral caucus. The Elections Commission shall work with the appropriate administrative officers, including the deans of the faculties and presidents of the affiliated institutions, to establish such commissions, giving due regard to the advice of such divisional representative bodies as exist. Such Divisional Elections Commissions may be appointed or elected. In case a Divisional Elections Commission does not exist at the time of an election, the Elections Commission may make whatever ad hoc arrangements it deems necessary.
 - ii. Insofar as University Senate elections are concerned, all Divisional Elections Commissions must abide by rules and regulations laid down by the Elections Commission. If a Divisional Elections Commission would like to adopt rules, regulations, or practices in addition to the Senate’s, they must be submitted to the Elections Commission for approval the semester before each election. In no case can Divisional Elections Commissions adopt rules, regulations or

practices affecting eligibility to vote or stand in an election.

- iii. Divisional Elections Commissions shall adopt procedures for candidates to petition the Divisional Elections Commission for redress of any alleged infraction of this Elections Code and shall notify candidates of such procedures in accordance with this Code.
- d. Notice. Every candidate shall be informed that a copy of this Elections Code and of the Statutes, By-Laws, and Rules of the Columbia University Senate are available on the Senate website.
- e. Election Practices. Each Divisional Elections Commission shall observe the following practices in dealing with nominations:
 - i. All candidates shall be permitted to publicize their own candidacies and all persons may seek support for themselves or for others. Each Divisional Elections Commission shall, however, issue stringent limits on campaign expenditures so that no prospective candidate shall suffer a financial handicap. Each Divisional Elections Commission shall make available, to the extent possible, a common form of publicity (e.g., bulletinboard) enabling all candidates to announce their candidacies free of charge.
 - ii. Every candidate is accountable not only for violations of campaign rules and regulations that they might commit, but also for any such violations committed by people that the candidate has allowed to work on their campaign.
- f. Electronic Communications.
 - i. All candidates shall be permitted to publicize their own candidacies and all persons may seek support for themselves or for others through means of electronic communications, on University systems, or on third party systems over the internet, except as restricted or prohibited under this Elections Code.
 - ii. The following are prohibited with regard to electronic communications conveying electioneering statements: vulgar, obscene, or abusive language or images; unsupported accusations, defamation, or threats of any kind; offensive terms targeted at persons or groups of persons in a way intended to be disparaging; advertisements or language focused primarily on promoting commercial interests or services; spam, or communications containing subject matter wholly unrelated to elections.

- iii. In governing the use of electronic communications for campaigning, the Elections Commission or the Divisional Elections Commissions may restrict or prohibit the use of electronic communications on third party systems for campaigning and publicity statements, as reasonably appropriate.
- g. Balloting Practices. Each Divisional Elections Commission shall observe the following practices in dealing with balloting:
- i. Unless otherwise specific in this Elections Code, all voting shall be secret, either (1) in designated polling places, or (2) by written ballot in one or more meetings, or (3) by mail ballot using the double envelope system, or (4) by electronic ballot. Should the Divisional Elections Commission decide to conduct voting by electronic means, the system used shall provide for password-protected voting or other means reasonably calculated to ensure that all voting is carried out by the proper constituents of the relevant constituency and that each voter may cast only the proper number of votes. In all cases, a reasonable time (preferably at least seven days) shall be allowed for balloting.
 - ii. On the ballots and in all statements and announcements related to elections, the Elections Commission and Divisional Elections Commissions shall supply only the following kinds of information about candidates: name, department, and position. The Elections Commission and Divisional Elections Commissions shall in no way distinguish incumbent candidates or any preferred list from any other candidate on ballots and all election-related statements. These restrictions do not apply to the statements of the candidates themselves, including written candidates' statements that may accompany the ballot, which shall be consistent with this Elections Code.
 - iii. Election may require a majority vote or plurality, according to previously established practice or decision of the Elections Commission or Divisional Elections Commission, provided that in no case may a plurality of less than a third be deemed to warrant election, using as a basis of calculation the total number of voters voting in an election; and if a plurality of a third thus calculated is not attained, there shall be a run-off election for those seats which are unfilled.
 - iv. In place of the balloting method described in the previous paragraph, a constituency may substitute a system of preferential balloting, in which voters rank several candidates in order by preference. In preferential

balloting, the one-third plurality requirement set forth in the previous paragraph is waived.

- v. In case a run-off election is needed, the Elections Commission or Divisional Elections Commission shall fix a date and shall declare eligible the highest-ranking candidates from the first election willing to continue to stand, up to twice the number of vacancies still to be filled, with the following exception: if two or more candidates in the first election tie for the last runner-up position eligible for the run-off (e.g., second place in a one-seat election), each can take part in the run-off, even though there will then be more than twice as many candidates as seats. In a run-off election the highest-ranking candidate(s) shall be elected. The run-off election must meet the same plurality requirements as other elections.
 - vi. Each candidate may have a poll-watcher present at polling places and at the counting of ballots for his or her constituency. Ballots shall be counted by the Divisional Elections Commission and reported immediately to the Elections Commission.
- h. Due Process. When the Elections Commission receives a complaint filed with it in connection with any University Senate election, it shall proceed as follows:
- i. Distribute promptly a copy of the complaint to each candidate in that election, the Divisional Elections Commission, and any other person with a bona fide interest in the matter;
 - ii. Give any candidate who may be materially affected by the decision an opportunity to be heard before rendering the decision;
 - iii. Put any decision in response to such a complaint in writing, with copies given to each candidate in that election, the Divisional Elections Commission, and any person with a bona fide interest in the matter; and
 - iv. Dismiss the complaint on written notice to the complainant without complying with other aspects of this rule, if the Commission determines that a complaint is plainly baseless.
- i. Appeals before Ballots have been counted. If, between the declaration of a vacancy and the counting of ballots, a member of a constituency, whether or not a candidate, feels aggrieved by the rules or practices of a Divisional Elections Commission, they may appeal to the Elections Commission for adjudication, which shall act and redress, where appropriate as expeditiously as possible.

- j. Contested Elections after Ballots have been counted. Once the ballots have been counted, any challenge to the credentials of a successful candidate on the grounds of substantial error in procedure shall be heard by the Elections Commission, which shall report its recommendations to the University Senate. The decision of the Elections Commission shall be final unless overturned by the Senate. For elections to the Senate, any person whose victory has been certified shall have a vote in the Senate, unless and until the Senate refuses to accept their credentials, on all matters except a vote on their own credentials.
 - k. Authority of Chairperson in Time-Sensitive Matters. In the event that a time-sensitive matter comes before the Elections Commission and it would not be practicable to timely convene the full membership of the Commission, the Chairperson of the Commission shall have the authority to decide the matter on behalf of the Commission. If the Chairperson makes such a decision, the Chairperson shall promptly inform the membership of the Commission, which may deliberate and vote to modify the decision of the Chairperson. Additionally, the Commission may reconsider the decision of the Chairperson in a time-sensitive matter so long as the matter has not become moot before the appeal can be heard.
3. ELECTION OF UNIVERSITY SENATE MEMBERS. Elections for members of the Senate shall be held in accordance with the Statutes of the University and the By-Laws of the University Senate.
- a. Definitions. The word “category” is used with same sense as in Chapter II of the Statutes of the University. The word “faculty” is used with the same sense as in Section 30 of the Statutes of the University.
 - b. Apportionment. The Elections Commission shall advise the University Senate on the apportionment of seats as provided in Chapter II of the Statutes of the University and subject to the additional provisions in the By-Laws of the University Senate. The populations to be compared for this purpose shall be counted for officers of instruction as prescribed in Sections 20.b.1 and 20.b.2 of the Statutes, and for students as prescribed in Section 20.c of the Statutes.
 - c. Constituency Membership. The Elections Commission shall determine, in case of dispute, into which constituency an elector falls. Any individual who believes he or she has been incorrectly omitted from a constituency or incorrectly assigned to a constituency shall inform the Divisional Elections Commission and, if the problem is not resolved, may appeal to the Elections Commission for adjudication, which shall act and redress, where appropriate, as expeditiously as possible.

- d. Election Notice. Whenever the election of one or more Senators is required, the Elections Commission shall issue an election notice. This election notice shall specify the membership of the Divisional Elections Commission that shall conduct the election and the approximate date of the election subject to final determination by the Divisional Elections Commission. The election notice shall also delineate the members or affiliates of the University community who are eligible to vote in this election and who are eligible to be candidates in this election
- e. Election Practices. Each Divisional Elections Commission shall observe the following practices in dealing with nominations:
 - i. Notice of all information pertinent to an election (including relevant deadlines) must be provided at least seven calendar days before the nomination deadline to all eligible constituency members, using the method most likely to give actual notice to those members. Such notice may not include references to any potential candidates.
 - ii. During the nomination period, each member of a constituency has the right to make nominations up to the number of candidates to be elected. Self-nominations are allowed and can be made by submitting a signed statement of intent to run to the Divisional Elections Commission by the nomination deadline.
 - iii. The nomination of anyone who is not a member of the constituency on the day before the election commences shall be invalid.
 - iv. Notice shall be provided, using the method most likely to give actual notice, of the names of the candidates and the election process (including all deadlines and a description of the quorum requirement) to all members of the constituency eligible to vote. This information may be provided on the election ballot. This notice shall be given at least seven calendar days before the actual balloting period commences.
- f. Election Materials. Each Divisional Elections Commission shall submit its election materials to the Elections Commission no later than when the materials become available to the constituency. The Elections Commission may require any relevant materials to be submitted in the event of a dispute about an election.
- g. Electronic Communications. Each Divisional Elections Commission may adopt rules governing the use of such communications and electronic media, which shall be consistent with this Elections Code, and shall notify candidates of such regulations in

a timely manner prior to commencement of elections.

- h. Vacancies. The Elections Commission shall declare a vacancy in the University Senate if a member dies, resigns, is recalled, or ceases to belong to the constituency from which they were elected, and shall direct that a by-election be held within a reasonable time. The Elections Commission may from time to time delegate such responsibility to the Senate staff.
- i. Recall. A recall petition, as provided in Section 21.h of the Statutes, shall be submitted to the Elections Commission, which shall certify its validity, in consultation with the Divisional Elections Commission, and shall direct that a recall election be held as expeditiously as reasonable.

4. ELECTION OF UNIVERSITY SENATE OFFICERS BY THE SENATE, BY ELECTORAL CAUCUSES OF THE SENATE, OR BY SENATE COMMITTEES.

- a. Eligible Voters. The eligible voters for an office are the Senators, or appropriate subset of Senators, who are currently serving on the day preceding the start of the voting period for that office. For the election of the chairperson of a committee other than the executive committee, any individual who is not a Senator but is a member of the committee may also vote.
- b. Quorums. All University Senate bodies require a quorum, as defined in the By-Laws of the University Senate, to take any actions under this Elections Code. Whenever any Senate body does not have a quorum to take an action required under this Code, the action will be required at the next regularly scheduled meeting for which there is a quorum.
- c. Election of Chairperson of the Executive Committee. Whenever there is an election for Chairperson of the Executive Committee, the Elections Commission shall determine the rules for this election and shall supervise this election. The rules shall be posted on the University Senate website no later seven days before the nomination period begins. The nomination period shall last at least seven days. The campaign period shall be no longer than seven days. The election period shall be at least seven days.
- d. Election of Other Elected Members of the Executive Committee. Each electoral caucus election process shall take place in a meeting of the respective caucus, and shall be by secret ballot. The election of members of the Executive Committee by electoral caucuses shall be conducted by Divisional Elections Commissions appointed by the Elections Commission. The Elections Commission shall appoint a Divisional Elections Commission for each electoral caucus only after consulting with

the caucus, and considering its traditional mode of nominating or electing members of the Executive Committee.

