

RESOLUTION ON FINAL EXAMINATIONS IN THE FALL SEMESTER

BE IT ENACTED BY THE UNIVERSITY SENATE

WHEREAS, the students of some constituent schools of Columbia University have expressed widespread concerns related to the academic calendar and exam schedule ending on December 23rd in certain years;

WHEREAS, students have not been uniformly successful in rescheduling exams where administration on December 23rd might present undue hardship;

WHEREAS, students would benefit from knowing their final exam schedule as early as possible;

AND WHEREAS, the Education Committee, with the advice and consent of all constituencies represented therein, has successfully executed its mandate to arrive at a consensus acceptable to all parties.

NOW THEREFORE BE IT RESOLVED THAT

No student at Columbia University shall be required to take a final examination on December 23rd of any year or later if such exam administration would present undue hardship;

BE IT FURTHER RESOLVED THAT

The Registrar of Columbia University shall publicize the master final exam schedule as early as possible;

The procedure for rescheduling exams on December 23rd shall be as follows:

1. The student shall submit a request, in writing, by December 1st of any given year, outlining the circumstances related to the rescheduling request.
2. The request shall be to both the faculty member involved and the office of the student's respective dean of student affairs or equivalent.
3. The request shall be in a standardized form to be made publicly available and distributed to the various deans of student affairs by the Registrar.

The office of the dean of student affairs or equivalent shall review the request upon submission and, if accepted, approve a rescheduling to a mutually acceptable time between the student and the faculty member. Unless there are legitimate grounds for concern, there will be a strong presumption that the rescheduling request will be granted.

PROponents:

Education Committee

Student Affairs Committee