- e. Election of Chairpersons of Committees other than the Executive Committee. Each committee as part of its first meeting after a reorganization of the University Senate shall elect its chairperson or co-chairpersons.
- f. Election of Members of Committees other than the Executive Committee. The University Senate, in its first plenary session of the academic year, shall elect the members of each of the other committees as a regular order of business. Senators shall be elected in odd-numbered years to two-year terms. In even-numbered years, continuing Senators who are a member of a committee continue to serve and are therefore not subject to election. Non-senators shall be elected to one-year terms. In the event of a member vacancy, the Senate, at one of its next two plenary sessions, shall elect a replacement to complete the term.
- g. Election Practices. The Elections Commission and each Divisional Elections Commission shall observe the following practices in dealing with nominations:
 - i. For the elections for the Chairperson and Members of the Executive Committee, the Elections Commission or Divisional Elections Commission must provide notice of all information pertinent to an election (including relevant deadlines). Notice shall be provided at least seven calendar days before the nomination deadline to all eligible members of any category and shall use the method most likely to give actual notice to those members. Such notice may not include references to any potential candidates.
 - ii. For the elections for the Members of the Executive Committee by the Electoral Caucuses, the Elections Commission or Divisional Elections Commission shall provide notice (as defined in paragraph i of this Subsection) of the names of the candidates and the election process (including all deadlines and a description of the quorum requirement) to all members of the constituency eligible to vote. The Elections Commission or Divisional Elections Commission shall allow a reasonable time (not less than three calendar days) to elapse before the actual balloting period commences.
- h. Additional Balloting Practices. The Elections Commission and each Divisional Elections Commission shall observe the following practices in dealing with balloting:
 - i. Voting does not need to be secret for the election of committee members (other than the Executive Committee) or for the election of chairpersons

(other than the Chairperson of the Executive Committee).

- ii. Voting shall be secret for the Chairperson of the Executive Committee or the Members of the Executive Committee.
- iii. For elections to the Executive Committee by Electoral Caucuses, each voter shall be entitled to vote for as many candidates as there are senators to be elected. No Electoral Caucus may subdivide itself into subconstituencies for the purpose of these elections.

Rules for Electronic Meetings

1. Selection of platform. The Executive Committee in consultation with the Committee on Structure and Operations shall designate the platform to be used for electronic meetings. To the extent possible, this platform should support public voting and support visible displays (i) identifying those participating, (ii) identifying those seeking recognition to speak, (iii) showing (or permitting the retrieval of) the text of pending motions, and (iv) showing the result of votes.
2. Log in information. Each senator shall be notified by email of any electronic meeting at least 24 hours before the meeting starts. Notice shall include the time of the meeting, the URL and codes necessary to connect to the Internet meeting service, a link to register if registration is required, and, as an alternative and backup to the audio connection with the Internet service, the phone number and access code(s) the senator needs to participate aurally by telephone. Notice may also include a copy of these rules and the proposed agenda for the meeting.
3. Login time. Internet meeting service availability will begin at least 15 minutes before the start of each electronic meeting.
4. Signing in and out. Senators shall identify themselves or be identified by their computers as required to sign in to the Internet meeting service, and shall maintain Internet and audio access throughout the meeting whenever present, but shall sign out upon any departure before adjournment.
5. Connections without video. Senators may connect to an electronic meeting by telephone or other medium without video capability in the event of technical difficulties. Senators who do so must identify themselves to Senate staff so that identifying information may be attached to the visual representation of their participation. Senators participating by telephone may speak, but may not make motions, second motions, vote or be counted toward quorum.
6. Chair of plenary sessions. For the purposes of these rules the Chair of the plenary session shall be either the President of the University or the Chair of the Executive Committee of the University Senate, whoever is presiding.
7. Quorum calls. The presence of a quorum may be established at the start of a meeting by inspection of the list of attendees maintained by the Internet meeting service. Thereafter, the continued presence of a quorum shall be determined by the online list of participating members, unless any member demands quorum call by audible roll call. Such a demand may be made following any vote for which the announced totals add to less than a quorum.
8. Technical requirements and malfunctions. Each senator is responsible for their audio and internet connections. No action shall be invalidated on the grounds that loss of, or poor quality of, a senator's individual connection prevented participation in the meeting.

9. Forced disconnections. The Chair may cause or direct the disconnection or muting of a senator's connection if it is causing undue interference with the meeting. The Chair's decision to do so, which is subject to undebatable appeal that can be made by any member, shall be announced during the meeting and recorded in the minutes.
10. Assignment of the floor. To seek recognition by the Chair, a senator or other authorized person shall use the method appropriate to the Internet meeting service being used. Upon assigning the floor to a member, the Chair shall clear the online queue of senators and other authorized persons who had been seeking recognition. To claim preference in recognition, another senator or other authorized person may promptly seek recognition again, and the Chair shall recognize the member for the limited purpose of determining whether that person is entitled to preference in recognition.
11. Interrupting a speaker. A senator who intends to make a motion or request that under the rules may interrupt a speaker shall use the method appropriate to the Internet meeting service being used for so indicating, and shall thereafter wait a reasonable time for the Chair's instructions before attempting to interrupt the speaker by voice.
12. Motions submitted in writing. Whenever possible a senator intending to make a main motion, to offer an amendment, or to propose instructions to a committee, shall, before or after being recognized, email the motion in writing to the Senate staff, preceded by the senator's name and a number corresponding to how many written motions the member has so far posted during the meeting (e.g., "SMITH 3: "; "FRANCES JONES 2:"). In lieu of email, a Senator may use a messaging application that is part of the Internet meeting service.
13. Display of motions. Screen-sharing shall be used to display the immediate pending question and other relevant pending questions (such as the main motion, or the pertinent part of the main motion when an amendment to which it is pending). Screen-sharing may also be used for reports or discussions at the discretion of the Chair.
14. Voting. Votes shall be taken by the voting feature of the Internet meeting service, and shall be public unless a different method is ordered by the Senate or required by the By-Laws. When required or ordered, other permissible methods of voting are by electronic roll call or by audible roll call. The Chair's announcement of the voting result shall include the number of members voting on each side of the question and the number, if any, who explicitly respond to acknowledge their presence without casting a vote. Business may also be conducted by unanimous consent.
15. Video display. A video of the Chair shall be displayed throughout the meeting, and a video of the senator or other authorized person currently recognized to speak or report shall also be displayed, to the extent possible.
16. Floor privileges. Floor privileges shall be granted in the following manner:

Whenever any matter that is of special concern to their particular Faculty or School is before the Senate, the Dean or Director of any Faculty, School, or Administrative Board, or their designee, whether or not they are a senator, shall have the right to be a participant in the meeting, and shall have all capabilities that Senators have, including screen sharing with the permission of the Chair, but shall not have the right to make motions or to vote.

Student observers from affiliated institutions shall have all the capabilities that Senators have, but shall not have the right to vote or to make motions, and their microphones shall be muted unless unmuted by the Chair.

When the Senate considers the report of any standing committee of the Senate, or of any additional committees as defined in Section 4(b) of the By-Laws, committee members who are not members of the Senate shall have all the technical capabilities that Senators have, but shall not have the right to vote or to make motions, and their microphones shall be muted unless unmuted by the Chair.

17. Participation by Columbia University Members. Holders of Columbia University Identification may attend the meetings if they follow the procedures provided before the meeting to insure the integrity of the meeting. They cannot speak, make motions, second motions, or vote, except as provided in Paragraph 16.
18. Committee meetings. Committees of the Senate as defined in Section 4 of the By-Laws may also meet electronically by using a platform approved by the Executive Committee in consultation with the Committee on Structure and Operations. To the extent possible, committees that meet electronically should follow these rules, but members who participate by telephone or other permitted medium in either a live or electronic committee meeting shall be permitted to vote, make motions, second motions, and be counted toward quorum. Telephone or other medium shall be permitted only if it enables the member using it to hear all other members who are part of the meeting, and if it enables all members who are part of the meeting to hear them.

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Delegation	Full name	Chair	Constituency	Senator / Nonsenator	Contact
Executive Committee (13)					
Ten.	James Applegate		A&S/NS	Sen.	jha@astro.columbia.edu, jha177@icloud.com
Ten.	Jeanine D'Armiento	Chair	P&S	Sen.	jmd12@cumc.columbia.edu
Ten.	Mignon Moore		BAR	Sen.	mmoore@barnard.edu
Ten.	Letty Moss-Salentijn		CDM	Sen.	lm23@cumc.columbia.edu
Ten.	Sharyn O'Halloran		SIPA	Sen.	sharyn.ohalloran@gmail.com
Ten.	Debra Wolgemuth		P&S	Sen.	djw3@cumc.columbia.edu
Nonten.	Greg Freyer		SPH	Sen.	gaf1@cumc.columbia.edu
Nonten.	Soulaymane Kachani		SEAS	Sen.	kachani@columbia.edu
Stu.	Steven Corsello		GSAPP	Sen.	sc4255@columbia.edu
Stu.	Ramsay Eyre		CC	Sen.	rwe2109@columbia.edu
Stu.	Conor O'Boyle		BUS	Sen.	COboyle21@gsb.columbia.edu
Admin.	Lee C. Bollinger		Adm.	Sen.	lcb50@columbia.edu
Admin.	Ira I. Katznelson		Adm.	Sen.	ikprovost@columbia.edu
Alumni Relations Committee (7)					
Ten.	Robert Pollack		A&S/NS	Sen.	pollack@columbia.edu
Nonten.	Jonathan Susman		P&S	Sen.	js1138@cumc.columbia.edu
Stu.	Ramsay Eyre		CC	Sen.	rwe2109@columbia.edu
Research Officers	Open		.	.	.
Admin.	Donna MacPhee		Adm.	Nonsen.	dhm18@columbia.edu
Alum.	Daniel D. Billings	Co-Chair	Alum.	Sen.	ddb2128@cumc.columbia.edu
Alum.	Michelle Kaiser	Co-Chair	Alum.	Sen.	mjekaiser@gmail.com
Budget Review Committee (12)					
Ten.	Niall Bolger		A&S/NS	Sen.	bolger@psych.columbia.edu
Ten.	June Cross		JOURN	Sen.	jc1339@columbia.edu
Ten.	John Mutter		A&S/NS	Sen.	jcm@ideo.columbia.edu
Ten.	Eli M. Noam		BUS	Sen.	noam@columbia.edu
Ten.	Howard Worman		P&S	Sen.	hjew14@cumc.columbia.edu
Nonten.	Soulaymane Kachani	Chair	SEAS	Sen.	kachani@columbia.edu
Nonten.	Open		.	.	.
Stu.	Muhammad Akram		SPS	Sen.	ma3913@columbia.edu
Stu.	Conor O'Boyle		BUS	Sen.	COboyle21@gsb.columbia.edu
Research Officers	Daniel Wolf Savin		Research Officers - Professional	Sen.	savin@astro.columbia.edu
Alum.	Michelle Kaiser		Alum.	Sen.	mjekaiser@gmail.com
Ten.	Jeanine D'Armiento		P&S	Sen.	jmd12@cumc.columbia.edu

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Campus Planning and Physical Development Committee (16)

Ten.	John B. Donaldson	Co-Chair	BUS	Sen.	jd34@gsb.columbia.edu
Ten.	Henning G. Schulzrinne		SEAS	Sen.	hgs@cs.columbia.edu
Ten.	Mary Mundinger		NURS	Sen.	mm44@cumc.columbia.edu
Ten.	Giuseppe Gerbino		A&S/HUM	Sen.	gg2024@columbia.edu
Ten.	Open		.	.	.
Nonten.	Patrice Derrington	Co-Chair	GSAPP	Sen.	pad2160@columbia.edu
Nonten.	Steven Chaikelson		ARTS	Sen.	sec11@columbia.edu
Stu.	Steven Corsello		GSAPP	Sen.	sc4255@columbia.edu
Stu.	Jeremy Wahl		GS	Sen.	j.wahl@columbia.edu
Stu.	Open		.	.	.
Libraries	Aline Locascio		Libraries	Nonsen.	al230@columbia.edu
Admin. Staff	Open		Admin. Staff	.	.
Research Officers	Adrian Brügger		Research Officers - Professional	Nonsen.	brugger@civil.columbia.edu
Admin.	Janet Horan		Adm.	Nonsen.	jih6@columbia.edu
Admin.	James Wang		Adm.	Nonsen.	jw2547@columbia.edu
Alum.	Jerald Boak		Alum.	Nonsen.	geraldboak@gmail.com

Education Committee (19)

Ten.	James Applegate	Co-Chair	A&S/NS	Sen.	jha@astro.columbia.edu, jha127@icloud.com
Ten.	Irving Herman		SEAS	Sen.	iph1@columbia.edu
Ten.	Zhezhen Jin		SPH	Sen.	zj7@cumc.columbia.edu
Ten.	Letty Moss-Salentijn	Co-Chair	CDM	Sen.	lm23@cumc.columbia.edu
Ten.	Kimberly Noble		TC	Sen.	Noble2@tc.columbia.edu
Ten.	Aaron Pallas		TC	Sen.	pallas@tc.columbia.edu
Ten.	Matthew Hart		A&S/HUM	Sen.	mh2968@columbia.edu
Ten.	Open		.	.	.
Nonten.	Shelley Saltzman		SPS	Sen.	sas5@columbia.edu
Nonten.	Maria Luisa Gozzi		A&S/HUM	Sen.	mlg30@columbia.edu
Nonten.	Open		.	.	.
Stu.	Ramsay Eyre		CC	Sen.	rwe2109@columbia.edu
Stu.	Mike Simpson		BUS	Sen.	MSimpson22@gsb.columbia.edu
Stu.	David Zhang		SEAS	Sen.	zz2706@columbia.edu
Stu.	Weitao Zhu		GSAS/NS	Sen.	weitao.zhu@columbia.edu
Libraries	Candice Kail		Libraries	Nonsen.	candicekail@columbia.edu
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Admin.	Catherine E. Ross		Adm.	Nonsen.	cr2979@columbia.edu
Alum.	Tao Tan		Alum.	Nonsen.	tt2124@caa.columbia.edu

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

External Relations and Research Policy Committee (18)

Ten.	Jeanine D'Armiento		P&S	Sen.	jmd12@cumc.columbia.edu
Ten.	Elisa Konofagou		SEAS	Sen.	ek2191@columbia.edu
Ten.	Anil Lalwani		P&S	Sen.	anil.lalwani@columbia.edu
Ten.	Eli M. Noam		BUS	Sen.	noam@columbia.edu
Ten.	Bhaven Sampat		SPH	Sen.	bns3@cumc.columbia.edu
Ten.	Howard Worman	Co-Chair	P&S	Sen.	hjwt14@cumc.columbia.edu
Ten.	Keren Yarhi-Milo		A&S/SS	Sen.	ky218@columbia.edu
Nonten.	William Duggan		BUS	Sen.	wrd3@columbia.edu
Nonten.	Megan Mroczkowski	Co-Chair	P&S	Nonsen.	mmm2323@cumc.columbia.edu
Stu.	Conor O'Boyle		BUS	Sen.	COboyle21@gsb.columbia.edu
Stu.	Colby King		CC	Nonsen.	cxk2101@columbia.edu
Stu.	Alden Bush		NURS	Sen.	aab2267@cumc.columbia.edu
Libraries	William Vanti		Libraries	Nonsen.	wbv2101@columbia.edu
Research Officers	Manuela Buonanno		Research Officers - Professional	Sen.	mb3591@columbia.edu
Research Officers	Stefaan Van Liefferinge		Research Officers - Professional	Nonsen.	sv143@columbia.edu
Admin.	Naomi Schrag		Adm.	Nonsen.	ns2333@columbia.edu
Admin.	Open		Adm.	open	.
Alum.	Michelle Kaiser		Alum.	Sen.	mjekaiser@gmail.com

Faculty Affairs, Academic Freedom and Tenure (17)

Ten.	James Applegate		A&S/NS	Sen.	jha@astro.columbia.edu, jha177@icloud.com
Ten.	Raimondo Betti		SEAS	Sen.	betti@civil.columbia.edu
Ten.	Andrew R. Marks		P&S	Sen.	arm42@cumc.columbia.edu
Ten.	Irving Herman		SEAS	Sen.	iph1@columbia.edu
Ten.	Andrzej Rapaczynski		LAW	Sen.	andrap@law.columbia.edu
Ten.	Mignon Moore		BAR	Sen.	mmoore@barnard.edu
Ten.	Letty Moss-Salentijn	Co-Chair	CDM	Sen.	lm23@cumc.columbia.edu
Ten.	Robert Pollack	Vice Chair	A&S/NS	Sen.	pollack@columbia.edu
Ten.	Michael R. Rosen		P&S	Sen.	mrr1@cumc.columbia.edu
Ten.	Nachum Sicherman		BUS	Sen.	nachum.sicherman@columbia.edu
Ten.	Richard Smiley		P&S	Sen.	rms7@cumc.columbia.edu
Ten.	Daichi Shimbo		P&S	Sen.	ds2231@cumc.columbia.edu
Ten.	Maria Uriarte		A&S/NS	Sen.	mu2126@columbia.edu
Nonten.	Greg Freyer	Co-Chair	SPH	Sen.	gaf1@cumc.columbia.edu
Nonten.	Ellen Marakowitz		A&S/SS	Sen.	em8@columbia.edu
Nonten.	Karen E.S. Phillips		A&S/NS	Sen.	kep12@columbia.edu
Nonten.	Nicole Wallack		A&S/HUM	Nonsen.	nicolewallack@columbia.edu

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Honors and Prizes Committee (15): Updated 2020-21 roster to be announced

Ten.	Vincent Blasi		LAW	Sen.	blasi@law.columbia.edu
Ten.	David Hajdu		JOURN	Nonsen.	dh2145@gmail.com
Ten.	Eli M. Noam		BUS	Sen.	noam@columbia.edu
Ten.	Debra Wolgemuth	Chair	P&S	Sen.	djw3@cumc.columbia.edu
Ten.	Anil Lalwani		P&S	Sen.	anil.lalwani@columbia.edu
Ten.	Neslihan Senocak		A&S/SS	Sen.	ns2495@columbia.edu
Nonten.	Open		.	.	.
Nonten.	Open		.	.	.
Stu.	Ramsay Eyre		CC	Sen.	rwe2109@columbia.edu
Stu.	Alden Bush		NURS	Sen.	aab2267@cumc.columbia.edu
Libraries	Ian Beilin		Libraries	Sen.	igb4@columbia.edu
Research Officers	Regina Martuscello		Research Officers - Professional	Sen.	rm3419@columbia.edu
Admin.	Lisa Rosen-Metsch		Adm.	Sen.	lm2892@cumc.columbia.edu
Admin.	Deborah Martinsen		Adm.	Nonsen.	dm387@columbia.edu
Alum.	Hartley du Pont		Alum.	Nonsen.	hartleydupont@aol.com

Housing Policy Committee (11)

Ten.	Neslihan Senocak		A&S/SS	Sen.	ns2495@columbia.edu
Ten.	Nachum Sicherman		BUS	Sen.	nachum.sicherman@columbia.edu
Ten.	Weiping Wu		GSAPP	Sen.	weiping.wu@columbia.edu
Ten.	Open		.	.	.
Nonten.	Jonathan Susman		P&S	Sen.	js1138@cumc.columbia.edu
Nonten.	Joanne Faryon		JOURN	Sen.	jf3208@columbia.edu
Stu.	Arooba Kazmi		JOURN	Sen.	afk2132@columbia.edu
Stu.	Jeremy Wahl	Vice Chair	GS	Sen.	j.wahl@columbia.edu
Research Officers	Regina Martuscello	Chair	Research Officers - Professional	Sen.	rm3419@columbia.edu
Admin.	Carrie Marlin		Adm.	Nonsen.	cm3509@columbia.edu
Admin.	James Wang		Adm.	Nonsen.	jw2547@columbia.edu

Information and Communications Technology Committee (13)

Ten.	Julia Hirschberg	Co-Chair	SEAS	Sen.	julia@cs.columbia.edu
Ten.	Matthew L. Jones	Co-Chair	A&S/SS	Sen.	mjones@columbia.edu
Ten.	Itsik Pe'er		SEAS	Nonsen.	itsik@cs.columbia.edu
Nonten.	Ana Kelly		NURS	Sen.	ak3825@cumc.columbia.edu
Faculty	Open		.	.	.
Stu.	Joseph Hier		SEAS	Sen.	jdH2190@columbia.edu
Stu.	Oren Ross		TC	Sen.	odr2103@tc.columbia.edu
Libraries	Teresa Harris		Libraries	Sen.	tmh2004@columbia.edu
Admin. Staff	Joel Rosenblatt		Admin. Staff: Morningside-Lamont	Nonsen.	jlR9@columbia.edu
Research Officers	Nancy J. Lolacono		Research Officers - Professional	Sen.	njl2@cumc.columbia.edu
Admin.	Maneesha Aggarwal		Adm.	Nonsen.	maneesha@columbia.edu
Admin.	Gaspard S. LoDuca		Adm.	Nonsen.	gl2393@columbia.edu
Alum.	Stephen Negrón		Alum.	Nonsen.	stephen@negron.org

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Libraries and Digital Resources Committee (17)

Ten.	Vincent Blasi		LAW	Sen.	blasi@law.columbia.edu
Ten.	Joseph P. Dubiel		A&S/HUM	Sen.	jpg5@columbia.edu
Ten.	Open		.	.	.
Ten.	Open		.	.	.
Ten.	Open		.	.	.
Ten.	Open		.	.	.
Nonten.	Arthur M. Langer	Co-Chair	SPS	Nonsen.	al261@columbia.edu
Nonten.	Open	Co-Chair	.	.	.
Stu.	Open		.	.	.
Stu.	Open		.	.	.
Stu.	Open		.	.	.
Libraries	Ian Beilin		Libraries	Sen.	igb4@columbia.edu
Libraries	Teresa Harris		Libraries	Sen.	tmh2004@columbia.edu
Research Officers	Nancy J. Lolacono		Research Officers - Professional	Sen.	njl2@cumc.columbia.edu
Admin.	Gaspere S. LoDuca		Adm.	Nonsen.	gl2393@columbia.edu
Admin.	Ann D. Thornton		Adm.	Sen.	adt2138@columbia.edu
Alum.	Daniel D. Billings		Alum.	Sen.	ddb2128@cumc.columbia.edu

Research Officers Committee (9)

Research Officers	Manuela Buonanno	Vice Chair	Research Officers - Professional	Sen.	mb3591@columbia.edu
Research Officers	Nancy J. Lolacono		Research Officers - Professional	Sen.	njl2@cumc.columbia.edu
Research Officers	Daniel Wolf Savin	Chair	Research Officers - Professional	Sen.	savin@astro.columbia.edu
Research Officers	Regina Martuscello		Research Officers - Professional	Sen.	rm3419@columbia.edu
Research Officers	William Hunnicutt		Research Officers - Staff	Sen.	hunnicut@civil.columbia.edu
Research Officers	Benjamin Rudshteyn		Research Officers - Postdoctoral	Sen.	br2575@columbia.edu
Research Officers	Adrian Brügger		Research Officers - Professional	Nonsen.	brugger@civil.columbia.edu
Research Officers	Carolyn Mutter		Research Officers - Staff	Observer	czm2001@columbia.edu
Research Officers	Stefaan Van Lieferinge		Research Officers - Professional	Nonsen.	sv143@columbia.edu

Rules Committee (16)

Ten.	Susan Bernofsky		ARTS	Sen.	sb3270@columbia.edu
Ten.	Michael R. Rosen		P&S	Sen.	mrr1@cumc.columbia.edu
Ten.	Joseph Slaughter		A&S/HUM	Sen.	jrs272@columbia.edu
Ten.	Alberto Medina		A&S/HUM	Sen.	am3149@columbia.edu
Nonten.	Angela D. Nelson	Co-Chair	P&S	Nonsen.	adn2006@columbia.edu
Nonten.	Edward Lloyd		LAW	Sen.	elloyd@law.columbia.edu
Stu.	Joseph Hier		SEAS	Sen.	jdhd2190@columbia.edu
Stu.	Oren Ross		TC	Sen.	odr2103@tc.columbia.edu
Stu.	Jeremy Wahl		GS	Sen.	j.wahl@columbia.edu
Stu.	Tanner Zumwalt	Co-Chair	LAW	Sen.	trz2103@columbia.edu
Stu.	Open		.	.	.
Libraries	Candice Kail		Libraries	Nonsen.	candicekail@columbia.edu
Admin. Staff	Janie Weiss		Admin. Staff: CUIMC	Sen.	janie@columbia.edu
Research Officers	William Hunnicutt		Research Officers - Staff	Sen.	hunnicut@civil.columbia.edu
Admin.	Open		Adm.	open	.
Admin.	Open		Adm.	open	.

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Structure and Operations Committee (13)

Ten.	Martha Kim		SEAS	Nonsen.	mak2191@columbia.edu
Ten.	Brendan O'Flaherty		A&S/SS	Sen.	bo2@columbia.edu
Ten.	Henning G. Schulzrinne		SEAS	Sen.	hgs@cs.columbia.edu
Ten.	Susan Witte		SSW	Sen.	ssw12@columbia.edu
Ten.	Debra Wolgemuth		P&S	Sen.	djw3@cumc.columbia.edu
Ten.	Open		.	.	.
Nonten.	Edward Lloyd		LAW	Sen.	elloyd@law.columbia.edu
Stu.	Open		.	.	.
Stu.	Open		.	.	.
Admin. Staff	Janie Weiss		Admin. Staff: CUIMC	Sen.	janie@columbia.edu
Research Officers	Daniel Wolf Savin	Co-Chair	Research Officers - Professional	Sen.	savin@astro.columbia.edu
Admin.	Linda Mischel Eisner	Co-Chair	Adm.	Nonsen.	lmischel@columbia.edu
Admin.	Pearl Spiro		Adm.	Nonsen.	ps27@columbia.edu

Student Affairs Committee (24+1 Student Observer)

Stu.	Muhammad Akram		SPS	Sen.	ma3913@columbia.edu
Stu.	Andrej Arpas		GSAS/SS	Sen.	aa4320@columbia.edu
Stu.	Alden Bush		NURS	Sen.	aab2267@cumc.columbia.edu
Stu.	Cameron Clarke		P&S	Sen.	cdc2212@cumc.columbia.edu
Stu.	Steven Corsello	Vice Chair	GSAPP	Sen.	sc4255@columbia.edu
Stu.	Ramsay Eyre	Co-Chair	CC	Sen.	rwe2109@columbia.edu
Stu.	Sidra Farooqi		SPH	Sen.	smf2222@cumc.columbia.edu
Stu.	Mike Ford		GSAS/HUM	Sen.	mif2191@columbia.edu
Stu.	Elizabeth Gillette		SSW	Sen.	elizabeth.gillette@columbia.edu
Stu.	Heven Haile		CC	Sen.	hh2714@columbia.edu
Stu.	Joseph Hier		SEAS	Sen.	jd2190@columbia.edu
Stu.	Elliot Hueske		CC	Sen.	ebh2153@columbia.edu
Stu.	Arooba Kazmi		JOURN	Sen.	afk2132@columbia.edu
Stu.	Conor O'Boyle	Co-Chair	BUS	Sen.	COboyle21@gsb.columbia.edu
Stu.	Oren Ross		TC	Sen.	odr2103@tc.columbia.edu
Stu.	Mike Simpson		BUS	Sen.	MSimpson22@gsb.columbia.edu
Stu.	Austin Tallis		CDM	Sen.	abt2145@cumc.columbia.edu
Stu.	Vivian Todd		BAR	Sen.	vmt2121@barnard.edu
Stu.	Jeremy Wahl		GS	Sen.	j.wahl@columbia.edu
Stu.	Fariha Wasti		SIPA	Sen.	fw2357@columbia.edu
Stu.	David Zhang		SEAS	Sen.	zz2706@columbia.edu
Stu.	Weitao Zhu		GSAS/NS	Sen.	weitao.zhu@columbia.edu
Stu.	Tanner Zumwalt		LAW	Sen.	trz2103@columbia.edu
Stu.	Open		ARTS	.	.
Stu.	Daniel DeBrucker		UTS	Stu. Obs.	dd2898@utsnyc.edu

**UNIVERSITY SENATE
COMMITTEE ROSTERS 2020-2021**

Commission on the Status of Women (11)

Ten.	Jeanine D'Armiento		P&S	Sen.	jmd12@cumc.columbia.edu
Ten.	Henry Ginsberg		P&S	Sen.	hng1@cumc.columbia.edu
Ten.	Susan Witte	Co-Chair	SSW	Sen.	ssw12@columbia.edu
Nonten.	Shayoni Mitra		BAR	Sen.	smitra@barnard.edu
Nonten.	Paola Valenti		SIPA	Sen.	pv2194@columbia.edu
Stu.	Vivian Todd		BAR	Sen.	vmt2121@barnard.edu
Stu.	Fariha Wasti		SIPA	Sen.	fw2357@columbia.edu
Stu.	Open		.	.	.
Admin. Staff	Kuheli Dutt	Co-Chair	Admin. Staff: Morningside-Lamont	Nonsen.	kdutt@ldeo.columbia.edu
Admin. Staff	Janie Weiss		Admin. Staff: CUIMC	Sen.	janie@columbia.edu
Research Officers	Benjamin Rudshteyn		Research Officers - Postdoctoral	Sen.	br2575@columbia.edu

Commission on Diversity (12 and 1 student observer)

Stu.	Elizabeth Gillette		SSW	Sen.	elizabeth.gillette@columbia.edu
Stu.	Heven Haile	Co-Chair	CC	Sen.	hh2714@columbia.edu
Stu.	Colby King		CC	Nonsen.	cxk2101@columbia.edu
Stu.	Conor O'Boyle		BUS	Sen.	COboyle21@gsb.columbia.edu
Stu.	Weitao Zhu		GSAS/NS	Sen.	weitao.zhu@columbia.edu
Ten.	Jeanine D'Armiento		P&S	Sen.	jmd12@cumc.columbia.edu
Nonten.	Yamile M. Marti		SSW	Sen.	ymm2101@columbia.edu
Ten.	Stephanie McCurry	Co-Chair	A&S/SS	Nonsen.	sm4041@columbia.edu
Nonten.	Roosevelt Montas		A&S/HUM	Nonsen.	rm63@columbia.edu
Admin. Staff	Tricia Shimamura		Admin. Staff: Morningside-Lamont	Nonsen.	ts2968@columbia.edu
Admin.	Dennis A. Mitchell		Adm.	Nonsen.	dmitchell@columbia.edu
Admin.	Carlos J. Alonso		Adm.	Sen.	ca2201@columbia.edu
Stu. Obs.	Anne O'Connell		GS	Stu. Obs.	ao2668@columbia.edu

Elections Commission (5)

Ten.	Brendan O'Flaherty		A&S/SS	Sen.	bo2@columbia.edu
Nonten.	Edward Lloyd		LAW	Sen.	elloyd@law.columbia.edu
Stu.	Open	Commissioner	.	.	.
Libraries	Dana Neacsu		Libraries	Nonsen.	dana.neacsu@law.columbia.edu
Admin.	Ann D. Thornton		Adm.	Sen.	adt2138@columbia.edu

University Senate

Proposed: May 1, 2020

Adopted: October 23, 2020

In favor-Opposed-Abstained: 66-0-1

**RESOLUTION TO APPROVE A PROGRAM LEADING TO THE
MASTER OF PUBLIC ADMINISTRATION IN ECONOMIC POLICY MANAGEMENT
(SIPA)**

WHEREAS the School of International and Public Affairs (SIPA) collaborated over a decade ago with the World Bank to establish a curriculum designed to train mid-career professionals to become senior economic policymakers and experts in market economies, particularly in developing countries; and

WHEREAS SIPA has been providing this training since 1992 in the form of a track, or concentration, in its Master of Public Administration program; and

WHEREAS during that span this track has developed a record of successful placements of graduates in senior positions in central banks, finance ministries, and other leading economic and financial policy management organizations around the world, as well as executive positions in consulting and business; and

WHEREAS the New York State Education Department requires programs functioning at such a scale to be formally recognized as degrees;

THEREFORE BE IT RESOLVED that the University Senate approve the reclassification of this successful SIPA track as a full-fledged degree, the Master of Public Administration in Economic Policy Management;

BE IT FURTHER RESOLVED that the Education Committee will conduct its regular five-year review of this program.

Proponent: Education Committee

**EXCERPTS FROM THE PROPOSAL TO ESTABLISH THE
MASTER OF PUBLIC ADMINISTRATION IN ECONOMIC POLICY MANAGEMENT**

DESCRIPTION OF THE PROGRAM

1. Purpose

- a. Describe in one to two paragraphs the purpose of the proposed program, its target audience, its content, and its format/pedagogical approaches.**

The MPA in Economic Policy Management (MPA-EPM) provides mid-career policymakers and professionals with the skills to effectively design and implement economic policy in market economies, with a strong emphasis on the economic problems of developing countries. Students in the one-year MPA-EPM program gain the skills they need to become highly accomplished policymakers and professionals. The course of study applies the theoretical rigor of the social sciences to the practical lessons of economics and management through the intensive study of actual economic policy successes and failures. As part of registering MPA-EPM as a stand-alone degree, its existing focus areas will be changed into concentrations to better reflect their content and establish consistency with the existing two-year SIPA MPA.

The MPA-EPM is best suited for mid-career professionals and policymakers with at least three years of work experience in economic decision-making at institutions such as central banks, finance ministries, national and international development agencies, and international financial institutions. Professionals from financial, consulting and energy backgrounds are also encouraged to apply.

- b. How does the new program relate to ongoing programs? Will it replace any existing program(s)? Does the proposed program completely or partially duplicate (an) existing program(s) in any other unit of the University?**

MPA-EPM currently exists as a track within the Master of Public Administration. It will not replace any existing program, and it does not completely or partially duplicate any other existing program at the University.

2. Need

- a. Why is the proposed program needed locally, statewide or nationally?**

The existing track was developed more than a decade ago in consultation with the World Bank, which sought the assistance of SIPA to develop a master's degree program that would prepare economic and financial policy experts in developing economies.

Leading employers, such as central banks and finance ministries, particularly in developing economies, report that graduates of the program possess the knowledge and skills needed by economic and financial policy managers. Graduates of the existing track have been hired by – and promoted to senior positions – within leading economic and financial policy management organizations around the world, as well as executive positions in consulting and business where knowledge of economic policy is important.

b. Have students at the University or elsewhere requested this program? How many?

MPA-EPM currently exists as a track within the Master of Public Administration Program. The steady enrollment in the track demonstrates student demand for the program.

c. If the program is career or professionally oriented, have persons in the profession or career requested establishment of the program? Have the employment needs of professionals in the field been taken into account when designing the program?

As noted above, the existing track was developed in consultation with the World Bank, which sought the assistance of SIPA to develop a master's degree program that would prepare economic and financial policy experts to serve in government institutions in developing economies and related international organizations. SIPA has subsequently developed extensive relationships with senior officials in institutions around the world that employ graduates of the program, and these individuals frequently provide feedback about the ways in which the program prepares graduates to advance the goals of their employers.

d. What other institutions in the metropolitan area and in the Northeast offer similar programs?

- Boston University – [MA in Economic Policy](#)
- George Washington – [MA in International Economic Policy](#)

3. Curriculum

a. Provide a brief summary of the program, in the form of a one-paragraph catalogue or website description.

MPA-EPM—which is an intensive, three-semester program (summer, winter, spring)—is designed to prepare economic and financial policy experts for increasingly responsible roles, particularly in government agencies in developing nations. The core curriculum consists of two three-semester course sequences in macroeconomic policy management and econometrics. This core is supplemented by courses in management and political economy. All courses include real-world examples and case studies. Students must complete one of three concentrations:

- *Economic Policy Management (EPM)*: builds students' technical competence with the tools of economic management and policymaking (this is the most popular concentration).
 - *Global Energy and Environmental Policy (GEMP)*: teaches the fundamentals of the energy industry, including international energy systems, business organizations and government agencies involved in the production, transportation, and marketing of energy products.
 - *Central Banking and Financial Markets (CBFM)*: teaches the latest techniques in capital market development and macroprudential policy.
- b. Indicate the minimum total number of credits (or clock hours, as appropriate) required for completion of the program, as well as any other program requirements (e.g., final paper, field placement, capstone project).**

Students must complete a minimum of 54 credits to complete the program. All MPA-EPM students take six courses in each of the program's three semesters.

University Senate

Proposed: October 23, 2020

Adopted: October 23, 2020 with
unanimous support

RESOLUTION TO APPROVE

AN ADVANCED CERTIFICATE IN FOOD SYSTEMS AND PUBLIC HEALTH

(MAILMAN SCHOOL OF PUBLIC HEALTH)

WHEREAS hunger and malnutrition are serious problems both in the United States and abroad, and are bound to worsen in the course of the Covid-19 pandemic and the advance of climate change in the coming decades, and

WHEREAS there is a growing need for expertise in addressing the challenge of strengthening food systems to sustain public health, and

WHEREAS the Mailman School of Public Health has addressed this need by developing an advanced certificate as part of its Master of Public Health degree program, with a curriculum of eight courses designed to provide a basic understanding of the historical, environmental, and economic impacts of food on public health and health policy, and

WHEREAS both current students and recent graduates of the School of Public Health have recognized the importance of a program, which will prepare graduates for work in the public and private sector as analysts, research managers, and policy advocates, as well as health educators, health program managers, and health writers;

THEREFORE BE IT RESOLVED that the University Senate approve the proposed Advanced Certificate in Food Systems and Public Health; and

BE IT FURTHER RESOLVED that the Senate Education Committee will review the program five years after its launch.

Proponent: Education Committee



**PROPOSAL FOR A NEW DEGREE, NEW DEGREE FROM AN EXISTING TRACK,
NEW CERTIFICATE, OR NEW CERTIFICATION OF PROFESSIONAL
ACHIEVEMENT (CPA) PROGRAM**

Degree:	Advanced Certificate as part of the MPH program
Program Name:	Food Systems and Public Health
If this program is currently a track in an existing program but has evolved as a stand-alone program, please indicate the program it's based on:	
Sponsoring School(s):	Mailman School of Public Health
Proposed Start Date:	September 2021
Name and Email Address of the Primary Contact Person for this Proposal:	Dana Palmer dm2025@cumc.columbia.edu
Date of Proposal Submission:	

[PARTIAL] DESCRIPTION OF THE PROGRAM

1. Purpose

- a. Describe in 1-2 paragraphs the purpose of the proposed program, its target audience, its content, and its format/pedagogical approaches.**

The Advanced Certificate in Food Systems and Public Health is an embedded certificate available to enrolled MPH students who are interested in gaining foundational knowledge and understanding of the role that food plays in public health. This certificate would provide students with the perspectives and skills to influence the evolving relationship between food and public health providing coursework that investigates the historical, environmental, cultural, economic, and behavioral impacts of food on health and health systems. The certificate will prepare MPH students to understand the scientific research methods required to examine the food landscape through a public health framework. Students will also investigate the interconnectedness of food to income inequality, the global economy, climate change and health policy and law.

Students will complete seven required courses and one selective course from an approved list of four courses at the Mailman School of Public Health. These will include foundational courses in public health, food policy and justice, epidemiology and nutrition, and additional courses on topics from emergency management to food law. Aimed at educating current MPH students interested in food systems, students will be equipped to understand the foundations of health and disease from a food science perspective, to design better food systems, and to advocate for improved policies and practices that integrate food and public health.

- b. How does the new program relate to ongoing programs? Will it replace any existing program(s)? Does the proposed program completely or partially duplicate (an) existing program(s) in any other unit of the University?**

In the last several years, the Mailman School of Public Health (MSPH) has introduced several food related courses for students enrolled in the Masters in Public Health program. The growing interest among existing students has been matched by an increasing interest from the general public and key external stakeholders (including MSPH alumni, board members, public health professionals in NYC, and the wider Columbia community) to engage with the Mailman School on issues of food and public health. To respond to that need, the Mailman School launched a successful public lecture series entitled, Food Justice and Public Health, in Fall 2017. This lecture series is now completing its second year and to date has held over 13 lectures with an average of 75-100 attendees per lecture. Additionally, in spring of 2019 the Food Policy and Obesity Prevention student group conducted a student survey regarding food-related curriculum and activities at Mailman. This survey found that 43% of respondents would have been interested in a food-related

certificate if it had been offered. The proposed MPH Advanced Certificate in Food Systems and Public Health builds on this lecture series and responds to the increasing demand for additional content and course offerings from students. It does not replace any existing program nor does it duplicate other programs at the University.

2. Need

a. Why is the proposed program needed locally, statewide or nationally?

As stated, the Mailman School has become increasingly aware of the growing demand for coursework on food and public health from our current students. As a leading school of public health in the country and in the region, we regularly develop new programs to respond to emerging public health issues and workforce needs. As rates of chronic disease and food related illnesses grow and as food becomes increasingly central to issues of civil conflicts, famine, forced migration and climate change, our faculty and researchers are increasingly engaged in training public health leaders in food related issues.

This proposed certificate reflects our ongoing commitment to respond to major issues in public health by revising and refining our educational offerings. We believe we are uniquely qualified in the region and the nation to launch this program.

b. Have students at the University or elsewhere requested this program? How many?

Students at the Mailman School have increasingly requested coursework on food and public health in recent years. In Fall 2017, Mark Bittman joined the Mailman faculty and launched both a public lecture series, Food Justice and Public Health, and a course for MPH students, Food, Public Health, and Social Justice. Both the lecture series and the course have been growing in attendance. Participants have repeatedly asked for additional coursework and opportunities to engage in training related to food and public health. Additionally, as mentioned above, the Food Policy and Obesity Prevention student group survey results found that 43% of respondents would have been interested in a food-related certificate if it had been offered.

c. If the program is career or professionally oriented, have persons in the profession or career requested establishment of the program? Have the employment needs of professionals in the field been taken into account when designing the program?

The Certificate was designed with significant input from faculty and practitioners engaged in food systems and public health. Initially, a committee of ten Mailman faculty with deep expertise in the topics covered by the Certificate (e.g., food policy and justice, epidemiology and nutrition, food safety) met over several months to review all aspects of the proposed program. Learning objectives and course syllabi were reviewed to ensure alignment with workforce needs at the intersection of public health and food systems.

Furthermore, in 2018/2019, the Mailman School engaged a prominent higher education consultant to analyze the market potential of non-degree certificate offerings using the current MPH certificates as a starting point. A Food Systems and Public Health Certificate was included in this market analysis. While the work is ongoing, Huron's preliminary findings indicate that a Mailman certificate in Food Systems and Public Health has enrollment appeal in the non-degree market and that participants have a high potential for future job growth. For this reason we are also proposing, in addition to this MPH certificate proposal, a non-degree Certification of Professional Achievement in Food Systems and Public Health.

d. What other institutions in the metropolitan area and in the Northeast offer similar programs?

The closest institution that offers a certificate in Food Systems, the Environment and Public Health is Johns Hopkins School of Public Health in Baltimore. This certificate is designed for masters and doctoral degree students, but is also open to junior and mid-level professionals as a non-degree offering. While other colleges and universities offer degree programs in the area of food and health, there is a lack of non-degree offerings that focus on Food Systems and Public Health.

INFORMATION AND COMMUNICATIONS TECHNOLOGY POLICY COMMITTEE:**ANNUAL REPORT FOR 2019-20**

Last year our committee held six regular meetings, and an annual joint meeting with the Education and Libraries committees last April, shortly after Covid-19 shut down the campus and forced the entire instructional enterprise onto Zoom in a matter of days.

Some regular meetings followed up on issues laid out in CUIT VP Gaspare LoDuca's informal annual State of CUIT review at the start last year. The committee learned about several long-term projects, including the installation of the new Ring Central communications system, which is being rolled out over the course of a few years, and (from Registrar Barry Kane) about the phases of the new Student Information System (SIS). The first phase, Course Management, provides an unprecedented degree of flexibility and autonomy to departments in preparing their course curricula for a given term. The first part of Course Management, called *Schedule*, was completed in the spring of 2019, followed by the *Proposal* module in September 2019. The *Catalog* module remains in development with a likely deployment date of December 2020. Still to come in this multi-year SIS project are the *Registration* and *Enrollment* process (Phase II) and *Billing/Student Accounts* (Phase III). Feedback so far has been consistently positive.

Here are some other topics that came up in our meetings (in some cases, multiple times):

--Computer security for Columbia travelers. We heard regular updates from our own Joel Rosenblatt, Director of Network Security for CUIT, and met with his colleagues in Client Services, Jose Santiago and Vicki Esposito. They had sobering advice for people hoping to do their Columbia work online abroad—above all in China but other countries were also mentioned as potential data threats: Advice to travelers to these countries: Do not take your own laptop; CUIT may be able to provide a loaner; wipe it or discard it at the end of the trip. We also discussed challenges to standard good practices around the use of VPNs.

--Dashboard for Arts and Sciences faculty. In December Rose Razaghian, A&S Dean of Academic Planning and Governance, showed the committee a new data platform that is able to extract several types of vital information on A&S faculty members, available in separate views to themselves, their chairs and their deans. The displays include teaching loads, mentorship, publications and other professional accomplishments, grants, and service commitments, which can be very useful for faculty in the creation of annual salary reviews.

--Maneesha Aggarwal, AVP, Academic, Emerging Technologies & Research Services, spoke to the committee about new programs used in research and teaching, including Gradescope, which automates much test grading, and Overleaf, an online tool now used by many faculty and students now in the sciences to share paper-writing in a LaTeX format. She also spoke about the governance process by which such programs are considered, tested, and licensed by Columbia.

--A presentation in January from Sheri Whitley and Junie Lee of the Office of Public Affairs, along with Bernard Boey of CUIT, on plans for a new design system for Columbia websites, with somewhat standardized and easy-to-use design tools, and a goal of more consistent Columbia branding.

--An upbeat report in April from CUIMC CIO Erik Pupo and his deputy Kris Bhambhani on the completion of the two-year rollout of the new Epic system for storing and sending electronic medical records.

--A March discussion of the Recruitment of Academic Personnel System (RAPS) with Sheanine Allen, Senior Associate Director of the Office of Equal Opportunity and Affirmative Action. The company managing the system, Power Admin, was plainly overmatched, and Ms. Allen was far down the path in negotiations with Interfolio, another company providing personnel systems that is used by many peer institutions.

After March 13, Covid-19 crowded out most other issues on the committee's docket. Mr. LoDuca had been planning for a three-year ramp-up of support for online instruction. However, after the campus shut down at the start of spring break, he was told that Columbia's whole instructional enterprise had to be moved to Zoom in a matter of days. Mr. LoDuca told our committee that the challenge was a great unifier, and the CUIT group stepped up and functioned as a team. One hundred people had to be trained in a couple of days to teach everyone else how to take their classes online. On Monday, March 16, shortly after the start of spring break, the CUIT team fielded 300 calls in the first hour. The provost saw that the new process would not be in place on the first Monday after spring break (March 23) and so postponed classes for three days. On one of those nights, Mr. LoDuca told us, 50 CUIT people were closing tickets at 1 am. But everyone who needed one had a Zoom account by Wednesday the 25th. The transformation involved 2000 courses and 4000 Zoom meetings, and Zoom managed the increased volume without problems.

At the three-committee meeting on April 24, Mr. LoDuca told this story and others about the work of CUIT during the first weeks of the shutdown to support the equally impressive efforts of his colleagues from the Center for Teaching and Learning and the Libraries to provide a credible pedagogical and research experience for the rest of the year under daunting conditions. As the number of Columbia Zoom accounts reached 19,000 (up from 2,200 at the start of 2020), conditions stabilized. With lab research shut down, CUIT's Research Computer Group got busier, with both High Performance Computing clusters, Habanero and Terramoto, experiencing high demand. CUIT also collaborated with the Data Science Institute, Columbia World Projects, and other groups to develop a Research Data Platform to support research efforts, as well as a Covid-19 research directory.

We'll leave the story of what CUIT did over the summer to prepare the Morningside campus for the present fall semester to Mr. LoDuca to tell now.

For the IT Committee,

Sens. Julia Hirschberg (Ten., SEAS) and Matthew Jones (Ten., A&S/Social Sciences), co-chairs

INFORMATION AND COMMUNICATIONS TECHNOLOGY COMMITTEE: 2019-20

Ten.	Sen. Julia Hirschberg	SEAS	Co-chair
Ten.	Sen. Matthew Jones	A&S/SS	Co-chair
Ten.	Itsik Pe'er	SEAS	
Ten.	Sen. Henry Spotnitz	P&S	
Stu.	Sen. Joseph Hier	SEAS--Undergrad	
Stu.	Sen. Oren Ross	TC	
Libraries	Sen. Teresa Harris	Curator, Avery Library	
Admin. Staff	Joel Rosenblatt	CUIT	
Research Officers	Sen. Nancy J. LoIacono	Public Health	
Administration	Maneesha Aggarwal	CUIT	
Administration	Gaspare S. LoDuca	CUIT	
Alumni	Stephen Negrón	President, LegalTech Consulting	
 <u>Observers</u>			
Administration	Ellen Binder	Assoc. VP, A&S Financial Operations	
Administration	Barry Kane	University Registrar	
Administration	Sandesh Tuladhar	Asst. Provost, Online Education	

October 23, 2020

**UNIVERSITY SENATE ALUMNI RELATIONS COMMITTEE (SARC)
2019-2020 ACADEMIC YEAR FINAL REPORT**

The plans and goals of the University Senate Alumni Relations Committee for the academic year 2019-2020 were forced to pivot along with the rest of the Columbia community as a result of the Covid-19 pandemic.

We would like to acknowledge the outstanding efforts by our Alumni Relations Committee colleagues to meet the various needs of the Columbia community during these past six months. Dr. Jonathan Susman, non-tenured faculty senator for VPS collaborated with other University Senate colleagues to form a tutoring program for his constituency of essential workers with over 1400 volunteer tutors participating throughout the Columbia community
<https://news.columbia.edu/news/columbia-tutoring-for-covid-19-essential-workers-families>.

Our CAA colleagues Donna MacPhee, Genna Farley Fleming, Jessie Mygatt and their CAA team supported alumni efforts across the University, provided diverse online content to keep alumni engaged and up-to-date on Columbia's Covid efforts, offered entertainment, art and useful information <https://alumni.columbia.edu/alumni-online-content>, continued virtual engagement between students and alumni with virtual CU There! events, and brought a new Columbia song as a gift for 2020 Columbia University virtual graduates
<https://alumni.columbia.edu/news/oh-columbia-gift-class-2020>;
https://magazine.columbia.edu/article/story-behind-song-how-broadway-stars-tom-kitt-and-ben-platt-created-columbia-anthem-ages?mc_cat=ENG.

We also want to acknowledge the University Senate for working with CAA / ACAA (Asian Columbia Alumni Association) members to distribute PPE to departments at Columbia University Irving Medical Center when its scarcity threatened the health of Columbia essential workers.

Prior to the pandemic, the University Senate's Alumni Relations Committee focused on several areas in 2019-2020:

- to better understand the goals and challenges of individual school alumni associations to engage their alumni and to explore collaborative efforts with the CAA
- to find opportunities to form multi-school communities within and across campuses through shared spaces, shared interests (e.g., Climate Change and Sustainability) and community initiatives
- to greater engage alums working in public service / public impact in the Columbia alumni community
- to support the efforts of other Senate committees and subcommittees

Background Summary:

The Alumni Relations Committee (SARC) of the University Senate consists of seven members. SARC's mandate is to partner with and act as a liaison to the administration and alumni groups,

encourage more effective communication with alumni, and encourage alumni loyalty and support for the University.

The CAA (Columbia Alumni Association), SARC's most valuable partner, was founded fifteen years ago by President Lee Bollinger and former alum, coach and Chair of Trustees Bill Campbell CC '62 TC '64 with the vision of creating a unified culture and identity, "One Columbia", across 16 / 18 schools, four campuses and a global community consisting of over 30,000 students, 4,000 full-time faculty, 15,000 employees, and 365,000 alumni worldwide, nine global centers, over 100 domestic and international regional clubs and shared interest groups.

The CAA 2023 Strategic Plan motto "Build. Belong. Bond. – We are Columbia. We are the CAA" underlies the CAA mission to provide diverse and impactful opportunities to engage with the Columbia University community. To this end, the CAA, now a mature start-up has focused since 2018 on growth – increasing the number of engaged alums and the quality of engagement, growing partnerships across University schools and interest groups, providing meaningful interactions between students and alums, maximizing virtual engagement and opportunities for volunteerism.

The co-chairs of SARC are appointed by the CAA and the Alumni Relations Committee works toward furthering this mission which in turn supports the University community.

The CAA philosophy: "Existing data suggest alumni who attend programming and who volunteer are likely to donate at a significantly higher rate than those who do not. Further, by engaging students within the alumni community in meaningful ways, we create a valuable exchange between alumni and students. We believe this will lead to more engaged new alumni. With more engagement, the Columbia University community will become stronger and have a greater impact on the University and members of the Columbia community as well as on the overall global population."

I. Alumni Relations Support of Development: The Columbia Commitment

Last fall, the Alumni Relations Committee welcomed as a guest, Amelia Alverson, EVP of Development and Alumni Relations, to better understand the effect of Alumni Relations on University support and to provide an update on The Columbia Commitment and its goals of 150,000 Engaged Alumni, 5 Billion dollars and 173K Donors over five years.

(As of March 1st 2020, Columbia had raised \$4.03B (81% of goal), with 172K donors (99% of goal) and 128K engaged alumni (86% of goal). While each of the schools sets their own goals, the donor goal was achieved by VPS, Columbia College, Law, Journalism, Dental, the Earth Institute and Athletics. The School of Nursing had reached all campaign goals by March, with other schools well on their way.

Ms. Alverson shared the history of development at Columbia University and highlighted recent large gifts by Herbert and Florence Irving to the medical center. She described a changing development model beginning in 2002, when Susan Feagin and Fred Van Sickle transformed a decentralized / siloed development model into a more centralized effort. She also noted Columbia University's particular strengths in climate change research, precision medicine, neuroscience and global initiatives.

Concerning alumni engagement, Ms. Alverson briefly described the ALMA points system. Alums and faculty receive ALMA points for volunteerism or donations. Ms. Alverson shared the various opportunities to give, including the 1754 Society, recognizing individuals who include Columbia in their estate planning. A new initiative called University Citizens acknowledges individuals who have given to two or more Columbia schools with a total giving of \$2M or more.

II. Breaking Silos and Building Campus Communities - Focusing on CUIMC

In 2019-2020, the majority (four of seven voting members) of the Alumni Relations Committee had strong ties to the CUIMC campus (Co-chair Daniel Billings, DNP Nursing '15 '17 '18 Hematology/Oncology Nurse Practitioner, CUIMC; non-tenured CUIMC faculty Senator Jonathan Susman, MD CC '87 - Interventional Radiologist NYPH-Columbia; VPS Student Senator and SAC Co-chair Jackie DeVegvar VPS '19 GSAS '21 - MD/PhD student; co-chair Michelle Estilo Kaiser MD MPH CC '87 MSPH '92 VPS '97).

The SARC is committed to fostering community on the Columbia University Irving Medical Center campus (CUIMC), by bringing the schools together through potential events and shared spaces (prior to the pandemic and social distancing requirements) and to learning about the surrounding Washington Heights community.

To better assess the individual CUIMC schools and alumni's needs and initiatives, the committee invited School alumni association board members and staff as guests, including representatives from: the School of Nursing (Janice Grady, Executive Director of Development and Alumni Relations and Shanelly Singh NRS '18 NRS '21 School of Nursing Student Council President), Vagelos College of Physicians and Surgeons (June Wu MD VPS '96, President-elect VPS Alumni Association) and the Mailman School of Public Health (Carlos Cuevas CC '05 MSPH '12 and Anette Wu MD MSPH '08, President). All invitees expressed a similar desire to connect with other CUIMC schools, along with the need for a sense of belonging to the Columbia University community.

The United Palace is a historic theater, positioned a few city blocks from CUIMC. This organization and venue fuse spirituality, the arts, culture and entertainment. As the fourth largest theater in Manhattan providing vast programming, there are many opportunities for engaging the Columbia medical community.

In February, SARC co-chairs, Senators Billings and Kaiser met with house manager Keith Fasciani, and toured the theater. The senators discussed opportunities for CU There! And Arts access programming, including discounted tickets and private touring of the theater. Mr. Fasciani emphasized the opportunity to collaborate with the many surrounding small businesses and develop an "evening out" event.

The SARC co-chairs reported their findings to the committee, who agreed to continue to engage with the United Palace, focusing on touring the theater and reserving a block of tickets for the Columbia community for various programs when this is again reasonable.

Social Spaces at CUIMC to Encourage a Stronger Community:

These topics were discussed prior to the pandemic:

SAC Co-chair Senator deVegvar updated the committee on the initiative to find dedicated student space at the CUIMC campus, similar to the Graduate Student Center space on the Morningside campus. She and her team had presented their findings to CUIMC Deans who were in favor of the idea.

Senators Susman and Kaiser explored the idea of finding cafeteria space at CUIMC with a designated section for clinical faculty to discuss patient needs over lunch, while preserving patient privacy. The HIPAA-compliant space would maximize “bump-ability” among clinicians, and collaboration among providers. The team met with the University Senate Campus Planning committee and Columbia Doctors leadership. The overall anecdotal consensus is great enthusiasm among clinical faculty. Given the many needs at CUIMC, space constraints and the complex relationship with NYPH, planning for a cafeteria requires further discussion.

Discussions regarding social spaces were paused during the Covid-19 pandemic, when state and city social distancing restrictions were implemented to reduce the infection rate, including limits on large indoor gatherings.

Plans for 2020-2021: We will reassess opportunities to engage with the theater and the CUIMC communities as pandemic restrictions are lifted.

Increasing meaningful University Senate representation for Columbia’s frontline workers

During the peak of the Covid-19 crisis, Columbia's frontline workers included CUIMC clinical nurses and resident house-staff (young doctors completing clinical training). Several were interviewed on CNN and other news networks. However, both groups have limited University Senate representation noticeable during the pandemic. (Senators Susman, Billings, and DeVegvar shared their experiences as clinical faculty members and medical students.)

Plans for 2020-2021: Explore the feasibility of extending representation to Columbia clinical nurses and physicians completing residency training. Clinical nurses and nurse practitioners, who serve as frontline workers, often feel they have little to no university support for their campus roles. Columbia Nursing alumni often continue their relationship with the institution as clinical staff. Clinical residents attend programs that last an average of three to seven years, receive a diploma from Columbia, and their peers are typically their life-long colleagues. The toll of the pandemic causing psychological distress in these CUIMC healthcare workers has been documented in a recent study: Shechter A, Diaz F, Moise N, et al. Psychological distress, coping behaviors, and preferences for support among New York healthcare workers during the COVID-19 pandemic [published online ahead of print, 2020 Jun 16]. *Gen Hosp Psychiatry.* 2020;66:1-8. doi:10.1016/j.genhosppsy.2020.06.007

SARC would like to ensure that these large Columbia constituencies feel supported and remain engaged in a mutually beneficial manner as members of the Columbia community. To this end, Senators Billings and Kaiser met virtually with the Chairs of the Structure and Operations Committee (Dr. Daniel Savin CC '85 and Linda Mischel Eisner CC '87) to discuss strategies to potentially improve representation. SARC hopes to continue discussion this year.

In addition, the first SARC meeting of the new academic year welcomes as guests: Dr. Stephen Ferrara DNP, Associate Professor of Nursing; Dean of Clinical Affairs for the School of Nursing, and Senator Janie Weiss, Administrative Staff Senator for CUIMC. Among her CUIMC constituency, Senator Weiss represents the approximately 170 nurse practitioners in the

University population. (According to the Office of Academic Appointments, NPs are in grades 104 to 107, and therefore part of the Senate's Administrative Staff constituency.) We hope together to understand pandemic challenges among frontline nurses, make introductions and strengthen relationships, and brainstorm ideas to increase collaboration with the administration, potentially strengthening the voice of clinical nurses at CUIMC.

III. Breaking Silos and Building Campus Communities – Morningside and Manhattanville

Planned Alumni / Administrator guests from the Morningside Campus:

The SARC also invited alumni administrators as guest speakers from several schools on the Morningside campus, for their valuable multifaceted perspectives. Due to the pandemic, these visits were postponed. These guests included Andrea Solomon CC '87 (Vice Dean and Dean of Academic Affairs GSAS) and Erin Zyko Hussein CC '91 CLS '95 Associate Director of Alumni Relations GSAS), Dr. Lisa Rosen-Metsch GS '90 (Dean of School of General Studies), and Katie Day Benvenuto CC '03 BUS '12 (Senior Executive Director for Development, Arts & Sciences and Athletics; Associate Dean, Columbia College Development and Alumni Relations)

Planned School of the Arts tour and MFA Student Exhibition at the Lenfest Center, Manhattanville campus:

SARC committee member and alumni observer, Hartley Du Pont SoA' 76 facilitated a tour of the School of the Arts and a viewing of the MFA Visual Arts Student Exhibition. The idea was to encourage camaraderie among University Senate colleagues. The committee scheduled a tour in April 2020, following a Senate Plenary meeting. Due to the pause placed on all non-essential activities during the Covid-19 pandemic, all parties agreed to postpone the activity.

IV. Engaging Recent University Alumni working in Public Impact:

We were thrilled to have Senator Robert Pollack CC '61 join our committee last year. Senator Pollack is a tenured faculty member with a multi-nuanced view of Columbia University as a professor, former Dean of Columbia College (at a time when three current SARC committee members were CC students), Columbia alum, father and grandfather.

Sen. Pollack raised concerns for many students and alumni who may not feel welcomed at Columbia because they cannot contribute monetarily to the University. These individuals may have large student debt or are anxious about paying off their loans because they have chosen less lucrative careers, but may have great public impact. This concern may apply to many valued members of the Columbia community in social work, public health, academia, the arts, journalism, policy, the military, or non-traditional professionals in healthcare and law.

The Columbia WikiCU page echoes this sentiment: “The **Office of Alumni and Development** ... has a dual mission, as hinted by its name - cultivating a strong alumni base, and then getting their money. It can be argued that for a long time, Columbia skipped the first part of the equation.”

The idea of a public impact award would help to reverse this cultural belief within the Columbia community and was discussed enthusiastically among the committee, especially if the concept could be extended to institutional loan forgiveness to show support for the chosen impactful

field. As a result of Dean Pollack's suggestion, a document was drafted (addendum), and leaders of RASR (Recent Alumni and Student Representatives), a CAA subcommittee, were approached this summer. The RASR leaders (Katherine Celetano GS '16 and Zila Acosta CC '10 CLS '15) showed great enthusiasm for the idea, as did the RASR board members.

The caveat of a new award lies in its sustainability. The current plan is to start with a newsletter profiling recent alums working in fields with great public impact. This would allow for publicity for the initiative while building a robust list of potential awardees.

Plans for 2020-2021: Follow up with RASR. Create opportunities to collaborate with schools having high public impact (e.g., invite as guests representatives from Social Work, Public Health etc.) in the coming year. Brainstorm opportunities to engage these alums as mentors, speakers, facilitators of events with broad appeal across Columbia communities.

V. Supporting CAA 2023 Initiatives: Creating the idea of “One Columbia” among student leaders:

SARC continued to discuss building the CU there! brand in 2019-2020, by improving its communication and marketing to the student and alumni populations. In April, Genna Farley-Fleming reported that programming had switched to Zoom lectures and panel discussions. CAA had an alumni event highlighting graduates during the 2008-2009 recession, sharing lessons learned, and how they overcame challenges. This event was held in response to a Career Service report that 89% of Columbia students stated they are “stressed”, “very stressed” or “extremely stressed” about their future career.

Also discussed was the new CAA initiative SLAC. In September of 2019, the CAA expanded its outreach to students by forming an additional group, the Student Leadership Advisory Council (SLAC). This student group mirrors the CAA board, with representation from all 18 schools, and matching the growing international student population's diversity. SLAC students had planned an expo for 2020 graduating students. This was postponed or switched to a virtual event due to the pandemic. SLAC has been an additional student voice to the CAA (in addition to SAC) to inform where the CAA may have the most significant impact.

VI. Supporting Student and other University Senate Committee Efforts

SARC continued to support SAC / student efforts on topics of broad interest to the alumni community:

Campus Sustainability: Charlotte Munson GS '21 is a student observer and Earth Institute liaison on the Alumni Relations Committee. Charlotte and GSAS Student Senator Mike Ford spearheaded the resolution to form a Task Force on Campus Sustainability that passed in a plenary session last spring.

Voting Resolution: SARC members supported an initiative initially raised by Justine Blau SoA '91 for a resolution encouraging members of the Columbia community to support voting efforts across the country, for the upcoming 2020 election. The resolution was eventually put forward by SAC and External Relations and passed in last year's October plenary session.

Plans for 2020-2021: SARC will continue to support SAC (as future alumni) in their efforts. SARC also hopes to continue support for Climate Change and Sustainability efforts at Columbia.

We welcome as a new member this year, Dr. Carolyn Mutter, who conducts climate systems research at the Earth Institute. SARC also has an open invitation via Charlotte Munson to Sir Alex Halliday, to speak about plans for the new climate school.

Respectfully submitted by:

Daniel D. Billings DNP, AGPCNP-BC NRS '15 '17 '18
Michelle Estilo Kaiser MD MPH CC '87 MSPH '92 VPS '97
Co-chairs, Senate Alumni Relations Committee / Members, CAA Board of Directors

Full list of Alumni Relations Committee Members 2019-2020:

*Daniel D. Billings DNP, NRS '15 '17 '18	SARC Co-chair, Alumni Senator
Justine Blau SoA '91	Senate staff
Jonathan Criswell GS '23	SAC Co-chair/GS Student Senator/Observer
Hartley Du Pont SoA '76	Alumni Observer
Genna Farley Fleming	CAA Associate Director SIGs /Observer
Michael Garrett CC BUS CLS	Alumni Observer
Jin Han SIPA	SIPA Student Senator / Observer
*Michelle Estilo Kaiser CC 87 MSPH 92 VPS 97	SARC Co-chair, Alumni Senator
*Donna MacPhee CC '89	Administrator/CAA President/VP Alum Rel
Charlotte Munson GS '21	Student Observer
Jessy Mygatt	Administrative Staff Observer
*Robert Pollack CC '61	Tenured Faculty Senator
*Jonathan Susman CC '87	VPS Nontenured Faculty Senator
*Jacqueline de Vegvar VPS '19 GSAS '21	SAC Co-chair / VPS Student Senator

*voting committee members



2021 Benefits Open Enrollment

Information for Officers

When to Enroll: **November 2-20, 2020**

1

Today's Discussion

- What do I need to know about Benefits Open Enrollment?
- What's not changing?
- What's new for 2021?
- What happens if I do not enroll in 2021 benefits?
- What else should I know?
- Where can I get more information?



2

Benefits Open Enrollment

Monday, November 2 to Friday, November 20, 2020

- In mid-October:
 - Open Enrollment materials mailed to home address
 - Benefits Highlights and Brochures posted to HR website: humanresources.columbia.edu/oe
- Enroll through CUBES, the Columbia University Benefits Enrollment System
- Go Paperless! Consider electronic document delivery for benefits-related materials
- During Open Enrollment, the Columbia Benefits Service Center is open 9:00 a.m. – 5:00 p.m., Monday to Friday

Columbia Benefits Service Center

212-851-7000

hrbenefits@columbia.edu

humanresources.columbia.edu/benefits



3

What Happens if You Do Not Enroll in 2021 Benefits

You will no longer have coverage for:

- Healthcare Flexible Spending Account (FSA)
- Dependent Care FSA
- Child Care Benefit, if eligible
- Health Savings Account (HSA), if eligible



You are automatically re-enrolled:

- Medical, Vision, and Prescription Drug
- Dental
- Transit/Parking Reimbursement Program (T/PRP)
- Voluntary Benefits (Auto, Home, Identity Theft, Pet, Accident, Critical Illness, Hospital Indemnity, Universal Life)
- Life Insurance (Optional, Spouse, Child)
- Accident Death and Dismemberment Insurance
- Long-Term Disability (Optional LTD)
- Voluntary Retirement Savings Plan (VRSP)

4

What's Not Changing in 2021

- Medical, Vision, and Prescription Drug benefits
- Dental benefits
- Life, Accidental Death and Dismemberment, and Long-Term Disability benefits
- Dependent Care FSA annual contribution limit: \$5,000*
- Transit/Parking Reimbursement Program monthly contribution limit: \$270*
- Voluntary Retirement Savings Plan:
 - Base contribution maximum - \$19,500*
 - Catch up contribution - \$6,500* (Employees age 50+)



** Limits Subject to Change By the IRS.*

5

What's New For 2021

- Adoption Benefit
 - Increases to \$7,500
 - Eligibility expanded to include adoption of spouse's child
- IRS limits:
 - Healthcare FSA: Allowable rollover amount increases to \$550
 - HSA: Maximum contribution increases to \$3,600 for individual coverage and \$7,200 for family coverage
- Medical Plans
 - Contributions vary by plan, dependents, and salary tier

**Subject to change by the IRS.*

6



Benefits Programs and Tools

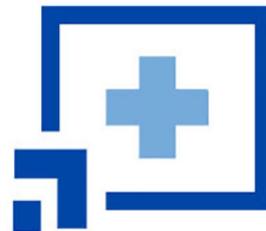
- Smart Select
- Accidental Death and Dismemberment insurance
- Voluntary Benefits
- Employee Assistance Program
- Health Advocate

7

Smart Select Decision Support Tool

To select the plan that best suits your family, use SmartSelect, a comparison tool accessible through CUBES

- Model different health scenarios, estimate out-of-pocket costs, and determine which medical plan is best for you
- Use past year's health claims if you were enrolled in a Columbia medical plan



8

Accidental Death and Dismemberment Insurance

- Covers employees and their family in case of accidental death or dismemberment
- Offered without providing Evidence of Insurability
- Maximum benefit is the lower of up 10x Annual Benefits Salary or \$1,000,000
- Family coverage is also available

9

Voluntary Benefits

- Eight benefits to fill gaps in insurance with discounted rates and options
 - Accident
 - Critical Illness
 - Hospital Indemnity
 - Universal Life with long-term care
 - Auto
 - Home
 - Identity Theft Protection
 - Pet Insurance
- Eligible for officers who are scheduled to work 20 hours a week
- Enroll whether you have benefits through the University or not
- May be paid via payroll deductions
- Can be cancelled any time

To ask questions or enroll, call Farmington, the University's Voluntary Benefits administrator:

 866-494-4498

10

More About Voluntary Benefits: Accident Insurance

Accident Insurance – Cigna

- Pays for expenses that come with accidents, occurring either at work or off site, such as medical bills, hospital transportation and physical therapy
- Plan pays a set benefit amount based on the type of injury and treatment regardless of other insurance
- Use benefit payment as you wish
- Enroll during Open Enrollment only

11

More About Voluntary Benefits: Critical Illness and Hospital Indemnity

Critical Illness Insurance – Cigna

- Plan pays following diagnosis of a covered condition, for example:
 - Cancer
 - Heart attack or stroke
 - Major Organ failure or renal failure
- Spouse covered for 50% of employee's benefit and children for 25% of employee's benefit
- Enroll during Open Enrollment only

Hospital Indemnity – Cigna

- Insurance for expenses when you are in the hospital, for planned or unplanned medical services
- Plan pays a set benefit amount, following hospitalization, based on type of injury and required treatment
- Enroll during Open Enrollment only

12

More About Voluntary Benefits: Universal Life Insurance



Universal Life Insurance with Long-Term Care – Trustmark

- Insurance that combines coverage for long-term care and permanent life insurance
- University employees, spouses and children can be covered
 - Employee need not participate to cover spouse or eligible children
- Rates depend on amount of coverage selected, age at initial enrollment and smoker status
- The long-term care benefit is available for enrollment prior to age 70
- Enroll during Open Enrollment only

13

More About Voluntary Benefits: Home and Auto



Auto Insurance – MetLife

- Discounted policies for auto, boat, motorcycle, RV and other vehicles



Home Insurance- MetLife

- Discounted policies on home, apartment and renter's insurance

- SnapQuote is an online tool offered by MetLife Auto and Home that generates auto and home insurance quotes from MetLife as well as other insurance carriers including Safco, State Auto, Progressive, ASI, Foremost, Travelers, and Homesite
- Pay via automatic bank withdrawal, direct bill, credit card or payroll deduction
- Enroll at any time

14

More About Voluntary Benefits: ID Protection and Pet Insurance

Identity Theft Protection – LifeLock

- Covers expense incurred to restore your identity or recover a stolen wallet
- Benefit includes Norton anti-virus protection, 24/7 monitoring of your identity, credit and bank and investment accounts
- In case of identity theft, the plan pays up to \$1,000,000 for stolen funds reimbursement, coverage for lawyers and experts and /or personal expense compensation
- Enroll at any time

Pet Insurance – Nationwide

- Helps provide your pets with medical care, including treatment, surgeries, lab fees, x-rays and prescriptions
- Can visit an licensed veterinarian, veterinary specialist or animal hospital in the world
- Access to a 24/7 helpline staffed by licensed veterinarians
- Cost does not increase with pet due age or breed, but pre-existing conditions are not covered
- Enroll at any time

15

Employee Assistance Program (EAP) and Health Advocate

Employee Assistance Program

- 24/7 assistance with personal, work-related, and emotional concerns
- Offers life coach services, adult/elder care referrals, and legal and financial assistance
- Three free sessions with a counselor per topic



888-673-1153



[humana.com/eap](https://www.humana.com/eap)

Username: Columbia
Password: eap

Health Advocate

- Support to resolve healthcare issues and health insurance challenges
- Experts in benefits administration and claims management



866-799-2725

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Benefits Information Forums

Date	Time
Thursday, October 22, 2020	12:00 pm - 1:00 pm
Wednesday, October 28, 2020	11:00 am - 12:00 pm
Thursday, November 5, 2020	1:00 pm - 2:00 pm
Wednesday, November 11, 2020	3:00 pm - 4:00 pm

Open Enrollment is November 2 -20, 2020

Go to humanresources.columbia.edu/oe for more information and updates

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Contact Information

Columbia Benefits Service Center

 212-851-7000

 hrbenefits@columbia.edu

 humanresources.columbia.edu/benefits



Benefit Vendor Contacts

- UnitedHealthcare: 800-232-9357; myuhc.com
- OptumRx: 800-232-9357; myuhc.com
- Aetna: 800-773-9326; aetna.com
- TIAA: 800-842-2252; tiaa.org
- Vanguard: 800-523-1188; vanguard.com
- Humana: 888-673-1153; humana.eapwl.com
 - Username: Columbia; Password: eap
- EBPA: 888-456-4576; select.ebpabenefits.com
- Farmington: 866-494-4498

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Remember to take action during Benefits Open Enrollment

Enroll through CUBES, November 2-20, 2020

More Information:

humanresources.columbia.edu/oe